

EPPING FOREST DISTRICT COUNCIL COUNCIL MINUTES

Committee: Council **Date:** 21 May 2020

Place: Virtually held via Zoom **Time:** 7.30 - 8.50 pm

Members Present: Councillors R Bassett (Chairman), H Kane (Vice-Chairman), N Avey, R Baldwin, A Beales, N Bedford, P Bolton, H Brady, R Brookes, L Burrows, G Chambers, D Dorrell, I Hadley, S Heap, S Heather, R Jennings, J Jennings, S Jones, S Kane, H Kauffman, P Keska, Y Knight, J Lea, J Leppert, C McCredie, M McEwen, J Mclvor, L Mead, G Mohindra, R Morgan, S Murray, S Neville, M Owen, A Patel, J Philip, D Plummer, C P Pond, C C Pond, S Rackham, C Roberts, D Roberts, B Rolfe, B Sandler, M Sartin, J Share-Bernia, P Stalker, D Stocker, D Sunger, B Vaz, C Whitbread, H Whitbread, J H Whitehouse, J M Whitehouse and D Wixley

Apologies: Councillors J Knapman, A Lion, A Mitchell and S Stavrou

Officers Present: G Blakemore (Chief Executive), N Boateng (Service Manager (Legal) & Monitoring Officer), T Carne (Corporate Communications Team Manager), N Dawe (Chief Operating Officer), J Leither (Democratic Services Officer), S Mitchell (PR Website Editor), M Moore (ICT Business Applications Team Manager), R Perrin (Democratic Services Officer), P Seager (Chairman's Officer), A Small (Strategic Director), P Tredgett (ICT Interim Project Manager) and G Woodhall (Democratic & Electoral Services Officer)

1. WEBCASTING INTRODUCTION

The Chairman reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

2. MINUTES

RESOLVED:

That the minutes of the Council meeting held on 25 February 2020 be taken as read and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

There were no declarations of interest pursuant to the Council's Code of Member Conduct.

4. RETIRING CHAIRMAN OF COUNCIL - YEAR OF OFFICE

Councillor R Bassett addressed the Council on his second year of office.

Over the last year he had attended many events and activities in the District, County and surrounding boroughs, to raise the profile of the Council. Furthermore, he had actively promoted and assisted the voluntary organisations and had raised around £12,000 for his charities, which he hoped to be distributing this shortly. He thanked members and officers for the support throughout his term of office.

Members and the Chief Executive, on behalf of the staff expressed their appreciation for his service and hard work shown throughout his second year of office.

5. ELECTION OF CHAIRMAN

The Council received nominations for the office of Chairman of the Council for 2020/21. Councillor H Kane was proposed, having been moved formally by Councillor J Lea and seconded by Councillor C Whitbread. It was

RESOLVED:

That Councillor H Kane be elected Chairman of the Council for the ensuring year.

Councillor H Kane thereupon made a declaration of Acceptance of Office of the Chairman and thanked the Council for her election.

COUNCILLOR H KANE IN THE VIRTUAL CHAIR

6. APPOINTMENT OF VICE-CHAIRMAN

The Councillor received nominations for the office of Vice-Chairman of the Council for 2020/21. Councillor J Share-Bernia was proposed, having been formally moved by Councillor D Sunger and seconded by Councillor H Whitbread. It was:

RESOLVED:

That Councillor J Share-Bernia be appointed Vice-Chairman of the Council for the ensuring year.

Councillor J Share-Bernia thereupon made a declaration of Acceptance of Office of Vice-Chairman of the Council and thanked the Council for her appointment.

7. APPOINTMENTS

Mover: Councillor C Whitbread, (Leader of the Council)

Councillor C Whitbread reported on the appointments which he had made to the Cabinet, Cabinet Committees and Outside Organisations carrying out Executive functions for 2020/21.

Furthermore, he also reported on the appointments in relation to the membership, chairmanships and vice-chairman of committees, sub-committees and panels (non-executive bodies) along with the outside organisations carrying out Council, Regulatory or non Cabinet functions, that had been discussed at the Group Leaders meeting on 13 May 2020.

The Council voted on the appointment, where the number of nominations exceeded the number of places available.

