

EPHING FOREST DISTRICT COUNCIL OVERVIEW AND SCRUTINY MINUTES

Committee: Stronger Council Select Committee **Date:** Tuesday, 9 July 2019

Place: Council Chamber - Civic Offices **Time:** 7.00 - 9.09 pm

Members Present: Councillors P Bolton (Chairman) D Stocker (Vice-Chairman) R Bassett, R Brookes, H Kane, S Rackham and J M Whitehouse

Other Councillors: Councillors H Brady

Apologies: Councillors D Dorrell

Officers Present: J Chandler (Service Director (Community & Partnership Services)), N Dawe (Interim Strategic Director), S Jevans (Interim Strategic Director), W MacLeod (Senior Electoral Services Officer), P Maginnis (Service Director (Business Support Services)), R Perrin (Democratic Services Officer), A Rose (Marketing & Digital Content Officer) and S Tautz (Democratic Services Manager)

1. WEBCASTING INTRODUCTION

The Chairman reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

There were no substitute members for the meeting.

3. DECLARATION OF INTEREST

There were no declarations of interest made pursuant to the Member's Code of Conduct.

4. TERMS OF REFERENCE & WORK PROGRAMME

The Chairman, Councillor P Bolton advised that the Terms of Reference and work programme for the Select Committee had been agreed by the Overview and Scrutiny Committee on 16 April 2019.

(a) Terms of Reference

The Committee were informed that the Terms of Reference set out the core areas of responsibility and role of the Stronger Council Select Committee.

The Committee noted the Terms of Reference.

(b) Work Programme

The Committee were advised that following each meeting, the work programme would be updated to reflect the Committee's progress and evolving issues. Currently,

items on the work programme had been assigned meeting dates for when the Committee would consider these items.

The Committee were concerned that they didn't appear to have a clear understanding of their role and what they were required to scrutinise, as the Committee's remit seem very vast. Furthermore, the People Strategy and Accommodation Project affected many elements of the Council services, which were also overlapped by Stronger Places and Stronger Communities Select Committee. The Chairman advised that this Committee's focus would be to monitor the Corporate Plan Action Plan and Key Performance Indicators and to scrutinise these where appropriate.

The Customer Services Portfolio Holder stated that the select committees were all in their infancy and perhaps the work programmes should be discussed at the next Overview and Scrutiny Committee, to see whether members were happy with the allocation of responsibilities. The Committee concurred with this suggestion.

The Chairman advised that there was an opportunity for the Chairman and Vice-Chairman of each Select Committee to discuss these issues at their joint meeting on 12 September 2019.

The Community and Partnerships Services Portfolio Holder commented that the Task and Finish Panel had agreed to reduce the select committees from four to three, on the basis that the work programmes would be more fairly distributed and that the select committees were based on the Council's three Corporate Priorities rather than service areas.

The Committee noted the work programme and agreed for the work programmes to be discussed at the joint meeting of Chairman and Vice-Chairman of Overview and Scrutiny on 12 September 2019.

5. REVIEW OF POLLING DISTRICTS, POLLING PLACES & POLLING STATIONS 2019

In attendance for this item was the Democratic Services Manager, S Tautz and Senior Electoral Services Officer, W MacLeod.

The Democratic Services Manager reported that the Electoral Registration and Administration Act 2013 introduced a change to the timing of compulsory reviews of UK Parliamentary polling districts and polling places, which had to be completed every five years. The current review of the parliamentary polling districts and polling places within the Epping Forest District commenced on 18 February 2019 and was required to be completed by 31 January 2020.

The Overview and Scrutiny Committee agreed at its meeting on 18 December 2018, that the appropriate select committee would directly make recommendations to Council, to ensure that the review was completed on time, following the local elections in May 2019 and prior to the commencement of the next Electoral Register canvass in August 2019.

The notice of a review together with details of the existing polling districts, polling places and polling stations was given on 18 February 2019, which ran until 1 April 2019. Submissions from the (Acting) Returning Officers of the UK Parliamentary constituencies in the district, electors and other interested persons and bodies were invited to comment. A number of responses were received from the (Acting) Returning Officer - Epping Forest Constituency, the (Acting), Returning Officer –

Harlow Constituency, various District Councillors, Epping Town Council and Stanford Rivers Parish Council.

