

EPPING FOREST DISTRICT COUNCIL COUNCIL MINUTES

Committee: Council **Date:** 20 December 2018

Place: Council Chamber, Civic Offices, High Street, Epping **Time:** 7.30 - 9.19 pm

Members Present: Councillors R Bassett (Chairman), R Gadsby (Vice-Chairman), N Avey, R Baldwin, A Beales, H Brady, P Bolton, R Brookes, L Burrows, G Chambers, K Chana, D Dorrell, A Grigg, S Heap, S Heather, R Jennings, J Jennings, S Jones, H Kane, S Kane, H Kauffman, P Keska, Y Knight, J Lea, A Lion, M McEwen, L Mead, A Mitchell, G Mohindra, R Morgan, S Murray, S Neville, M Owen, J Philip, C P Pond, C C Pond, C Roberts, D Roberts, B Rolfe, M Sartin, J Share-Bernia, P Stalker, S Stavrou, D Stocker, D Sunger, C Whitbread, H Whitbread, J H Whitehouse, J M Whitehouse and D Wixley

Apologies: Councillors N Bedford, I Hadley, L Hughes, J Knapman, A Patel, B Sandler and B Vaz

Officers Present: G Blakemore (Strategic Director), S Hill (Service Director (Governance & Member Services)), D Macnab (Acting Chief Executive), P Maddock (Assistant Director (Accountancy)), R Perrin (Senior Democratic Services Officer), T Carne (Public Relations and Marketing Officer) and A Rose (Marketing & Digital Content Officer)

60. WEBCASTING INTRODUCTION

The Assistant Director, Governance reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

61. MINUTES

RESOLVED:

That the minutes of the meeting on 1 November 2018 be taken as read and signed by the Chairman as a correct record.

62. DECLARATIONS OF INTEREST

(a) Pursuant to the Council's Staff Code of Conduct, D Macnab (Acting Chief Executive) declared a personal interest in agenda item 17 (Appointment of Monitoring Officer, Returning Officer and Other Officer Delegations). He advised that he had determined that his interest was pecuniary and that he would leave the meeting for the consideration and voting on the matter.

(b) Pursuant to the Council's Code of Member Conduct, Councillor G Mohindra declared a non pecuniary interest in agenda item 10 (Motions) due to the mentioning of Section 106 agreements which fell under his responsibilities as the Economic Development Cabinet Member for Essex County Council.

63. ANNOUNCEMENTS**(a) Chairman's Announcements**

The Chairman informed the Council that since the last meeting he had visited many volunteering groups and attended carol services across the District. In addition to these events, he had taken part in a sleeping ruff event in Chelmsford and raised £450 for the Chess Homeless charity.

(b) Flowers

The Chairman announced that he intended to send the flowers from tonight's meeting to Abbeyfield Residential Care Home, Cunningham House, North Weald.

64. PUBLIC QUESTIONS (IF ANY)

The Council noted that there were no public questions submitted for consideration at this meeting.

65. MEMBER REMUNERATION PANEL - ANNUAL REPORT

The Chairman of the Remuneration Panel, S. Lye, presented a report following the annual review of the Members' Allowances Scheme, which included the following aspects;

- (a) Basic Allowance;
- (b) Special Responsibility Allowances; and
- (c) Revised Scheme and Guidance

There had been minor drafting amendments, primarily to reflect the Council's new structure arrangements. A Statement of Implementation had been prepared based on not increasing the Basic Allowance or implementing any new Special Responsibility Allowances and it would be publicised on the Council's website, once agreed.

Report as first moved **ADOPTED**

RESOLVED:**Basic Allowance**

- (1) That no change be made to the level of Basic Allowance of £4,300.00 per member per annum, currently included in the Council's Members' Allowances Scheme for the 2019/20 municipal year;

Special Responsibility Allowance

- (2) That the Special Responsibility Allowance for the Chairman of the Staff Appeals Panel be removed from the Members' Allowances Scheme from the 2019/20 municipal year;
- (3) That no other changes be made to the application or implementation of the Special Responsibility Allowances currently included in the Members' Allowances Scheme for the 2019/20 municipal year;

Revised Scheme and Guidance

- (4) That, subject to the above recommendations and other administrative matters set out in this report, the Members' Allowances Scheme and Guidance for 2019/20 attached as Appendix 1, be adopted and implemented with effect from 24 May 2019;
- (5) That the Statement of Implementation of the Special Responsibility Allowances set out in the Members' Allowances Scheme for 2019/20, attached as Appendix 2, be agreed; and
- (6) That the Panel be kept apprised of the Council's intentions with regard to any future restructure proposals that directly affect the application of Special Responsibility Allowance for the specific member roles and responsibilities currently reflected in the Members' Allowances Scheme.

