

Report to the Overview and Scrutiny Committee

Date of meeting: 28 January 2020



Subject: Local High Streets Task and Finish Panel

Responsible Officer: S. Tautz (01992) 564180

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Recommendations/Decisions Required:

That the Committee:

- (a) agree the draft terms of reference and work programme for the Local High Streets Task and Finish Panel for the remainder of the 2019/20 municipal year;**
 - (b) make appointment to membership of the Task and Finish Panel for the remainder of the municipal year; and**
 - (c) make appointment to the positions of chairman and vice-chairman of the proposed Task and Finish Panel for the remainder of the municipal year.**
1. At its meeting on 19 November 2019, the Committee agreed the establishment of a new Task and Finish Panel to undertake a review of existing arrangements to support the viability and regeneration of local high streets.
 2. The terms of reference, membership and work programme for a task and finish panel must be approved by the Committee. Draft terms of reference for the Local High Streets Task and Finish Panel are therefore attached for consideration by the Committee as Appendix 1 to this report, together with an initial draft work programme for the remainder of the current municipal year (Appendix 2).
 3. Expressions of interest in membership of the task and finish panel have been sought through the Council Bulletin. The following members have so far indicated a wish to join the panel:

Councillor B. Jennings;
Councillor J. Jennings;
Councillor H. Kauffman;
Councillor P. Keska;
Councillor C. Roberts;
Councillor J. H. Whitehouse;
 4. The Overview and Scrutiny rules of the Constitution (Article 6) require that task and finish panels be flexible as to the number of councillors appointed to membership, although there is no restriction on the number of members that can be so appointed. Additionally, any councillor may be a member of a task and finish panel, save that a member of the Cabinet may not be a member of any panel which bears directly on their portfolio.
 5. Task and finish panels cannot be comprised of members of a single political group and

it is a requirement of Article 6 of the Constitution that a chairman and vice-chairman should be appointed to each panel.

6. The Committee is requested to agree the draft terms of reference and work programme for the task and finish panel for the remainder of the 2019/20 municipal year and to make appointment to membership of the panel, including appointment to the positions of chairman and vice-chairman for the remainder of the municipal year.

Resource Implications:

The recommendations of this report seek to enable scrutiny activity to more effectively meet work programme requirements.

Legal and Governance Implications:

The Council's constitution sets out rules for the management of its overview and scrutiny responsibilities.

Safer, Cleaner, Greener Implications:

There are no implications arising from the recommendations of this report in respect of the Council's commitment to the Climate Local Agreement, the corporate Safer, Cleaner, Greener initiative, or any crime and disorder issues within the district.

Consultation Undertaken:

At its meeting on 4 June 2019, the Committee considered the proposed establishment of a Task and Finish Panel to support the review of the Council's waste and recycling service. Expressions of interest in membership of the Task and Finish Panel were sought through the Council Bulletin.

Background Papers:

None.

Impact Assessments:

Risk Management

The Council's constitution (Article 6) sets out rules for the management of its overview and scrutiny responsibilities.

Equality

There are no equality implications arising from the recommendations of this report.