The proposals that had been determined viable by the Electoral Registration Officer were that;

- Within the Epping Forest Parliamentary Constituency, the transfer of:
 - house numbers 1-25 in Rayfield, Epping from polling district AN to polling district AO, resulting in the polling station for these electors being the Epping Town Council Offices in St. John's Road, rather than the Epping United Reformed Church in Lindsey Street; and
 - house numbers 2-38 in Coopersale Street, Epping from polling district AK to polling district AL, resulting in the polling station for these electors being the Coopersale Social Institute, rather than the Allnutts Institute (now the Scout Hut, Flux's Lane, Epping).
- That no changes had been identified in relation to polling places;
- That each of the proposed polling stations were fully accessible;
- That the revised register would be published on 1 December 2019, following the completion of the annual canvass;
- That electors affected by the review would be made aware of changes to the places where they voted;
- That there were no proposals for changes to existing polling districts, polling places and polling stations arising from consideration of the review, in either the Brentwood and Ongar or Harlow Parliamentary Constituencies.

The Committee were asked to recommend the proposals of the review to Council on 30 July 2019.

Councillor R Brookes thanked officers for the detailed reported and endorsed the comments of Councillor S Murray for the polling district AZ Whitebridge to revert to Whitebridge Junior School, Greensted Road, as the parking and accessibility to this polling station was much better than the combined polling station at St Michaels and All Angels Church Hall, Roding Road. She advised that the Headteacher would also be able to plan for the yearly local elections, through teacher training dates, although she did acknowledge that ad-hoc dates for general elections could be problematic.

Councillor S Rackham commented on the use of a polling station in a public house and that this could deter votes for religious reasons. The Democratic Services Manager advised that this would be brought into future considerations, although no negative feedback from voters had been received at this time and the polling station itself was not in the bar area of the premises.

The Community and Partnerships Portfolio Holder advised that the polling station CA Shelley was actually at Ongar Primary School, Milton Crescent, Shelley. The Democratic Services Manager noted this amendment.

Councillor R Bassett advised that there may be future issues with the proposed polling station for the Harlow Parliamentary Constituency DA Nazeingbury, as St

Giles Church Hall, Nazeing would be undergoing refurbishment in early 2020. He suggested that an alternative venue could be Nazeing Primary School.

The Customer Services Portfolio Holder advised that there were other polling stations in Waltham Abbey wards that had roads which were divided between different polling stations and whether it was too late for these issues to be considered. The Democratic Services Manager asked him to put these recommendations in writing, so they could be considered.

RESOLVED:

That a report be submitted to the Council recommending:

- (a) That the proposals for Polling Districts and Polling Places in the Epping Forest District as set out in Appendix 1 to this report, be approved;
- (b) that the proposals be published, and copies be made available for inspection by the public at the Civic Offices, in at least one place in each Parliamentary Constituency covering the Epping Forest District and on the Council's website;
- (c) that any alterations required, as a result of the review in the revised Electoral Register to be published on 1 December 2019 be noted; and
- (d) that, when determining the location of Polling Stations for future elections, the (Acting) Returning Officer take account of the any comments made about specific Polling Stations arising from the review.

6. ACCOMMODATION PROJECT

The Interim Strategic Director, S Jevans updated the Committee on the progress of the Accommodation Project which included four workstreams;

- Construction of a new building;
- Sale of land at the back of the Civic Offices;
- Refurbishment of the Civic Offices; and
- Recruitment of partners/tenants for the Civic Offices.

The Interim Strategic Director advised that the construction of a new building would form part of a development brief and Masterplan exercise for the North Weald Airfield site. It would incorporate the most appropriate uses, provide an indicative layout and analysis of the envisaged economic, employment and social implication and include a traffic impact assessment. In addition to this, options for new office space were also being explored by the Assets Team.

Regarding the sale of the land at the back of the Civic Offices, valuation work had been completed and the timetable for this now depended on the decanting and alternative options for EFDC accommodation. The next steps required would include modelling options and planning requirements.

The refurbishment of the Civic Offices had progressed following a positive meeting with Historic England. The designs would include a new café provision, the letting of the first floor, council chamber refurbishments and open planned office space.

Furthermore, work had commenced on selecting an independent commercial agent who would provide marketing advice for potential partners/tenants for the Civic

Offices. This would be progressed once it was understood from Historic England and Bissett Adams to what extent, alterations could be made.

Councillor S Rackham enquired whether the Airfield usage would remain and whether the infrastructure had been considered. The Interim Strategic Director advised that the Airfield usage would remain, and the infrastructure would be considered as part of the Masterplan, where a travel plan would be included.

Councillor J M Whitehouse asked whether the project manager for the refurbishment of the Civic Offices had been recruited internally and whether an updated valuation for the sale of the land to the rear of the Civic Offices was available. The Interim Strategic Manager advised that the project manager had been recruited externally and she would have to come back to him with the current valuation.