RESOLVED:

(1) That, in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as set out in Appendix 1, to these minutes be noted;

(2) That details of appointments made by the Leader of the Council, of Cabinet members and Cabinet Committees carrying out Executive functions as set out in Appendix 2 to these minutes be noted;

(3) That the Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (non-Executive bodies) as set out at Appendix 3 to these minutes be noted;

(4) That the group representatives for the purpose of notifying substitute members for meetings be noted as follows;

(a) Conservative Group:

- Councillor C Whitbread (Group Leader);
- Councillor N Bedford (Deputy Group Leader);
- Councillor S Kane; and
- Councillor M Sartin.

(b) Green Party Group:

- Councillor S Neville (Group Leader); and
- Councillor S Heap (Deputy Group Leader).

(c) Liberal Democrats Group:

- Councillor J M Whitehouse (Group Leader); and
- Councillor J H Whitehouse (Deputy Group Leader).

(d) Loughton Residents Association Group

- Councillor C P Pond (Group Leader); and
- Councillor D Wixley (Deputy Group Leader).

(5) That the group representative confirm member appointments to the Proper Officer for the Overview and Scrutiny Select Committees for 2020/21 at the first municipal meeting of Overview and Scrutiny Committee;

(6) That appointments to Outside Organisations carrying out Council Regulatory or non-Cabinet function, as set out at Appendix 4 to these minutes be approved; and

(7) That the appointments made by the Leader of Council to Outside Organisations carrying out Executive functions, as set out at Appendix 5 be received.

8. SCHEME OF DELEGATIONS

The Council's Constitution required that the Scheme of Delegations be agreed at the Annual Council meeting. The current scheme has received no further additions or amendments since the last publication on 8 November 2019.

RESOLVED:

That the Scheme of Delegations as set out in the Constitution be agreed.

9. APPOINTMENT OF THE CHIEF FINANCIAL OFFICER

The Monitoring Officer submitted a report regarding the statutory requirement for the appointment of a Section 151 Officer, which was an appointment reserved for Council in accordance with Article 4 (The Full Council).

RESOLVED:

(1) That, from 4 May 2020, Andrew Small be designated as the Council's Chief Financial Officer, being the officer having responsibility under Section 151 of the Local Government Act 1972, Section 73 of the Local Government Act 1985 and Section 114 of the Local Government Finance Act 1988; and

(2) That pursuant to recommendation (1) above, the Monitoring Officer be authorised to make changes to the Scheme of Delegation contained within the Council's Constitution, as required to give effect the appointment of Andrew Small as the Chief Financial Officer.

10. LOCAL GOVERNMENT ACT 1972, SECTION 85 - EXEMPTION FROM THE 'SIX MONTH RULE'

The Council was informed that in view of the current public health emergency relating to Covid-19 and advice received from the Monitoring Officer at the Group Leaders virtual meeting on 8 April 2020, all Members had been given blanket exemption from the Six-Month Rule.

RESOLVED:

(1) That the Council noted the blanket exemption from the 'Six Month Rule' within Section 85 of the Local Government Act 1972 to all Members until the Annual Meeting of the Council in 2021.

11. COUNCIL MEETING DATES FOR 2020/21

The Council was informed that it was a requirement of the Constitution, for the Council to approve a programme of ordinary meetings of the Council each year.

RESOLVED:

That during 2020/21 ordinary meetings of the Council be held on the following dates;

30 July 2020;
29 October 2020;
17 December 2020;
25 February 2021;
29 April 2021; and
25 May 2021.

ANNUAL COUNCIL MEETING – 21 MAY 2020

CONSTITUTION OF POLITICAL GROUPS AND GROUP LEADERS

Local Government and Housing Act 1989 – Notice of Constitution of Political Groups and Group Leaders

To note in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as follows:

Conservative Group:

Group Leader - Councillor C. Whitbread
Deputy Group Leader - Councillor N. Bedford

Councillor Avey	Councillor Keska	Councillor Rackham
Councillor Bassett	Councillor Knapman	Councillor Rolfe
Councillor Bolton	Councillor Knight	Councillor Sandler
Councillor Brady	Councillor Lea	Councillor Sartin
Councillor Burrows	Councillor Lion	Councillor Share-Bernia
Councillor Chambers	Councillor McEwen	Councillor S Stavrou
Councillor Dorrell	Councillor J McIvor	Councillor Stalker
Councillor Hadley	Councillor Mitchell	Councillor Stocker
Councillor Heather	Councillor Mohindra	Councillor Sunger
Councillor Jones	Councillor Morgan	Councillor Vaz
Councillor H Kane	Councillor Patel	Councillor H Whitbread
Councillor S Kane	Councillor Philip	

