

Committee Agenda



**Epping Forest
District Council**

CONSTITUTION WORKING GROUP Thursday, 28th March, 2019

Place: Civic Offices, High Street, Epping
Room: Council Chamber
Time: 7.30 pm
Democratic Services Officer V. Messenger Tel: (01992) 564243
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors M McEwen (Chairman), M Sartin (Vice-Chairman), D Dorrell, S Heap, L Hughes, S Jones, J Philip, C C Pond, C P Pond, J Share-Bernia and J H Whitehouse

MEMBERS ARE REMINDED TO BRING THEIR COPIES OF THE EXISTING CONSTITUTION DOCUMENT WITH THEM TO THE MEETINGS – FURTHER COPIES CAN BE SUPPLIED ON REQUEST.

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS

To report the appointment of any substitute members for the meeting.

3. NOTES OF PREVIOUS MEETING (Pages 3 - 10)

To agree the notes of the meeting of the Working Group held on 3 December 2018.

4. TERMS OF REFERENCE & WORK PROGRAMME (Pages 11 - 14)

To review the terms of reference and progress with the achievement of the current work programme for the Working Group.

5. CONSTITUTION - REVISIONS & AMENDMENTS (Pages 15 - 16)

(Monitoring Officer) To note the report (attached).

6. AREA PLANS SUB-COMMITTEES - SITE VISITS (Pages 17 - 20)

To consider the report (attached).

7. DATE OF NEXT MEETING

To note that the next meeting of the Working Group will be held on 24 September 2019 at 7.00pm.