Councillor R Bassett enquired whether members would be able to view the proposed plans for the Civic Offices and future new offices. The Interim Strategic Manager advised that plans would be made available for members in the Members Room.

The Community and Partnerships Portfolio Holder advised that the Stronger Communities Select Committee had received a detailed presentation regarding North Weald Airfield at their first meeting, which may benefit this Committee.

The Customer Services Portfolio Holder asked about timescales. The Interim Strategic Manager advised that she envisaged the preliminary work to be completed by December 2019.

The Committee were concerned that they were required to have an overall understanding across the Council's service areas and scrutinise the performance, but they did not appear to be given all the information. The Interim Strategic Manager advised that the report was intended to give a brief update on where the Council was on the Accommodation Project and further information relevant to this project would be brought to future meetings.

The Committee noted the update on the Accommodation Project.

7. PEOPLE STRATEGY

The Business Services Director, P Maginnis gave an overview on the People Strategy. The main objectives were for the Council to have the right people, in the right places with the right skills, being paid competitive salaries.

The strategy was based on five workstreams which were leadership capacity; developing the organisation for the future; skills of the workforce; resourcing the organisation and pay and benefits of the Council.

Recently the Council has undergone a management restructuring process, to improve decision making and reduce the management spine, along with a common operation model separating business support from technical skills. This brought together administrations support across the Council into one area. The restructuring process for Management Levels 1-4 had now been completed.

Councillor S Rackham asked whether the Local Government Association(LGA) study had revealed that the Council was top heavy in management; whether redundancies had occurred; how the Council recruited staff; and whether any interim staff were currently employed. The Business Services Director advised that the amount of management roles within the organisation had been identified by the LGA study and

that it effected the speed and process of decision making. Regarding compulsory redundancies there had not been any, although there had been a combination of voluntary redundancies and staff leaving. There were also interim staff that had been employed, to allow the Council to adapt and change to future requirements.

The Community and Partnership Services Portfolio Holder asked how the business support team would work across the various sites and whether the Council had met the relevant targets for employing staff with disabilities. The Business Services Director advised that the business support teams were not currently based together and going forward they would be using ICT and digital means to improve the services and therefore not requiring to be based in one place. Regarding the disability figures, she would have to come back to him.

Councillor R Bassett asked when members would receive an updated structure of the Council and if technical people would be managed by a technical manager. The Business Service Director advised that an update management structure would be published shortly in the members bulletin. The new Team Manager roles would be based mainly on the management experience but with the expectations that they had the relevant experience or technical knowledge to deal with their teams.

Councillor J M Whitehouse enquired about the job evaluations process; what were the currently vacancies broken down into deliberately held jobs and ones that were out for advertisement; and which service area's required immediate attention. The Business Services Director advised that the job evaluation process was being altered to be based on job families and the organisation requirements rather than an individual requesting an evaluation, although the right appeal would remain. She was unable to give up to date figures on the vacancies but would come back to him. Furthermore, the service areas that required immediate resources, interim staff had been employed enabling the Council to consider the future needs rather than employing someone permanently and Service Manager's were considering their areas and may not wish to recruit like for like positions going forward.

Councillor R Brookes commented that with so many changes happening, it must be very demoralising for staff. What had the agreed expenditure for the restructuring been spent on. The Business Services Director advised that the money had partially been used for support working with HAYES development and portal access to services they provide for staff and the financial strain and redundancy costs associated with the pensions with around £500,000 left. The Interim Strategic Director, N Dawe advised that the finance team were currently undergoing a tally of the costs for one-off costs associated with this, which would be available within the next couple of weeks.

Councillor H Kane endorsed the workshops that had previously been held with members as it had provided the background information on the People Strategy.

Councillor R Brookes asked whether it was the Council's policy to complete Exit Interviews. The Business Services Director advised that it was, and they took place with the leavers line manager or a member of HR, although most staff did not take up the opportunity.

The Committee noted the update of the People Strategy.

8. CORPORATE PLAN ACTION PLAN YEAR 2 PERFORMANCE REPORT

The Community and Partnerships Services Director, J Chandler advised that Corporate Plan Action Plan provided a mechanism for reporting the Council's Key

Performance Indicators and Programme of Works to members. It highlighted the Council's overall performance against the Corporate Objectives on a quarterly basis.

The Year 2 reported had been streamlined to enable an improved focus and the plan was a working document and officers would report on an exception basis.

The Community and Partnerships Service Director updated members as follows;

1. Engaging with the changing needs of our customers –

Increased Customer Satisfaction – The measure would be reported quarterly going forward. The first quarter was 73.4% which had exceeded the overall target for the year, so the overall target had now been increased to 75%.