Members 37

Green Party Group:

Group Leader - Councillor S. Neville
Deputy Group Leader - Councillor S. Heap

Councillor D. Plummer

Members 3

Liberal Democrats Group:

Group Leader – Councillor J. M. Whitehouse
Deputy Group Leader - Councillor J. H. Whitehouse

Councillor C. McCredie

Members 3

Loughton Residents' Association Group:

Group Leader - Councillor C. P. Pond

Deputy Group Leader - Councillor D. Wixley

Councillor R. Baldwin
Councillor A. Beales
Councillor R. Brookes
Councillor J. Jennings

Councillor R. Jennings
Councillor H. Kauffman
Councillor L. Mead
Councillor M. Owen

Councillor C. C. Pond
Councillor C. Roberts
Councillor D. Roberts

Members 13

CABINET & CABINET COMMITTEES - LEADER APPOINTMENTS**(a) Deputy Leader**

	2020/21
Deputy Leader	Councillor N Bedford

(b) Other Cabinet Members/Allocation of Portfolios

Portfolio	Portfolio Holder 2020/21
Leader	C. Whitbread
Customer & Corporate Support Services	S. Kane
Commercial & Regulatory Services	A. Patel
Environmental & Technical Services	N. Avey
Finance & Economic Development	J. Philip
Housing & Community	H. Whitbread
Planning & Sustainability	N. Bedford

(c) Cabinet Committees (not part of pro rata allocations)

Asset Management & Economic Development Cabinet Committee
Commercial & Regulatory Services Portfolio Holder (Chairman)
Finance & Economic Development Portfolio Holder
Housing & Community Services Portfolio Holder
Environmental & Technical Services Portfolio Holder
Leader

Finance & Performance Management Cabinet Committee	2020/21
Finance & Economic Development (Chairman)	To be formally disbanded following Council's approval of the A&G Terms of Reference. (Scheduled for 30.07.20)
Customer & Corporate Support Services Portfolio Holder	
Housing & Community Portfolio Holder	
Leader	
Planning & Sustainability Portfolio Holder	

Council Housebuilding Cabinet Committee
Housing & Community Portfolio Holder (Chairman)
Commercial & Regulatory Services Portfolio Holder
Environmental & Technical Services Portfolio Holder
Finance & Economic Development Portfolio Holder
Planning & Sustainability Portfolio Holder

Local Plan Cabinet Committee
Planning & Sustainability Portfolio Holder (Chairman)
Environmental & Technical Services
Finance & Economic Development Portfolio Holder
Housing & Community Portfolio Holder
Leader

COMMITTEE ETC. NOMINATIONS 2020/21

AREA PLANS SUB-COMMITTEE EAST (19 MEMBERS) (NOT PRO RATA) *							
		Conservative Group	Green Party Group	Liberal Democrat Group	Loughton Residents Association Group	Independent Members	
MEMBERSHIP 2020/21	Chairman	P Keska					
	Vice-Chairman	H Brady					
		N Bedford		C McCredie			
		P Bolton		J H Whitehouse			
		H Brady		J M Whitehouse			
		L Burrows					
		I Hadley					
		S Jones					
		P Keska					
		M McEwen					
		J Mclvor					
		R Morgan					
		J Philip					
		B Rolfe					
		P Stalker					
		B Vaz					
		C Whitbread					
	H Whitbread						

*Membership of Area Plans Sub-Committee East comprises all members for the relevant wards.

01 AREA PLANS SUB-COMMITTEE WEST (14 MEMBERS) (NOT PRO RATA) *							
		Conservative Group	Green Party Group	Liberal Democrat Group	Loughton Residents Association Group	Independent Members	
MEMBERSHIP 2020/21	Chairman	D Dorrell					
	Vice-Chairman	J Lea					
		N Avey	D Plummer			J Leppert	
		R Bassett					
		D Dorrell					
		S Heather					
		H Kane					
		S Kane					
		Y Knight					
		J Lea					
		A Mitchell					
		M Sartin					
		S Stavrou					
		D Stocker					

*Membership of Area Plans Sub-Committee West comprises all members for the relevant wards.