66. QUESTIONS BY MEMBERS UNDER NOTICE

The Council noted that there were no members questions under notice submitted for consideration at this meeting.

67. REPORTS FROM THE LEADER AND MEMBERS OF THE CABINET

The Council received written reports from the Portfolio Holders. The Chairman invited the Leader of Council, to provide an oral report and the opportunity for other members of the Cabinet to give updates.

(a) The Leader of Council

The Leader updated the Council on the modernisation agenda, which included stream lining the senior management structure and reorganised the service groupings, to drive efficiencies savings and improve the Councils response to customers. This also included realigning the Portfolio Holders responsibilities with the service groupings.

The Council continued to be able to invest in new and improved services for the Districts residents, including providing a £10m leisure centre at Waltham Abbey and progressing the St John's Road re-development, to potentially create a new leisure centre, cinema and retail space. Similarly, the relocation of the Council's back office services to North Weald and redevelopment of the Civic Offices site, would be beneficial in creating a valuable community hub consisting of a number of public services and protecting the vitality of Epping High Street. Additionally, the Epping Forest Shopping Park was now fully let and trading well, generating additional revenue for the Council's front line services.

The Council's decision to fund three additional Police Officers and establishment of the police hub were unique across Essex, were having a positive impact on crime reduction. In conjunction with this, the Council had been working with the Epping Member of Parliament and the District Commander, to address residents concerns and return all night street lighting across the District. The Council had obtained agreement and costs from the Essex County Council Highways Portfolio Holder, K. Bentley and the Council would be writing to Town and Parish Councils shortly regarding initiatives to fund this, as public safety was the responsibility for all tiers of Local Government.

Finally, the examination in public was due to start in February and once the Local Plan had been found sound and adopted, the Council would focus on delivering housing, new employment opportunities and improved infrastructure, to ensure that the special character of the District was protected.

The Leader thanked both members and officers for all their work they had contributed over 2018.

(b) Contract and Technical Services Portfolio Holder

Councillor N. Avey advised that the Government had announced the Resource and Waste Strategy, which included packaging reforms and consistency of household collections across the country. The principles of reuse, reduce and recycle were to be reinforced and the effects of this on the Council would be monitored. There would be many consultations and members views would be sought for the formal responses.

(c) Strategic Projects Portfolio Holder

Councillor A. Lion informed the members that his Portfolio would assist the Leader and work with a number of services areas for strategic projects across the Council.

He had recently deputised at the Leaders and Chief Executive meeting, where discussions were had regarding policing, transport and road upgrades. The Essex Authorities were also sending a letter to the Mayor of London, concerning the managing of homeless people from London into Essex. He would also represent the Council at the London, Stansted, Cambridge Corridor Board and Local Strategic Partnership.

He advised that some of priorities that he would be involved in included the Garden Town development, St John's Road development, the Accommodation Strategy, the People's Strategy and the ICT Strategy. Also there were a number of cross business projects to work on which included paperless agendas, street charging points for electric cars, parking enforcement on the Council's housing estates and driving forward the digital initiation zone.

(d) Community and Partnership Services Portfolio Holder

Councillor S. Kane updated members on a recent incident in Loughton involving a dozen youths and a taser. Following these two crimes had been reported and Essex Police had contacted and requested members of the public to formally report any crimes that had been suggested on social media. He advised that no prior intelligence had been received before the incident, although the Police were able to get 10 officers to vicinity and 8 additional officers would be patrolling the area surrounding the two schools that were still open.

(e) Business Support Services Portfolio Holder

The Local Government Settlement had been announced on 13 December 2018 and consultation responses were required by 10 January 2019.

68. QUESTIONS BY MEMBERS WITHOUT NOTICE

(a) Homelessness

Councillor H. Whitbread asked the Housing & Property Services Portfolio Holder what the Council was doing to support and address homelessness in the District.

Councillor S. Stavrou advised the Council took the issue of homelessness extremely seriously and over the last couple of years, the budget from the Government had increased. The support grant had helped to pay for an additional Homelessness Prevention officer, to levitate and prevent homelessness in the district. The Council worked with many organisations that provided outreach programmes, to identify, contact and help rough sleepers.

