

## Task and Finish Panel Agenda



### **Local High Streets Task & Finish Panel Monday, 24th February, 2020**

You are invited to attend the next meeting of **Local High Streets Task & Finish Panel**, which will be held at:

**Committee Room 2,  
Civic Offices, High Street, Epping  
on Monday, 24th February, 2020  
at 7.00 pm .**

**Georgina Blakemore  
Chief Executive**

**Democratic Services  
Officer**

G. Woodhall  
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#### **Members:**

Councillors J Share-Bernia (Chairman), R Jennings, J Jennings, H Kane, H Kauffman, P Keska, D Plummer, S Rackham, C Roberts, D Stocker and J H Whitehouse

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#### **1. CHAIRMAN & APPOINTMENT OF VICE-CHAIRMAN**

(Democratic Services Manager) To note that the Overview and Scrutiny Committee has appointed Councillor J Share-Bernia as Chairman of the Panel and delegated authority to the Task & Finish Panel to appoint its own Vice-Chairman.

#### **2. APOLOGIES FOR ABSENCE**

(Democratic Services Manager) To be announced at the meeting.

#### **3. TERMS OF REFERENCE (Pages 3 - 4)**

(Democratic Services Manager) To note the attached Terms of Reference for the Panel that was agreed by the Overview and Scrutiny Committee at its meeting on 28 January 2020.

#### **4. WORK PROGRAMME FOR 2019/20 (Pages 5 - 6)**

(Democratic Services Manager) To note the attached work programme for the Task & Finish Panel that was agreed by the Overview and Scrutiny Committee at its meeting on 28 January 2020.

**5. UPDATE REPORT TO THE LOCAL HIGH STREETS TASK & FINISH PANEL  
(Pages 7 - 8)**

(Strategic Partnership Specialist) To consider the attached report (LHS-001-2019/20).

**6. ANY OTHER BUSINESS**

(Democratic Services Manager) Section 100B(4)(b) of the Local Government Act 1972 requires that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

**7. DATES OF FUTURE MEETINGS**

(Democratic Services Manager) To note that future meetings of the Task & Finish Panel will be held at 7.00pm on the following dates:

- (i) Thursday 19 March 2020;
- (ii) Wednesday 15 April 2020; and
- (iii) Thursday 14 May 2020.