



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Thursday, 31 October 2019

Date of Publication:	08 November 2019
Call-In Expiry:	14 November 2019

This document lists the decisions that have been taken by the Cabinet at its meeting held on Thursday, 31 October 2019, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

Adrian Hendry
Senior Democratic Services Officer

Tel: 01992 564246
Email: ahendry@eppingforestdc.gov.uk

Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

That the minutes of the meeting of the Cabinet held on 5th September 2019 be taken as read and signed by the leader as a correct record.

4. EXCLUSION OF PUBLIC AND PRESS

Decision:

The Chairman of the Cabinet noted that he would be taking agenda item 18, the Budget and Medium-Term Financial Strategy in public session at this meeting and would not be treating it as a private document.

**8. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE
26 SEPTEMBER 2019**

Decision:

The Cabinet noted and agreed the minutes of the Finance and Performance Cabinet Committee's meeting of 26 September 2019 and agreed the updated Corporate Risk Register.

9. ACCEPTANCE OF TENDERS - CONTRACT 290, RENEWAL OF THE TILED ROOF COVERING AND RESPONSIVE REPAIR WORKS 2019-2024

Decision:

(1) That, M & J Services Ltd be awarded the 1-year contract renewable annually for up to a maximum of 4-further years, for the renewal of the tiled roof covering and responsive tiled roof repairs to Council-owned properties in the sum of £74,561.09 with an overall weighted price and quality score of 83.5%; and

(2) That GC Roofing UK Ltd be selected as the Council's Reserve Tenderer and that, should it not be possible to enter into contract with M & J Services Ltd for some reason, GC Roofing UK Ltd be awarded the 1-year contract renewable annually for up to a maximum of 4-further years, for the renewal of the tiled roof covering and responsive tiled roof repairs to Council-owned properties, being the second most economically advantageous tender received, with a Tender Sum of £77,210.53 with an overall weighted price and quality score of 74.7%; and

(3) That, the overall value of the works be capped to the sums included in the Capital Programme identified for Tiled Roof replacements on an annual basis; and

(4) That, this contract be designated as a serial contract to facilitate the annual adjustment to the tendered rates in accordance with the Royal Institution of Chartered Surveyors (RICS) BCIS ALLCOS Resource Cost Index of All Construction: All Repair and Maintenance Work #7419.

10. CCTV STRATEGY 2020-2025

Decision:

That the Cabinet agreed the revised CCTV Strategy 2019-2025 and related capital programme expenditure which was contained within respective Directorate budgets.

11. CHARGING FOR INSPECTION AND SAMPLING OF PRIVATE WATER SUPPLIES

Decision:

- 1) That the Cabinet noted that strong progress had been made to improve private water supplies in the district to protect human health and vulnerable communities. The initial risk assessment, sampling and enforcement of majority of high-risk supplies in the district was now completed or improvements were in progress;
- 2) The Cabinet agreed that the Council begin charging for risk assessment and sampling of private supplies now that most immediate health risks are mitigated for the majority of supplies and that on-going sampling and risk assessment costs could be recovered;
- 3) The Cabinet agreed that the Council begin charging for officer time and mileage as permitted in legislation; and
- 4) The Cabinet decided that an additional CSB budget allocation of £10,000 per annum be agreed to meet the sampling costs, to be subsequently recovered from property owners, with the Council looking to recover at least that same amount per annum.

12. LOCAL COUNCIL TAX SUPPORT SCHEME 2020/21

Decision:

- 1) That the Cabinet agreed that the Local Council Tax Support Scheme for 2019/20 continue unchanged for 2020/21; and
- 2) The Cabinet recommended that Full Council note that the Local Council Tax Support scheme for 2019/20 continues unchanged for 2020/21.

13. OFF STREET PARKING PROGRAMME ON HOUSING ESTATES

Decision:

- (1) That the Cabinet noted and agreed that the Council no longer continues with its current Off-Street Parking Programme on Housing Estates, realising a saving of £848,000 to the General Capital Fund and £485,000 to the Housing Capital Account, the depreciation not incurred is in the order of £21,000 and £19,000 per annum respectively;
- (2) The Cabinet agreed that Traffic Regulation Orders (TRO) made under Parts I, II and IV of the Road Traffic Regulation Act 1984, as amended to control parking on its estates, be used instead to manage its roads on housing estates;
- (3) The Cabinet agreed an initial budget of £50,000 (Pro-rata between the GF & the HRA) be included in 2020/21 budget, jointly funded from the General Fund and the Housing Revenue Account on a pro-rata basis and reviewed annually thereafter;
- (4) The Cabinet noted and agreed that a list of sites be identified and prioritised for TRO's in the same way as the current Off-street Parking Programme and agreed by the Cabinet each year; and
- (5) The Cabinet agreed that consideration be given in forming the budget for 2020/21 for TROs, which was to be jointly funded from the General Fund and the Housing Revenue Account.

14. BUDGET AND MEDIUM-TERM FINANCIAL STRATEGY

Decision:

1. The Cabinet noted the assumptions being used in formulating the core budget for 2020/21 as indicated, with detailed budgets being formulated for Cabinet consideration on the 06th January 2020.
2. The Cabinet noted that only 2% inflation would be added to operational budgets (other than waste and leisure contracts). They noted that having raised income and charges by 3% in line with the Office of National Statistics estimate of inflation, that the Authority would hold around 1% for specific in-year inflation and economic pressures.
3. The Cabinet commented on the proposed list of developments as shown in Section 3 of the report and further detailed in the appendices, noting that this list included revenue, capital and loan items.
4. The Cabinet considered whether any additional or substitute development proposals needed to be considered, particularly those that would address economic uncertainty or issues of economic and

social exclusion.

5. The Cabinet noted that the companies set up and wholly owned by the Authority were due to generate income and to repay loans from 2020/21 and the significant financial benefit that resulted from this. They noted that from 2021/22 the options available to the Cabinet in terms of their development and fiscal (taxation) policies would significantly increase.

6. The Cabinet noted and commented on the intent to further review existing District Development Fund and Capital commitments for final verification of these items by the Cabinet on the 06th January 2020.

7. The Cabinet commented on the intent, to stimulate continuous service improvement and the release of funds for developments, that an efficiency savings target of between 0.25% and 0.5% should be set. The figure was comparatively low (compared to other Authorities) and a full list of schemes would be put before Cabinet on 06th January 2020.

8. Having taken account of views on the developments and how these could be funded, the Cabinet commented on the overall preferences to forming a final budget with or without a council tax increase as summarised in Section 5 of the report.

9. The Cabinet noted the outline workplan and issues outlined in Section 6 of the report.

10. The Cabinet noted and approved the opportunity that existed to drive forward with several schemes and incur expenditure this year, covering this expenditure by the use of District Development Funds. These projects were:

- The North Weald Masterplan £140,000 (proposal 42);
- Customer Service Notification System £25,000 (proposal 17);
- Planning Approval backlog £40,000 (proposal 28); and
- Additional working Capital for Devco with a maximum value of £975,650.

16. ACCOMMODATION PROJECT

Decision:

(1) Cabinet noted and approved the progression of the refurbishment of the Civic Offices as the main office for EFDC staff and partners; and

(2) That the Cabinet approved the decision not to pursue the construction of a new build office on the North Weald Airfield.

17. ACCOMMODATION PROJECT - APPENDIX 1

Decision:

Background paper, not a report.