The Council had been required to take a snapshot of homelessness in the District, which revealed 3 people. The Government had allocated £11m in 2019/20 to halve homelessness by 2022 and to end rough sleeping totally by 2027. The Council had put in a bid for the funding and if successful, it would be put towards another support officer, to give assistance the Homelessness Prevention Team.

(b) Lichfields Impact Study - The Broadway, Loughton

Councillor D. Sunger asked the Commercial & Regulatory Services Portfolio Holder when the Lichfields Impact Study concerning The Broadway, Loughton would be made available by the Council.

Councillor A. Grigg advised that officers had been analysing the impact assessment and it would be available to Ward Councillors on 4 January 2019 and publically available on 11 January 2019, when the Asset Management Economic Development Cabinet Committee agenda was published for the meeting on Thursday 17 January 2019.

(c) Epping Forest Libraries Services

Councillor S. Neville asked the Leader of the Council;

- (a) whether he agreed that the threat of closure to four of the Districts libraries, left this authority without a comprehensive library service as required under the Public Libraries and Museums Act 1964; and
- (b) what could be learnt from Thurrock Unitary Authority, who were trying to increase footfall and do everything they could to keep open the 10 libraries under threat in their authority.

Councillor C. Whitbread advised that it was the responsibility of Essex County Council, although all members and residents should respond to the consultation regarding the Districts libraries. Furthermore, there were also a number of other ways to run libraries, which had been demonstrated across the county such as community libraries and this should be considered.

(d) Crisp Pack Recycling

Councillor C.C. Pond asked whether the Contracts & Technical Services Portfolio Holder was aware of the initiative by Walkers crisps to recycle crisp packs and whether discussion could be had with Biffa to potential include this in the kerb side recycling.

Councillor N. Avey advised that he had not been aware of the Walkers initiative, although he would discuss this with officers and potentially Biffa.

(e) Lichfield Impact Study - The Broadway, Loughton

Councillor C. Roberts informed the Commercial & Regulatory Services Portfolio Holder that he had requested a copy of the draft report for the Impact Study on The Broadway, Loughton on 13 December 2018 and would like to know when it would be available.

Councillor A. Grigg advised that the Ward Councillors, which were Councillors C. C. Pond and M. Owen, would receive a copy of the report on 4 January 2019 and the report would be published within the Asset Management Economic Development Cabinet Committee agenda on the 11 January 2019.

(f) Local Plan

Councillor J.M. Whitehouse asked the Planning Services Portfolio Holder when a full schedule of the proposed amendments to the Local Plan would be available and what the process would be for members input and agreement.

Councillor J. Philip advised that the Council would not be aware of all the amendments until the Local Plan had been through the Public Examination procedure. He advised that there were processes for making modifications and various levels. Furthermore, it was very rare that any plan got through the examination process without some amendments, which were called Major Modifications. These would be suggestions from the examiner about what the Council would need to do, in their view to make the plan sound.

Any other major changes required, would go through the standard processes and where required, the public would be consulted. The full list of amendments would be made available through a report to the Local Plan Cabinet Committee or Cabinet.

(g) The Broadway, Loughton

Councillor M. Owen asked the Commercial & Regulatory Services Portfolio Holder whether the Council had ever discussed the sale or redevelopment of land at The Broadway, Loughton; and if the Council had done enough for a tenant on The Broadway, who would be shortly closing their premises, due to the possible impact from another retailer at the Epping Forest Shopping Park.

Councillor A. Grigg advised that the Council was not selling The Broadway, but were trying to attract businesses and people to the area, which had led to some changes that current tenants at the Broadway were concerned about.

With regards to the individual tenant mentioned, it was noted that they had taken on an assignment from a previous tenant, and not directly with the Council. Information regarding the application of a competitive retailer on the Epping Forest Shopping Park had been known on the 10 April 2017, and considered by Loughton Town Council on 24 April 2017. This had been in the public arena before the tenant on The Broadway had taken the assignment. A payment plan had been arranged for the tenant, although the Council could not allow the situation to continue. Therefore the Council had done everything possible to assist.

(h) Volunteers

Councillor S. Murray asked the Leader of Council, if he recognised the many local residents that volunteer for a community service in the District and the service provided by Epping Forest Foodbank, which had seen a 40% increase since 2017.

Councillor C. Whitbread applauded all of the volunteers that gave their time to the local community.

The Foodbank provided a huge support to residents in the District and he noted the worth while service they provided. He advised that if the Foodbank contacted the Council, members would look at ways to help assist the service, through possible grants.