Improved Customer First Contact Resolution – The green tick represented that the overall target would be achieved as the first quarter had a value of 37.41% with the overall target being 45%.

4. Safeguarding & Supporting People in Vulnerable Situations –

It was noted that the KPI related to customer satisfaction of Homesafe and Sanctuary schemes, relates to both the number of surveys returns as well as satisfaction with service provided.

5. Keeping the District Safe -

Community Safety Hub Added Value – To correct a typo from 'disposables' to 'disposals'. The comments would also be updated to confirm that the two self generated actions had been completed and only two externally generated tasks were outstanding, and this was due to ongoing case investigations with Essex Police.

Councillor R Bassett commented that the Committee had to review the value of the additional funding for Police Officers in Epping Forest, therefore could the measure be broken down to provide more information. The Community and Partnership Services Director advised that the Stronger Communities Select Committee had recently received a presentation from the Council's Police Sergeant and Community Safety Officer and that this information could be fed into the report.

ACTION: The Committee requested that the Overview and Scrutiny Committee discusses the allocations of responsibilities to each Select Committee, if the Stronger Council Select Committee had to scrutinise the overall performance.

10. Planning Development Priorities & 11. Ensuring Infrastructure Supports Growth -

The RAG rating was currently showing amber, although the Council expected to receive interim findings from the Inspector's Report for the Local Plan, shortly and this would be updated accordingly.

13. People Develop Skills to Maximise their Potential

The RAG rating was showing as amber although this was being addressed by the draft Economic Strategy 'Nurturing Growth' and required updating.

17. Efficient Use of Our Finance Resources, Buildings & Assets -The Committee asked for more information on the target and whether it was achievable. The Interim Strategic Director, N Dawe advised that the Council was currently reviewing cost

improvements, achievements and the use of finances and the preliminary work would be available by the end of July 2019. This would provide a clearer picture for the financial targets and the budget and associated papers.

18. Working with Commercial Partners to add Value for Our Customer – The Community and Partnership Services Director requested that this measure be removed because it could not be adequately measured. The Committee suggested that this measure could be changed to measure the savings of partnership working. The Interim Strategic Director advised that there were other key financial indicators that could be considered as well.

The Customer Services Portfolio Holder enquired whether the target for 6. Provide Culture and Leisure, of 65,007 was correct, as it appeared that this had already been achieved by the Waltham Abbey Leisure Centre alone. The Community and Partnership Services Director advised that she would speak to the relevant director to check the figures contained within the Action Plan.

The Committee noted the quarter 1 performance in relation to the key performance Indicators and Work Programme within the Corporate Plan.

9. DATES OF FUTURE MEETINGS

The Committee noted the next meeting would be held on 8 October 2019.

CHAIRMAN

DISTRICT OF EPPING FOREST – REVIEW OF POLLING DISTRICTS AND POLLING PLACES 2019

PROPOSED POLLING DISTRICTS AND POLLING PLACES

EPPING FOREST PARLIAMENTARY CONSTITUENCY

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
Buckhurst Hill East	Buckhurst Way	AA	That part of the Buckhurst Hill East parish ward of Buckhurst Hill parish comprising the roads – Albert Road (Wentworth Court and No's 2-24 evens), Birch Close, Buckhurst Way (51-71 odds, Honeysuckle Court and 2-182 evens), Cascade Close, Cascade Road, Cedar Close, Chestnut Avenue, Chestnut Close, Elgar Close, Elm Close, Holly Close, Hornbeam Close, Hornbeam Road, Lime Close, Lower Queens Road (2-90 evens, The Atrium, Mountbatten Court), Maple Close, Station Way, Walnut Way, Willow Close	The polling district	Roding Valley Hall, Station Way	1799
Buckhurst Hill East	Loughton Way	AB	That part of the Buckhurst Hill East parish ward of Buckhurst Hill parish not included in the Buckhurst Way Polling District	The polling district	Woollard Centre, Loughton Way	1881
Buckhurst Hill West	St Johns	AC	That part of the Buckhurst Hill West parish ward of Buckhurst Hill parish comprising the roads – Albany View, Amberley Road (odd numbers), Ardmore Lane, Beech Avenue, Beech Lane, Brook Road, Chandos Close,	The polling district	St John's Church Hall, High Road	2705

