



**12. CONSTITUTION - REVISIONS & AMENDMENTS**

The Working Group noted all the recent revisions and amendments made to the constitution on 25 September which had been agreed by council or approved by the Monitoring Officer as minor amendments.

**ACTION:**

Ensure that the occurrences where DDMC or old-style Planning Committees are mentioned in the Constitution are updated or removed.

**13. CONSTITUTION REVIEW**

The Monitoring Officer discussed her report with the Working Group which outlined the proposed changes to the Constitution as part of the Constitution review. There were three proposed changes which were ready to seek authority to go to Full Council for approval. The areas of the Constitution that were updated were as follows, the EFDC management chart, the scheme of delegation, and the Local Government Association Councillor code of conduct.

Councillor Pond raised a query on the Scheme of Delegation around householder planning applications and how the Parish/Town councils can get the application to a planning committee should they object to it under the new planning system.

G Woodhall (Democratic & Electoral Services Team Manager) informed Councillor Pond that householder applications have been changed from class A to B which means that applications can be processed by officers even if the Town/Parish objects. The Working Group noted that the Planning department are preparing a presentation that will be given at the Local Council Liaison Committee, so the Town/Parish Councils know their rights.

The Working Group went through the pages of the revised constitution one at a time and highlighted minor amendments to the Monitoring Officer to fix before it goes to full Council for final approval. The Working Group all agreed that the proposed changes can go forward to Full Council for final approval.

The Monitoring Officer explained that she would be leaving the organisation in December and the Working Group wished their thanks and best wishes to be put on record.

**14. DATE OF NEXT MEETING**

It was noted that the next meeting of the Working Group would be held on 13 March 2025 at 19:00.

**CHAIRMAN**