(i) Local Plan

Councillor L. Burrows asked the Planning Services Portfolio Holder for further information on the arrangements for the examination in public for the Local Plan.

Councillor J. Philip advised that the first meetings would start in February 2019. The enquiry would take place in the Committee Rooms at the Civic Offices, which would be opened out to one room. It would be webcast and the Council Chamber would be used as an overflow area, where the enquiry could be viewed. The examination was currently schedule for 15 days and the Council wanted the process to be accessible to everyone.

(j) Christmas Tree Collections

Councillor J. Share-Bernia asked the Contracts & Technical Services Portfolio Holder for information on the collection of Christmas trees after the festive period.

Councillor N. Avey advised that residents should leave their Christmas trees next their green bins for collection after Christmas and if the trees were more than 6 feet tall, they should cut into half.

(k) Black Plastic

Councillor D. Wixley asked the Contracts & Technical Services Portfolio Holder that following his update on the Governments Resources and Waste Strategy, whether anything had been raised about the issues of non-recyclable black plastics.

Councillor N. Avey advised that this would probably be picked up in the consultations about the Resources and Waste Strategy.

69. MOTIONS

(a) Planning Delegations and Practice

Moved by Councillor H. Kauffman and seconded by Councillor C.C. Pond

“That the Council requests the Constitution Working Group to add to its work programme a revision of planning delegations and practice, so as to permit Members to review the text of any substantial draft S106 or S278 agreement before it is finalised.”

Amendment moved by Councillor J. Philip and seconded by Councillor P. Keska

To replace the motion with the following;

“That the Council requests the Constitution Working Group adds a review of planning delegations and practise to examine the approach taken to section 106 and section

278 agreements.”

Carried

Motion as amended **ADOPTED**

RESOLVED:

That the Council requests the Constitution Working Group adds a review of planning delegations and practise to examine the approach taken to section 106 and section 278 agreements.

70. LANDMARK SITE - SUPPLEMENTARY CAPITAL ESTIMATE

Mover: Councillor A. Grigg, Commercial and Regulatory Portfolio Holder

Councillor A. Grigg presented a report for additional Capital expenditure required to undertake necessary alterations and the letting of the Council's units at the Landmark Building.

Report as first moved **ADOPTED**

RESOLVED:

That a Capital supplementary sum of £140,000 to undertake the necessary alterations and letting of the Council's units at the Landmark Building be approved.

71. CAPITAL REVIEW 2018/19-2022/23

Mover: Councillor G Mohindra, Business Services Portfolio Holder

Councillor G. Mohindra submitted a report seeking amendments to the Capital Programme for the five year period 2018/19 to 2022/23, taking into account any slippage and re-phasing approved in June 2018 and any new schemes and allocations proposed since.

RESOLVED:

That the following amendments to the Capital Programme be approved:

(a) A supplementary capital estimates of £56,000 for works to investment properties and £23,000 for the Shopping Park letting fees in 2018/19;

(b) the inclusion of a supplementary capital estimate of £140,000 for works to let the units at the Landmark Building in 2018/19 and £70,000 for the installation of a new sub-station at North Weald Airfield, pending a Cabinet report submission and approval;

(c) an additional allocation of £603,000 relating to the updated five-year planned facility management programme in 2021/22;

(d) the inclusion of Capital allocations of £1,706,000, including recommendation (b), and £323,000 into 2018/19 and 2019/20 respectively as approved by appropriate delegations;

(e) savings and reductions totalling £53,000 in 2018/19 and £10,000 in

2019/20 for General Fund projects;

(f) virements relating to the Accommodation Project, pending approval, of £25,000 in 2018/19 and £400,000 in 2019/20 to be taken from on-hold planned maintenance budgets;

(g) further virements in 2018/19 of £25,000 and £206,000 in 2019/20 within the General Fund and a transfer of a £33,000 potential savings within the car parking schemes;

(h) additional allocations, savings, reductions and virements in respect of the Council's housebuilding programme and other HRA capital schemes; and

(i) carry forwards totalling £2,294,000 and £7,473,000 from 2018/19 to future years for General Fund and HRA capital schemes respectively.

72. STANDARDS COMMITTEE - APPOINTMENT OF INDEPENDENT PERSONS

Mover: Councillor G. Chambers, Chairman of Standards Committee

Councillor G. Chambers advised that the Localism Act 2011 placed a duty on the Council and the local councils in the District, to promote and maintain high standards of conduct for elected and co-opted members. The requirements included having a Code of Conduct with which members must comply. The Act also required that authorities adopt arrangements for dealing with complaints about breaches of the Code of Conduct by members, which included making provision for the appointment of at least one Independent Person to support arrangements for dealing with standards matters.

