

Report to Constitution Working Group

Date of meeting: 28 March 2019



**Epping Forest
District Council**

Subject: Constitution - Revisions & Amendments

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Recommendations/Decisions Required:

That recent revisions to the Constitution be noted.

1. A revised version of the Constitution was published on 21 December 2018. This included revisions to the Scheme of Delegation (Part 3) (Delegation to Officers from Full Council) arising from the ongoing senior management restructure and the removal of a number of positions from the Council's establishment.
2. The update to the Constitution also included the removal of references to the Staff Appeals Panel, which was discontinued during 2018.
3. Further revisions to the Constitution will be published shortly, to incorporate the Members' Allowances Scheme for the 2019/20 municipal year, which was agreed by the Council at its meeting on 20 December 2018.
4. Members will be advised of these forthcoming revisions to the Constitution through the Council Bulletin.

Resource Implications:

The recommendations of this report seek to ensure that the Council's Constitution remains fit for purpose.

Legal and Governance Implications:

The Council's Constitution sets out procedures and rules for the management of its services and functions.

Safer, Cleaner, Greener Implications:

There are no implications arising from the recommendations of this report in respect of the Council's commitment to the Climate Local Agreement, the corporate Safer, Cleaner, Greener initiative, or any crime and disorder issues within the district.

Consultation Undertaken:

The matters subject of recent revisions to the Constitution have been agreed by the Council.

Background Papers:

None

Risk Management:

The Council's Constitution sets out procedures and rules for the management of its services and functions.

Equality:

There are no equality implications arising from the recommendations of this report.