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
			Chequers Hills Road, Church Road, Devon Close, Epping New Road, Fairlands Avenue, Fernside, Forest Side, Gladstone Road, Greenhill High Road, Hawsted, Heron Close, High Road (51-117 odd numbers, 2-114 even numbers, Shore Point), Hills Road, Little Plucketts Way, Luctons Avenue, Manor Road, North End, Ormonde Rise, Osborne Road, Parkside, Powell Road, Roebuck Lane (16-72 even numbers, 29-79 odd numbers), Russell Road (2-24 even numbers, 1-99 odd numbers, Waikato Lodge), Stag Lane, Starling Close, Stradbroke Grove (29-81 odd numbers, 14-54 even numbers), The Cedars, The Drive, The Meadway (odds), The Stables, Trent Road, Tuttlebee Lane			
Buckhurst Hill West	Westbury	AD	That part of the Buckhurst Hill West parish ward of Buckhurst Hill parish not included in the St. John's Polling District	The polling district	Buckhurst Hill Baptist Church, Palmerston Road	2740
Chigwell Row	Chigwell Row	AE	The Chigwell Row parish ward of Chigwell parish.	The polling district	Room at All Saints Church, Romford Road	1851
Chigwell Village	St Johns	AF	That part of the Chigwell Village parish ward of Chigwell parish comprising the roads – Brunel Road, Chigwell Park, Chigwell	The polling district	Room at the Convent, Turpins Lane	1854

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
			Park Drive, Chigwell Road, Coolgardie Avenue, Ely Place, Emmaus Way, Forest Avenue, Forest Lane, Grovewood Place, Hatch Side, High Road (Little West Hatch, School House West Hatch School, Cedar Park, Chigwell Nursery, 187-221 odds, 118-160 evens, Semmering, Forest Terrace), Hilltop View, Love Lane, Luxborough Lane, Lyndhurst Rise, Manor Road, Park View, Roding Lane, New Barns Way, Park View, Roding Lane, Smeaton Road, St Mary's Way, The Childers, Tudor Close, Turpins Lane			
Chigwell Village	Chigwell Village	AG	That part of the Chigwell Village parish ward of Chigwell parish not included in the St. John's Polling District	The polling district	St. Mary's Parish Rooms, High Road	1668
Grange Hill	Limes Farm	AH	That part of the Grange Hill parish ward of Chigwell parish comprising the roads – Clayside, Cobdens Limes Avenue, Copperfield, High Meadows, Keats Close Limes Avenue, Limes Avenue, Northdene, Orange Grove, Regency Close, Southdale, The Brambles, Trotwood, View Close, Westmede	The polling district	Limes Farm Centre, Limes Avenue	2069

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
Grange Hill	St Winifreds	AJ	That part of the Grange Hill parish ward of Chigwell parish not included in the Limes Farm Polling District	The polling district	St Winifred's Church Hall, Manor Road	3241
Epping Hemnall	Allnutts	AK	That part of the Epping Hemnall ward of Epping Town Council comprising the roads – Allnutts Road, Bower Hill, Bower Vale, Brook Road, Charles Street, Coopersale Hall, Crossing Road, Fiddlers Hamlet, Hillcrest Way, Oakleigh Rise, Stewards Close, Stewards Green Road, Stonards Hill (Stonards Cottages, Birds Green, Stonards Farm), The Orchards, Theydon Bower, Theydon Garnon, Warrenfield.	The polling district	Scout Hut, Flux's Lane	1192
Epping Hemnall	Coopersale	AL	That part of the Epping Hemnall ward of Epping Town Council comprising the roads – Archer Close, Brickfield Road, Chevely Close, Coopersale Common, Coopersale Street, Garnon Mead, Houblons Hill, Institute Road, Laburnum Road, Parklands, St Albans Road, Vicarage Road	The polling district	Coopersale Social Institute, Institute Road	835
Epping Hemnall	Hemnall	AM	That part of the Epping Hemnall ward of Epping Town Council not included in the Allnutts and Coopersale Polling Districts	The polling district	Pelly Court, Hemnall Street	3007
Epping Lindsey and Thornwood Common	Lindsey North	AN	That part of the Epping St. John's ward of Epping Town Council comprising the roads –	The polling district	Epping United Reformed Church, Lindsey Street	2114

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
			Aragon Mews, Barnfield, Beaconfield Avenue, Beaconfield Road (1-77 odds, 2-114 evens), Beaconfield Way, Beulah Road, Birch View, Boleyn Row, Church Field, Church Hill, Coopersale Common, Egg Hall, Fairfield Road, Frampton Road, Granville Road, Greenacres, Homefield Close, James Street, King Henrys Walk, Kingswood Park, Lindsey Street, Lynceley Grange, Maltings Drive, Maltings Lane, Margaret Close, Margaret Road, Meadow Road, Palmers Hill, Park Side, Severnsfield, Seymour Chase, Shaftesbury Road (7-49 odds, 2-76 evens), St Margaret's Hospital, Stonards Hill (Redgrove House, 1-7 odds, Old Pastures), The Plain, The Woodyard, Thornwood Road, Tidy's Lane, Woodbury Down, Woodmeads.			
Epping Lindsey and Thornwood Common	Lindsey South	AO	That part of the Epping St. John's ward of Epping Town Council not included in the Lindsey North Polling District	The polling district	Conference Room, Epping Town Council Offices, St. John's Road	2494
Epping Lindsey and Thornwood Common	Thornwood	AP	The Thornwood parish ward of North Weald Bassett parish	The polling district	Thornwood Village Hall, Weald Hall Lane	820
Loughton	Barfields	AQ	That part of the Loughton	The polling district	Murray Hall,	2838