RESOLVED:

That, the Council endorsed the appointment of Mr. A. Brooks and Mrs. J. Clare to the current vacancies for Independent Persons on the Standards Committee.

73. ANTI-FRAUD AND CORRUPTION STRATEGY

The Leader reported that the Anti-Fraud and Corruption Strategy had been reviewed and considered by the Audit and Governance Committee. The Strategy had incorporated amendments around the prevention of bribery introduced by the Public Contracts Regulations 2015 and strengthened anti-corruption elements in light of the new United Kingdom Anti-Corruption Strategy for 2017-2022.

RESOLVED:

That the Council's revised Anti-Fraud and Corruption Strategy, as attached at Appendix 3 to these minutes be approved.

74. LICENSING ACT 2003 STATEMENT OF POLICY - PERIODIC REVIEW

Mover: Councillor R. Morgan, Chairman of the Licensing Committee

The Chairman of the Licensing Committee reported that the Council was required to review the Statement of Policy made under the Licensing Act 2003. The Licensing Committee had considered the updated Policy which had incorporated minor typographical corrections and consultations responses.

RESOLVED:

That the attached Statement of Licensing Policy at Appendix 4 be adopted.

75. CONSTITUTIONAL WORKING GROUP**Mover: Councillor McEwen, Chairman of the Constitution Working Group**

Councillor M. McEwen presented a report regarding a review of the Planning Process and Local Council's Attendance; a review of the Petition Scheme; and a scheme for the appointment of Honorary Aldermen and Alderwomen.

RESOLVED:**PLANNING PROCESS REVIEW – LOCAL COUNCIL'S ATTENDANCE**

(1) That in the instance where a local council had not registered to speak at an Area Plans Subcommittee, or failed to attend, having previously advised the Council of their intention to attend and speak, relevant applications be automatically referred (without any consideration of the merits of the development proposal) to the Service Director (Planning Services) for determination in accordance with the Scheme of Delegation;

(2) That to facilitate (1) above, the following additions be made to the constitution:

(i) That in Part 3 of the Constitution – Scheme of Delegations from the Council: delegation CLD2, paragraph 3 (c) be reworded to read:

“3(c) An objection from a Local Council, material to the planning merits of the proposal is received and confirming in writing their intention to attend and speak at the meeting where the proposal will be considered. Should the relevant Local Council fail to register to speak, the application be referred (without any consideration of the merits of the development proposal) to the Service Director (Planning Services) for determination in accordance with Rule P2 (2) (Planning Applications) set out in Part 4 of the Constitution.”

(ii) That in Part 4 – Council Rules P2 (planning Applications, a further paragraph be added to read:

“P2 (2) That, pursuant to the scheme of delegation on planning applications set out in Part 3 of this constitution, where a local council have indicated, during the course of planning consultations, of their intention to attend and speak at the meeting where the proposal will be considered and then subsequently fail to register and attend, the application be referred (without any consideration of the merits of the development proposal) to the Service Director (Planning Services) for determination.”

PETITION SCHEME – REVIEW

(1) That the revised version of the Petition Scheme attached at Appendix 5, be adopted.

APPOINTMENT OF HONORARY ALDERMEN AND ALDERWOMEN

- (1) That the scheme for the Appointment of Honorary Aldermen and Alderwomen, attached at Appendix 6, be adopted; and
- (2) That a District Development Fund budget of £3,500 to fund the implementation of the scheme, production of a supply of Badges of Office and Roll of Honour book be approved.

76. APPOINTMENT OF MONITORING OFFICER, RETURNING OFFICER AND OTHER OFFICER DELEGATIONS

The Monitoring Officer presented a report to the Council regarding the appointment of the Monitoring Officer, Returning Officer, Electoral Registration Officer and other Officer Delegations.