AREA PLANS SUB-COMMITTEE SOUTH (25 MEMBERS) (NOT PRO RATA) *						
		Conservative Group	Green Party Group	Liberal Democrat Group	Loughton Residents Association Group	Independent Members
MEMBERSHIP 2020/21	Chairman	J Share-Bernia				
	Vice-Chairman	S Rackham				
		G Chambers	S Heap		R Baldwin	S Murray
		J Knapman	S Neville		A Beales	
		A Lion			R Brookes	
		G Mohindra			R Jennings	
		A Patel			J Jennings	
		S Rackham			H Kauffman	
		B Sandler			L Mead	
		J Share-Bernia			M Owen	
		D Sunger			C C Pond	
					C P Pond	
					C Roberts	
					D Roberts	
				D Wixley		

*Membership of Area Plans Sub-Committee South comprises all members for the relevant wards.

AUDIT AND GOVERNANCE COMMITTEE (5 MEMBERS PLUS 2 CO-OPTED PERSONS) *						
		Conservative Group (3)	Green Party Group (1)	Liberal Democrat Group	Loughton Residents Association Group (1)	Independent Members
MEMBERSHIP 2020/21	Chairman	The Chairman of the Committee is appointed at first meeting in each municipal year. It was noted that a recommendation for Cllr Hadley to be Chairman for 2020/21 would be proposed.				
		I Hadley	S Heap	No Nomination	R Jennings	
		P Keska				
		B Vaz				

*The Vice-Chairmanship of the Audit and Governance Committee is assumed by a co-opted person if the Chairman is a Member, and vice versa.

CONSTITUTION WORKING GROUP (11 MEMBERS)

		Conservative Group (7)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Independent Members	
MEMBERSHIP 2020/21	Chairman	S Rackham					
	Vice-Chairman	M Sartin					
		D Dorrell	S Heap	J H Whitehouse	C C Pond		
		S Jones			C P Pond		
		M McEwen					
		J Philip					
		M Sartin					
		J Share-Bernia					
		S Rackham					

DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE (15 MEMBERS) *

		Conservative Group (10)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (3)	Independent Members	
MEMBERSHIP 2020/21	Chairman	S Jones					
	Vice-Chairman	B Rolfe					
		H Brady	S Heap	J M Whitehouse	H Kauffman		
		D Dorrell			C C Pond		
		I Hadley			C Roberts		
		S Jones					
		H Kane					
		J Lea					
		R Morgan					
		J Philip					
		B Rolfe					
		J Share-Bernia					

JOINT CONSULTATIVE COMMITTEE (9 MEMBERS PLUS 9 STAFF SIDE REPRESENTATIVES) *								
		Conservative Group (6)	Green Party Group	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Independent Members		
MEMBERSHIP 2020/21	Chairman*	(Customer & Corporate Support Services Portfolio Holder) S Kane						
		R Bassett	No Nomination	J H Whitehouse	J Jennings			
		S Kane			L Mead			
		A Patel						
		J Philip						
		P Stalker						
		H Whitbread						

*The Chairmanship of the Joint Consultative Committee is to be assumed by Member representative for 2020/21 in 2019/20 it was a staff representative.

LICENSING COMMITTEE (& LICENSING SUB-COMMITTEE) (15 MEMBERS*)							
		Conservative Group (10)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (3)	Independent Members	
MEMBERSHIP 2020/21	Chairman	R Morgan					
	Vice-Chairman				J Jennings		
		S Heather	S Neville	J M Whitehouse	J Jennings		
		I Hadley			L Mead		
		P Keska			C P Pond		
		R Morgan					
		B Rolfe					
		M Sartin					
		P Stalker					
		D Sunger					
		D Stocker					
		A Lion					
Licensing Sub-Committee Chairmen (6)	P Keska R Morgan M Sartin	S Neville			J Jennings C P Pond		

*The Licensing Act 2003 requires that the Licensing Committee comprise no more than 15 members. Licensing Sub-Committees should comprise no more than 3 members.