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
Alderton			Alderton ward of Loughton Town Council comprising the roads – Alderton Close, Alderton Hall Lane, Alderton Hill (71A and 73), Alderton Mews, Alderton Rise, Barfields, Barfields Gardens, Barfields Path, Borders Lane, Bryony Close, Bushfields, Chequers Road, Cherston Gardens, Cherston Road, Chigwell Lane, Colson Gardens, Colson Green, Colson Path, Colson Road, Crossfields, Deepdene Path, Deepdene Road, Greenfields, Greenfields Close, Hogarth Reach, Homecroft Gardens, Honeycroft, Ladyfields, Ladyfields Close, Lucton Mews, Lushes Road, Maybury Close, Parkmead, Poundfield Road, School House Gardens, The Hawthorns, The Lindens, The Spinney		Borders Lane	
Loughton Alderton	Oakwood	AR	That part of the Loughton Alderton ward of Loughton Town Council not included in the Barfields Polling District	The polling district	Senior Citizens Clubroom Oakwood Hill	659
Loughton Broadway	Willingale	AS	That part of the Loughton Broadway ward of Loughton Town Council comprising the roads – Austen Close, Barrington Close, Barrington Green, Barrington Road, Burton	The polling district	The Nursery Unit, Thomas Willingale Primary School, The Broadway	1943

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
			Road, Chigwell Lane, Doubleday Road, Etheridge Green, Etheridge Road (56-96), Eversley Close, Ibbetson Path, Kingsley Road, Lytton Close, Mornington Road, Paley Gardens, Parsonage Court, Rochford Avenue, Rochford Green, Rookwood Avenue, Rookwood Gardens, Sandford Avenue, The Broadway, Torrington Drive, Torrington Gardens, Westall Road, Willingale Road (260-360 evens, 247-297 odds)			
Loughton Broadway	Hereward	AT	That part of the Loughton Broadway ward of Loughton Town Council not included in the Willingale Polling District	The polling district	The Cottage Loaf, Jessel Drive	1943
Loughton Fairmead	Fairmead	AU	That part of the Loughton Fairmead ward of Loughton Town Council comprising the roads – Beech Close, Castell Road, Cedar Drive, Chandler Road, Chester Green, Chester Road, Cleland Path, Colebrook Lane (1-173 odds), Colebrook Path, Conyers Way, Droveway, Englands Lane, Fairmeads, Grosvenor Close, Grosvenor Drive, Grosvenor Path, Harvey Gardens, Lawton Road, Mead Close, Pyrles Green, Pyrles Lane (2-132 evens), Swanshope, Sycamore Close	The polling district	Grosvenor Hall, Grosvenor Drive	1625

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
Loughton Fairmead	Colebrook	AV	That part of the Loughton Fairmead ward of Loughton Town Council comprising the roads – Appleton Road, Brady Avenue, Burney Drive, Colebrook Gardens, Colebrook Lane (2-102 even numbers), Etheridge Road (2-42), Foxley Close, Goldingham Avenue, Hanson Close, Hanson Drive, Hanson Green, Mannock Drive, Prescott Green, Thatchers Close, Westall Road	The polling district	Trinity Church Hall, Mannock Drive	968
Loughton Fairmead	Hillyfields	AW	That part of the Loughton Fairmead ward of Loughton Town Council not included in the Fairmead and Colebrook Polling Districts	Loughton Fairmead	Grosvenor Hall, Grosvenor Drive (outside Polling District)	714
Loughton Forest	Loughton Forest	AX	The Loughton Forest ward of Loughton Town Council	The polling district	Loughton Baptist Church, High Road	3419
Loughton Roding	Barncroft	AY	That part of the Loughton Roding ward of Loughton Town Council comprising the roads – Barncroft Close, Barncroft Green, Barncroft Road, Leycroft Close, Oakwood Hill (62-118 evens, 73-123 odds), River Way (57-153 odds, 62-156 evens)	Loughton Oakwood	Oakwood Hill Senior Citizens Clubrooms (outside Polling District)	441

