

Report to the Constitution Working Group

Date of meeting: 12 March 2020



**Epping Forest
District Council**

Portfolio: Leader of the Council

Subject: Constitution – Scheme of Delegation

Responsible Officer: Nathalie Boateng (01992 564446).

Democratic Services Officer: Vivienne Messenger (01992 564265)

Recommendations/Decisions Required:

- (1) That the proposed revision to the Council's Scheme of Delegation as set out in this report, be agreed.**

Due to the Service Manager (Democratic Services) leaving the Council, it is necessary to make changes to the Council's Scheme of Delegation at CLD1 and CLM3 as set out in the attached appendix.

Resource Implications:

No specific implications.

Legal and Governance Implications:

The Council's Constitution sets out procedures and rules for the operation of its functions and responsibilities.

Safer, Cleaner and Greener Implications:

No specific implications.

Consultation Undertaken:

Constitution Working Group

Background Papers:

None

Risk Management

Adherence to Council's Constitution reduces the risk of challenge when making constitutional changes.

Equality Analysis:

There are no equality implications arising from the recommendations of this report.