OVERVIEW AND SCRUTINY COMMITTEE (17 MEMBERS*)

		Conservative Group (11)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (3)	Independent Members (1)	
MEMBERSHIP 2020/21	Chairman	M Sartin					
	Vice-Chairman				R Jennings		
		P Bolton	D Plummer	J H Whitehouse	R Baldwin	S Murray	
		L Burrows			R Jennings		
		D Dorrell			D Wixley		
		I Hadley					
		S Heather					
		J Lea					
		S Rackham					
		M Sartin					
		P Stalker					
		S Stocker					
	D Sunger						

*Membership of the Overview and Scrutiny Committee to be extended to seventeen members for 2020/21, providing an additional seat on the Committee for the Conservative Group and the Loughton Residents Association Group. In order to accommodate a request for independent member representation on the Committee for the year, the Loughton Residents Association Group intends to relinquish its additional seat arising from the extension of membership, in order that this position may be filled by Councillor S. Murray. Membership of the Committee is required to be appointed on a pro rata basis and such deviation requires that no member of the Council voted against this arrangement.

STANDARDS COMMITTEE (9 MEMBERS)							
		Conservative Group (6)	Green Party Group (1)	Liberal Democrat Group	Loughton Residents Association Group (2)	Independent Members	
MEMBERSHIP 2020/21	Chairman	B Rolfe					
	Vice-Chairman				C P Pond		
		N Avey	S Neville	No nomination	C P Pond		
		G Chambers			C Roberts		
		S Kane					
		R Morgan					
		B Rolfe					
		J Share-Bernia					

SENIOR MANAGEMENT SELECTION PANEL (7 MEMBERS)							
		Conservative Group (4)	Green Party Group	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Independent Members	
MEMBERSHIP 2020/21	Chairman	C. Whitbread					
	Vice-Chairman	M. Sartin					
		N Bedford	No nomination	J M Whitehouse	R Jennings		
		J Philip			C P Pond		
		M. Sartin					
		C. Whitbread					

SENIOR MANAGEMENT APPEALS PANEL (7 MEMBERS)

		Conservative Group (4)	Green Party Group (1)	Liberal Democrat Group	Loughton Residents Association Group (2)	Independent Members	
MEMBERSHIP 2020/21	Chairman	S Kane					
	Vice-Chairman				J Jennings		
		P Bolton	S Neville	No nomination	J. Jennings		
		S Kane			C C Pond		
		P Stalker					
		H Whitbread					

REPRESENTATION ON OUTSIDE ORGANISATIONS 2020/21

1. Council Appointments - Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		2020/21
1.	Epping Forest Care and Repair Management Committee (3)	J Lea A Mitchell D Stocker
2.	Epping Forest Citizens' Advice Bureau (3 including 1 voting member)	R Bassett (voting member) S Heather J Jennings
3.	Campaign to Protect Rural England (Essex Branch) (1 + deputy)	S Heather N Bedford (Deputy)
4.	Epping Forest Community Transport Board of Trustees (1)	S Kane
5.	Epping Forest Housing Aid Committee (1)	J Lea
6.	Epping Forest Local Highways Panel (4)	S Kane P Keska A Lion D Wixley
7.	Epping Forest Local Liaison Group (specific ward representation only)	(BCEUN) (1) N Avey (BHW) (1) G Chambers (ELTC) (1) L Burrows (EH) (1) J M Whitehouse (LSJ) (1) C P Pond (LSM) (1) J Jennings (LF) (1) R Baldwin (TB) (1) J Philip (WAHB) (1) S Stavrou
8.	Essex Police, Fire and Crime Panel (1)	N Bedford M Sartin (Deputy)
9.	Health Overview, Policy and Scrutiny Committee (1)	Not required for 2020/21. Local member to be appointed by Essex County Council.
10.	Grange Farm Managing Trustees (Term to 31.5.23)	R Morgan M. Sartin C. Scrutton
11.	Lee Valley Regional Park Authority (2) (Ongoing term to 30.6.21)	M. Sartin S Heather D Stocker (Deputy)

