

Local High Streets Task & Finish Panel

(Chairman – To be appointed)

Item	Report Deadline/ Priority	Progress/Comments	Programme of Future Meetings
To support the forthcoming review of the future of local high streets in the Epping Forest District;	Submission of final recommendations to the Overview & Scrutiny Committee by 30 June 2020;	(1) Appointment of Chairman/Vice-Chairman and membership of the Task and Finish Panel;	28 January 2020 (Overview & Scrutiny Committee)
		(2) Agreement of the terms of reference and work programme for the Task and Finish Panel;	
		(3) Consideration of scope of the work of the Task and Finish Panel to support the review of the waste and recycling service;	February 2020 (to be arranged)
		(4) To undertake analysis of relevant data and relevant site visits;	March 2020 (to be arranged)
		(5) To consider draft outcomes and recommendations to be made to the Overview and Scrutiny Committee;	April 2020 (to be arranged)
		(6) Consideration of recommendations by the Overview and Scrutiny Committee.	June 2020 (Overview & Scrutiny Committee)