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
Loughton Roding	Whitebridge	AZ	That part of the Loughton Roding ward of Loughton Town Council comprising the roads – Cheltenham Gardens, Danbury Road, Dunmow Close, Felstead Road, Greensted Road, Kirby Close, Nevill Way, Roydon Close, Sutton Close, The Meadway, Tylers Close, Valley Hill (54-150 evens, Hubbard Court, 59-125 odds, Roxwell House, Parndon House), Witham Close	The polling district	Whitebridge Junior School, Greensted Road	1128
Loughton Roding	St Michaels	BA	That part of the Loughton Roding ward of Loughton Town Council not included in the Barncroft and Whitebridge Polling Districts	The polling district	St. Michaels and All Angels Church Hall, Roding Road	2113
Loughton St. Johns	Loughton St. Johns	BB	The Loughton St. Johns ward of Loughton Town Council	The polling district	St. John's Church Hall, Church Lane	3511
Loughton St. Marys	St. Mary's	BC	That part of the Loughton St. Mary's ward of Loughton Town Council comprising the roads – Alderton Hill, Brook Road, Brooklyn Avenue, Churchfields, Clifton Road, Forest Road, Habgood Road, High Road, Kings Green, Priory Road, Rowans Way, Shaftesbury, Shelley Grove, Spareleaze Hill, St Mary's Close, Staples Road, Station Road, The Drive, Traps Hill (nos 1-69 odds), Tycehurst Hill, Woodland Road, York	The polling district	St. Mary's Parish Centre, High Road	1923

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
			Crescent, York Hill			
Loughton St. Marys	Whitehills	BD	That part of the Loughton St. Mary's ward of Loughton Town Council not included in the St. Mary's Polling District	Loughton Alderton	Murray Hall, Borders Lane (outside Polling District)	1999
Theydon Bois	Theydon Bois	BE	The parish of Theydon Bois	The polling district	St. Mary's on the Green Hall, Coppice Row	3330
Waltham Abbey High Beach	High Beach	BF	That part of the Waltham Abbey High Beach ward of Waltham Abbey Town Council comprising the roads – Arthur's Lane, Avey Lane, Beech Hill Gardens, Church Road, Forest Close, Lippitts Hill, Manor Road, Mott Street (not included in the Sewardstone Polling District), Paul's Nursery Road, Pynest Green Lane, Rats Lane, Wellington Hill	The polling district	High Beech Village Hall, Avey Lane	496
Waltham Abbey High Beach	Sewardstone	BG	That part of the Waltham Abbey High Beach ward of Waltham Abbey Town Council comprising the roads – Baden Drive, Bury Road, Butlers Drive, Cornwall Place, Daws Hill, Farm End, Gilwell Park, Godwin Close, Hawes Lane, Hornbeam Lane, King George Way, Mill Lane, Mott Street (Daines Nursery, The Bungalow, Lira, Magnolia Cottage, Old Plough Cottage, Rose Cottage, Cedar Lodge, Beechside Bungalow,	The polling district	Room in the White House, Gilwell Park, Bury Road	964

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
			Netherhouse Cottages, Cottages Golden Row), Powell Drive, Sewardstone Green, Sewardstone Road, Woodman Lane			
Waltham Abbey High Beach	Upshire	BH	That part of the Waltham Abbey High Beach ward of Waltham Abbey Town Council comprising the roads – Cobbins End Road, Copped Hall, Copthall Green, Crown Hill, Epping Road, Fernhall Lane, Forest Side, Honey Lane, Honeypot Lane, Horseshoe Hill, Long Street, Sergeants Green Lane, Skillet Hill, Southend Lane, Upshire Road, Upshirebury Green, Warlies, Woodgreen Road, Woodredon Farm Lane, Woodredon Hill	The polling district	Upshire Village Hall, Horseshoe Hill	322
Waltham Abbey High Beach	Woodbine Close	BJ	That part of the Waltham Abbey High Beach ward not included in the High Beach, Sewardstone and Upshire Polling Districts	The polling district	Room at Woodbine Close Social Club	274
Waltham Abbey Paternoster	Ninefields	BK	That part of the Waltham Abbey Paternoster ward of Waltham Abbey Town Council comprising the roads – Abbotts Drive, Amwell Court, Badburgham Court, Blackmore Court, Bromefield Court, Cullings Court, Farmers Court, Fullers Close, Geisthorp Court, Hill House, Loughton Court,	The polling district	Community Room, Waltham Abbey Leisure Centre	1708