Organisation and Allocation Category	2020/21								
12.	<p>Leisure Centre Liaison Groups (Leisure Centre Customer Forums)</p> <p>The Leisure Contract Manager has advised that two members should be appointed to each Liaison Group/Customer Forum for 2019/20.</p> <table border="1" data-bbox="301 427 1501 770"> <tr> <td data-bbox="301 427 780 528">(a) Epping Sports Centre (2)</td> <td data-bbox="780 427 1501 528">L Burrows H Whitbread</td> </tr> <tr> <td data-bbox="301 528 780 629">(b) Ongar Leisure Centre (2)</td> <td data-bbox="780 528 1501 629">N Bedford P Keska</td> </tr> <tr> <td data-bbox="301 629 780 701">(c) Loughton Leisure Centre (2)</td> <td data-bbox="780 629 1501 701">R Brookes J Share-Bernia</td> </tr> <tr> <td data-bbox="301 701 780 770">(d) Waltham Abbey Swimming Pool (2)</td> <td data-bbox="780 701 1501 770">A Mitchell J Lea</td> </tr> </table>	(a) Epping Sports Centre (2)	L Burrows H Whitbread	(b) Ongar Leisure Centre (2)	N Bedford P Keska	(c) Loughton Leisure Centre (2)	R Brookes J Share-Bernia	(d) Waltham Abbey Swimming Pool (2)	A Mitchell J Lea
(a) Epping Sports Centre (2)	L Burrows H Whitbread								
(b) Ongar Leisure Centre (2)	N Bedford P Keska								
(c) Loughton Leisure Centre (2)	R Brookes J Share-Bernia								
(d) Waltham Abbey Swimming Pool (2)	A Mitchell J Lea								
13.	<p>Epping Forest Local Councils Liaison Committee (no restriction)</p> <p>R Bassett H Kane J Lea R Morgan B Rolfe M Sartin J Share-Bernia J H Whitehouse</p>								
14	<p>Outer North-East London Joint Health Overview and Scrutiny Committee (1)</p> <p>A Lion</p>								
15.	<p>Princess Alexandra Hospital - Partnership Governor (1)</p> <p>P Bolton</p>								
16.	<p>Roding Valley Meadows Local Nature Reserve:</p> <table border="1" data-bbox="301 1279 1501 1384"> <tr> <td data-bbox="301 1279 780 1350">(a) Management Committee (1)</td> <td data-bbox="780 1279 1501 1350">S Murray</td> </tr> <tr> <td data-bbox="301 1350 780 1384">(b) Working Group (1)</td> <td data-bbox="780 1350 1501 1384">Not required - officer appointment</td> </tr> </table>	(a) Management Committee (1)	S Murray	(b) Working Group (1)	Not required - officer appointment				
(a) Management Committee (1)	S Murray								
(b) Working Group (1)	Not required - officer appointment								
17.	<p>Stansted Airport Consultative Committee (1 + deputy)</p> <p>P Stalker M Sartin (Deputy)</p>								
18.	<p>Stansted Airport Community Trust Fund (1)</p> <p>This organisation has been disbanded. Although if reformed - Councillor R Morgan</p>								
19.	<p>Town Centre Partnerships</p> <p>The Service Director (Community & Partnerships) has advised as follows with regard to the appointment of members to each Town Centre Partnership for 2019/20.</p> <table border="1" data-bbox="301 1724 1501 2029"> <tr> <td data-bbox="301 1724 780 1825">(a) Buckhurst Hill Village Forum (0)</td> <td data-bbox="780 1724 1501 1825">No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.</td> </tr> <tr> <td data-bbox="301 1825 780 1926">(b) Epping Town Centre Partnership (2)</td> <td data-bbox="780 1825 1501 1926">N Avey H Whitbread</td> </tr> <tr> <td data-bbox="301 1926 780 2029">(c) Loughton Broadway Town Centre Partnership (0)</td> <td data-bbox="780 1926 1501 2029">No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.</td> </tr> </table>	(a) Buckhurst Hill Village Forum (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.	(b) Epping Town Centre Partnership (2)	N Avey H Whitbread	(c) Loughton Broadway Town Centre Partnership (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.		
(a) Buckhurst Hill Village Forum (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.								
(b) Epping Town Centre Partnership (2)	N Avey H Whitbread								
(c) Loughton Broadway Town Centre Partnership (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.								

