

## Constitution Working Group (Chairman – Councillor M McEwen)

### Work Programme 2018/19

Item	Starting Dates	Progress
(1) Constitution – amendments	Ongoing	To review the Constitution and align with the Council restructure.
(2) Planning Delegations	December 2018	<b>COMPLETED</b> To review the operation of the revised Scheme of Delegation requirements for local councils to present objections at the Area Plans Sub-Committees. (CLD 2 (Constitution (item 26), Pt 3 Scheme of Delegation, Appendix 3)
(3) Petition Scheme	December 2018	<b>COMPLETED</b> To consider the revised scheme following a review by the Governance Select Committee (GSC Note 17 – 23.10.18)
(4) Honorary Alderman	December 2018	<b>COMPLETED</b> To consider a proposal for a scheme to enable the Council to confer the title of Honorary Alderman (Under S249 of Local Government Act 1972) on any person who, in the opinion of the Council has rendered eminent services to the Authority (Council Min no 52 – 1.11.18)
(5) Area Planning Sub-Committees – site visit arrangements	March 2019	To review the trial that commenced on 30 May 2018, where members identify and agree formal site visits prior to consideration/determination of that application.
(6) Section 106 and Section 278 Agreements	September 2019	To review planning delegations and practise to examine the approach taken to section 106 and section 278 agreements. (Re: Motion from Council 20.12.18 – Min no 69)
(7) Gifts and Hospitality	September 2019	To review the existing guidance for members, contained within the Constitution. The review of the Gifts and Hospitality guidance will also be considered by the Standards Committee.
(8) Review of Audit & Governance and Standards Committees	TBC	To consider if a review is required after two years. (NB: Deferred by members: CWG Note 25 – 16.04.18)
(9) Planning Process Review 2017/18	TBC	To review the Committee systems for members considering planning applications. (CWG Notes: 6 – 26.06.18 & 17 – 20.02.18)
(10) Financial Regulations	TBC	To be advised by the Chief Finance Officer (151 Officer)