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
			Mallion Court, Neal Court, Read Court, Shingle Court, Skarnings Court, Stanford Court, Stanway Road, Sudicamps Court, Theydon Court, Tillingham Court, Winters Way, Woodford Court, Wormley Court, Wrangley Court			
Waltham Abbey Paternoster	Paternoster	BL	That part of the Waltham Abbey Paternoster ward of Waltham Abbey Town Council not included in the Ninefields Polling District	Waltham Abbey Ninefields	Community Room, Waltham Abbey Leisure Centre	1808
Waltham Abbey Honey Lane	Leverton	BM	That part of the Waltham Abbey Honey Lane ward of Waltham Abbey Town Council comprising the roads – Acacia Court, Ashleigh Court, Ashtree Court, Caneland Court, Caterham Court, Cobmead Grove, Coppergate Court, Dowding Way, Eagle Close, Falcon Close, Farthingale Court, Farthingale Lane, Gant Court, Harlton Court, Harrier Way, Hawk Close, Haywood Court, Honey Lane, (119-207 odds, Honey Lane Care Home, Upshire Hall Lodge, Upshire Hall Lodge, 102-176 evens, Honeylands, Honeylands Cottage), Horseshoe Close, Jessop Court, Kestrel Road, Kings Meadow Court,	The polling district	Leverton Primary School, Honey Lane	2004

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
			Kingsdale Court, Lamplighters Close, Margherita Place, Margherita Road, Maynard Court, Merlin Close, Milhoo Court, Morris Court, Old Forge Court, Osprey Court, Osprey Road, Peregrine Road, Shernbroke Road, Stoney Bridge Drive, The Birches, Vicarage Court Horseshoe Close, Wheatfields Court Farthingale Lane, Wren Drive			
Waltham Abbey Honey Lane	Brookways	BN	That part of the Waltham Abbey Honey Lane ward of Waltham Abbey Town Council comprising the roads – Aldersgrove, Birchwood, Bray Springs, Caldbeck, Downlands, Fairways, Gilsland, Greenleas, Heronswood, Hockley Court, Holecroft, Honey Lane (30-100 evens), Longcrofts, Mayfield, Nightingales, Oakwood, Patmore Road, Pinnacles Roundhills, Robinsway, Rochford Avenue, Roundhills, Ruskin Avenue, Springfields, Tennyson Avenue, The Dale, The Padgets, Windmill Close	The polling district	Brookways, Roundhills	1512
Waltham Abbey Honey Lane	Honey Lane	BO	That part of the Waltham Abbey Honey Lane ward of Waltham Abbey Town Council not included in the Leverton and Brookways Polling District	The polling district	Leverton Primary School, Honey Lane	1190

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
Waltham Abbey North East	Breach Barns	BP	That part of the Waltham Abbey North East ward of Waltham Abbey Town Council comprising the roads – Aimes Green, Breach Barns, Breach Barns Lane, Claverhambury Road, First Avenue, Galley Hill, Maple Way, Northside, Second Avenue, Southside, The Rise, Third Avenue.	The polling district	Community Centre, Saxon Way (outside Polling District)	426
Waltham Abbey North East	Monkswood	BQ	That part of the Waltham Abbey North East ward of Waltham Abbey Town Council not included in the Breach Barns Polling District.	The polling district	Community Centre, Saxon Way	2851
Waltham Abbey South West	Abbey	BR	The Waltham Abbey South West ward of Waltham Abbey Town Council.	The polling district	Waltham Abbey Town Hall, Highbridge Street	3398
Broadley Common, Epping Upland and Nazeing	Upland North	BS	That part of the Epping Upland parish comprising the roads – Carters Lane, Chestnut Walk, Elm Close, Epping Green, Epping Green Road, Epping Long Green, Epping Upland, Eureka Gardens, Green Close, Parsloe Road, Pump Lane, Rye Hill, Rye Hill Road, The Magpies, Thornwood Road, Upland Road	The polling district	Epping Upland Primary School, Carters Lane	652
Broadley Common, Epping Upland and Nazeing	Upland South	BT	That part of the Epping Upland parish not included in the Upland North Polling District	Epping Lindsey South	Conference Room, Epping Town Council Offices, St John's Road (outside Polling District)	68

Ward	Polling District	Letters	Description of Polling District	Existing Polling Place	Existing Polling Station	Electorate (June 2019)
Broadley Common, Epping Upland and Nazeing	Bumbles Green	BU	The Bumbles Green parish ward of Nazeing parish	The polling district	The Scout Hall, Perry Hill	495
Broadley Common, Epping Upland and Nazeing	Broadley Common	BV	The Broadley Common ward of Roydon parish	The polling district	Craner Produce Farm, Common Road	634

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