Organisation and Allocation Category		2020/21
	(d) Loughton High Road Town Centre Partnership (2)	No member appointment required. The Town Centre Partnership was not currently operating.
	(e) Ongar Town Forum Steering Group (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(f) Waltham Abbey Town Partnership (2)	H Kane J Lea
20.	Voluntary Action Epping Forest (1)	B Rolfe
21.	Waltham Abbey Royal Gunpowder Mills Ltd (1)	H Kane
22.	Waltham Abbey Tourist Information Centre (Joint Management Committee) (3)	J Lea A Mitchell D. Stocker
23.	Leisure Management Contract Monitoring Board (6)	N Avey R Brookes G Chambers H Kane P Keska R Morgan
24.	Epping Forest College (Board of Governors of New City College and local advisory body for the Epping Forest Campus College) (NEW)	R Bassett
25.	EFDC Armed Forces Champion	B Rolfe J Lea S Murray

2. Appointments Held by Officers – Organisations Carrying Out Executive Functions (Appointments by the Leader)

	Organisation and Committee Responsible	Representative 2019/20
1.	Association of Retained Council Housing (ARCH)	Service Director (Housing & Property Services) (or representative)
2.	National Society for Clean Air (SE Division)	Service Director (Commercial & Regulatory Services) (or representative)
3.	Standing Conference – Investigation of Air Pollution	Service Director (Commercial & Regulatory Services) (or representative)
4.	Roding Valley Meadow Local Nature Reserve Working Group	Service Director (Environmental & Technical Services) (or representative)

3. Appointments Held by Officers – Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

	Organisation and Committee Responsible	Representative
1.	Essex Water Safety Liaison Committee	Service Director (Commercial & Regulatory Services) (or representative)
2.	Voluntary Action Epping Forest (see also member appointments schedule)	Service Director (Community & Partnership Services) (or representative)

REPRESENTATION ON OUTSIDE ORGANISATIONS 2020/21

1. Leader Appointments - Organisations Carrying Out Executive Functions

Organisation and Allocation Category		2020/21
1.	Association of Retained Council Housing - Executive Board (1 + Deputy)	Housing & Community Portfolio Holder Leader of the Council (Deputy)
2.	Civil Enforcement of Parking and Traffic Regulations Outside London - Adjudication Joint Committee (1)	Environmental & Technical Services Portfolio Holder
3.	Epping Forest District Community Safety Partnership (1 + Deputy)	Housing & Community Services Portfolio Holder P Stalker (Deputy)
4.	East of England Local Government Association (1)	Leader of the Council
5.	Six Authorities Liaison Group (formerly Enfield, Essex and Hertfordshire Border Liaison Group) (3 + Deputies)	R Bassett M Sartin J Lea S Heather (Deputy)
6.	Epping Forest District Local Strategic Partnership (LSP) The LSP Manager has advised as follows with regard to the appointment of members to each of the following LSP bodies for 2019/20.	
	(a) LSP Board ('One' Partnership) (1)	Leader of the Council
	(b) Health & Wellbeing Board (2)	Commercial and Regulatory Services Portfolio Holder Housing & Community Services Portfolio Holder
	(c) Economic Board (1)	Commercial and Regulatory Services Portfolio Holder
	(d) Tourism Board (1)	R Bassett
7.	Essex Partnership for Flood Management (1)	Environmental & Technical Services Portfolio Holder
8.	Essex Waste Partnership - Inter-Authority Member Working Group (1 + Deputy)	Environmental & Technical Services Portfolio Holder Commercial & Regulatory Portfolio Holder (Deputy)
9.	Harlow-Stansted Gateway Transportation Board (1 + Deputy)	Environmental & Technical Services Portfolio Holder Housing & Community Services Portfolio Holder (Deputy)

10.	Local Government Association - General Assembly (1 + Deputy)	Leader of the Council Deputy Leader of the Council (Deputy)
11.	North Essex Parking Partnership (1 + Deputy)	Environmental & Technical Services Portfolio Holder Housing & Community Services Portfolio Holder (Deputy)
12.	Off-Street Car Parking Contract Monitoring Board (2)	Environmental & Technical Services Portfolio Holder Housing & Community Services Portfolio Holder
13.	South East Local Enterprise Partnership (2)	Leader of the Council Housing & Community Services Portfolio Holder
14.	Waste Management Partnership Board (2)	Finance & Economic Development Portfolio Holder Environmental & Technical Services Portfolio Holder
15.	West Essex Alliance (1 + Deputy)	Leader of the Council Commercial & Regulatory Services Portfolio Holder
16.	Co-operation for Sustainable Development Board (2 + 1 Deputy)	Leader of the Council Planning & Sustainability Portfolio Holder Housing & Community Services Portfolio Holder (Deputy)
17.	Harlow & Gilston Garden Town Board	Leader of the Council Planning & Sustainability Portfolio Holder Finance & Economic Portfolio Holder.