RESOLVED:

Monitoring Officer

- (1) That Nathalie Boateng, be designated as Monitoring Officer with immediate effect in accordance with Section 5 of the Local Government and Housing Act 1989 and Sections 26-37 of the Localism Act 2011 for the purpose of performing the duties imposed by those sections; and to be responsible for any Parish or Town Councils which were affiliated for the time being to the Epping Forest Standards Committee under Chapter 7 of the Localism Act;
- (2) That the existing delegations to the Monitoring Officer attached at Appendix be noted;

Returning Officer and Electoral Registration Officer

- (3) That, in accordance with the Representation of the People Act 1983 and all related legislation, Derek Macnab be appointed as Electoral Registration Officer (ERO) for the Council with immediate effect with authority to appoint deputy or deputies as may be required;
- (4) That, in terms of Section 41 of the Local Government Act 1972 and all related legislation, and with immediate effect, Derek Macnab be appointed as Returning Officer for the Council, with authority to act in that capacity for elections to the District Council and all or any parish and town councils within the Epping Forest District. This appointment to continue until a further review of this position when a new chief executive was appointed by the Council;
- (5) That the Council's Returning Officer/Electoral Registration Officer be also appointed or authorised to act in respect of all related electoral, poll or referendum duties, including those in relation to County Council elections, elections to the European Parliament (if required), and for national and regional or local polls and referendums;
- (6) That, in relation to the duties of Returning Officer or any other electoral, referendum or polling duties arising from such appointment, the Returning Officer shall be entitled to be remunerated in accordance with scale of fees approved by the Council for local elections, or the relevant scale of fees prescribed by a Fees Order in respect of national, regional or European Parliament elections, polls or referendums;

(7) That in all cases where it was a legal requirement or normal practice to do so, fees paid to the Returning Officer shall be superannuable, and the Council shall pay the appropriate employer's contribution to the superannuation fund, recovering such employer's contributions from central government or other local authorities or agencies where this could be done;

(8) That, in relation to the conduct of local authority elections and polls, and elections to the United Kingdom Parliament, and all other electoral duties where the Council was entitled by law to do so, the Council shall take out and maintain in force insurance indemnifying the Council and the Returning Officer against legal expenses reasonably incurred in connection with the defence of any proceedings brought against the Council or the Returning Officer and/or the cost of holding another election in the event of the original election being declared invalid (provided that such proceedings or invalidation are the result of the accidental contravention of the Representation of the People Acts or other legislation governing the electoral process, or accidental breach of any ministerial or other duty by the Returning Officer or any other person employed by or officially acting for him in connection with the election or poll); and

(9) That any such insurance carrying an 'excess' clause by which an initial portion of risk was not insured, the Council, through its internal insurance fund or otherwise, would indemnify the Returning Officer up to the value of such excess.

Other Officer Delegations

(10) That the proposed changes to the Council Scheme of Delegation reflecting changes to the Monitoring Officer, Returning Officer, Electoral Registration Officer and to the revised responsibilities of level 3 and 4 officers attached at Appendix 7 be approved;

(11) That consequential changes made by the Leader of the Council to the Scheme of Executive Delegation attached at Appendix 8 be noted;

(12) That the Monitoring Officer be granted authority to make changes to the Constitution, as required to reflect the new officer structure.

77. OVERVIEW AND SCRUTINY COMMITTEE

The Chairman of the Overview and Scrutiny Committee, Councillor M. Sartin reported that the Strategic Director, G. Blakemore had made a presentation on the Council's progress concerning the People Strategy. The Committee had also considered a report regarding a review of polling districts, polling places and polling stations; the Corporate Plan, Key Action Plan for 2018/19, which included quarter 2 progress; the various work programmes for the Committee and Select Committees; and progression for the Overview and Scrutiny Select Committee Framework review.

Furthermore, Councillor M. Sartin informed the Council that a Task and Finish Panel had been set up to consider the Overview and Scrutiny Select Committee Framework and members interested in participating would find details in the Members Bulletin or could contact Democratic Services directly.

78. JOINT ARRANGEMENTS AND EXTERNAL ORGANISATIONS

(a) The Council received a written report regarding One Epping Forest (Formally Local Strategic Partnership) from Councillor C. Whitbread. Councillor C.C. Pond enquired whether the Council had a full or part time member of staff supporting One Epping Forest. Councillor C. Whitbread advised that John Houston was the Local Strategic Manager. Councillor J.H. Whitehouse asked whether the minutes of One Epping Forest could be published in the Members Bulletin and what was the 'Vibrate Partnerships'. Councillor C. Whitbread advised that the Vibrant Partnerships was a trading name for Lee Valley Leisure Trust, which was committed to running venues and leisure facilities to the serve the region's communities. He would consult on whether the minutes of the One Epping Forest meetings could be published in either in the Members Bulletin or by another means.

(b) Councillor J.H. Whitehouse asked for a report on the Green Arc Board. Councillor C. Whitbread advised that Councillor N. Bedford had been involved in this organisation and he would ask him to report back to the Council.

CHAIRMAN

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