

EPPING FOREST DISTRICT COUNCIL COUNCIL MINUTES

Committee: Council **Date:** 25 May 2017

Place: Council Chamber, Civic Offices, High Street, Epping **Time:** 7.30 - 8.35 pm

Members Present: Councillors J Lea (Chairman), D Stallan (Vice-Chairman), N Avey, R Baldwin, R Bassett, A Beales, N Bedford, W Breare-Hall, R Brookes, G Chambers, K Chana, D Dorrell, A Grigg, S Heap, L Hughes, R Jennings, J Jennings, H Kane, S Kane, P Keska, J Knapman, M McEwen, G Mohindra, R Morgan, S Murray, S Neville, A Patel, J Philip, C P Pond, C C Pond, B Rolfe, B Sandler, M Sartin, G Shiell, D Sunger, B Surtees, E Webster, C Whitbread, H Whitbread, J H Whitehouse, J M Whitehouse and D Wixley

Apologies: Councillors A Boyce, H Brady, R Butler, R Gadsby, L Girling, S Jones, H Kauffman, Y Knight, A Lion, L Mead, C Roberts, D Roberts, S Stavrou and G Waller

Officers Present: G Chipp (Chief Executive), C O'Boyle (Director of Governance), R Palmer (Director of Resources), A Hall (Director of Communities), T Carne (Public Relations and Marketing Officer), R Perrin (Democratic Services Officer), P Seager (Chairman's Secretary), S Kits (Social Media and Customer Services Officer), A Hendry (Senior Democratic Services Officer) and V Messenger (Democratic Services Officer (Trainee))

1. WEBCASTING INTRODUCTION

The Assistant Director of Governance and Performance Management reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

2. MANCHESTER TERRORIST ATTACK

The Chairman of the Council asked Members to stand for a minutes silence to pay respect to the innocent victims of the terrorist attack in Manchester on Monday 22 May 2017.

3. RETIRING CHAIRMAN OF THE COUNCIL - YEAR OF OFFICE

Councillor J Lea addressed the Council on her year of office. She thanked Members who attended functions with her and especially Councillors G Shiell and R Morgan. She had raised nearly £13,000 for her chosen charity, Essex and Herts Air Ambulance.

Councillors C Whitbread, C C Pond and the Chief Executive, G Chipp, expressed their appreciation for her hard work and dedication she had shown during her term of office.

4. ELECTION OF CHAIRMAN

The nomination of Councillor D Stallan for the Office of Chairman of the Council having been moved formally by Councillor A Grigg and seconded by Councillor C Whitbread it was;

RESOLVED:

That Councillor D Stallan be elected Chairman of the Council for the ensuring year.

Councillor D Stallan thereupon made a Declaration of Acceptance of Office of the Chairman of the Council and thanked the Council for the honour.

Councillor D Stallan announced that he had chosen four charities for his term of office, which would be Diabetics UK, Royal Force Air Cadets (Epping and North Weald Branch), Norway House and Safer Places Epping Forest.

Councillor D Stallan in the Chair

5. PAST CHAIRMAN'S BADGE

The new Chairman presented Councillor J Lea with a past Chairman's badge of office.

6. APPOINTMENT OF VICE-CHAIRMAN

The nomination of Councillor R Bassett for the Vice-Chairman of the Council having been moved formally by Councillor M Sartin and seconded by Councillor J Knapman was;

RESOLVED:

That Councillor R Bassett be appointed Vice-Chairman of the Council for the ensuring year.

Councillor R Bassett thereupon made a declaration of acceptance of Office of Vice-Chairman of the Council and thanked the Council for his appointment.

7. MINUTES

RESOLVED:

That the minutes of the Council meeting on 17 February 2017 be taken as read and signed by the Chairman as a correct record subject to the following amendments;

Planning Application EPF/2473/16 – Woodview, Lambourne Road, Chigwell (Minute 118.)The planning reference number being corrected to EPF/2473/16 under items 109 (Declarations of Interest) and 118 (Planning Application Woodview, Lambourne Road, Chigwell). This reference being the correct application number for this development;

Former Councillor Michael Tomkins (Minute 110.) to add to his service as a County Councillor for the Chigwell Ward from 1997-2005; and

Joint Arrangements and External Organisations (Minutes 122.) That a typographical error be corrected to 'representatives'.

8. DECLARATIONS OF INTEREST

There were no declarations of interest by members of the Council under this item.

9. ANNOUNCEMENTS**(a) Announcements by the Chairman of Council****(i) Floral Display**

The Chairman announced that he intended to send the flowers from tonight's meeting to Cunningham House Care Home, North Weald.

10. REPORT OF THE APPOINTMENTS PANEL**Mover: Councillor C Whitbread, (Chairman of the Panel and Leader of the Council)**

Councillor C Whitbread reported on the appointments which he had made to the Cabinet, Cabinet Committees and Outside Organisations carrying out executive Functions.

Councillor C Whitbread also reported the recommendations of the Appointment Panel in relation to the membership, chairmanship and vice-chairmanship of Committees, Sub-Committees and Panels (non-executive bodies) and to Outside Organisations carrying out Council, regulatory or non Cabinet Functions. Councillor C Whitbread also advised of the changes made to the nominations since the Panel had met.

The Council voted on appointments where the number of nominations exceeded the number of places available.

RESOLVED:

(1) That, in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as set out in Appendix 1, to these minutes be noted;

(2) That details of appointments made by the Leader of the Council to the Cabinet and Cabinet Sub-Committees carrying out Executive functions as set out on Appendix 2, to these minutes be noted;

(3) That the Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (non-Executive bodies) as set out at Appendix 3 to these minutes be approved;

(4) That the group representatives for the purposes of notifying substitute members for meetings be approved as follows:

(a) Conservative Group:

Councillor C. Whitbread (Leader);
Councillor S. Stavrou (Deputy Leader);
Councillor S. Kane; and
Councillor G. Waller;

(b) Green Party Group:

Councillor S. Neville (Leader); and
Councillor S. Heap (Deputy Leader);

(c) Liberal Democrat Group:

Councillor J. M. Whitehouse (Leader); and
Councillor J. H. Whitehouse (Deputy Leader); and

(d) Loughton Residents Association Group:

Councillor C. P. Pond (Leader); and
Councillor D. Wixley (Deputy Leader);

(5) That Group Leaders confirmed nominations to the Proper Officer for the Overview and Scrutiny Select Committees for 2017/18 by 24 May 2017;

(6) That the appointments to Outside Organisations carrying out Council Regulatory or non-Cabinet functions, as set out at Appendix 4 to these minutes be noted ; and

(7) That the appointments made by the Leader of the Council to Outside Organisations carrying out Executive Functions, as set out at Appendix 5, to these minutes be noted.

11. COMMUNITIES SELECT COMMITTEE - CO-OPTION OF EPPING FOREST YOUTH COUNCIL REPRESENTATIVE

Mover: Councillor M Sartin (Chairman of Overview and Scrutiny)

Councillor M Sartin reported that the Communities Select Committee had agreed that it would like to invite a representative of the Youth Council to be co-opted to attend it's meetings from the 2017/18 municipal year. The appointment of a non-voting co-opted member to a select committee required the agreement of the Council in accordance with Paragraph 6 of Article 6 (Overview and Scrutiny) of the Constitution.

RESOLVED:

(1) That a non-voting co-opted Epping Forest Youth Council representative be appointed to the Communities Select Committee for the 2017/18 Municipal Year; and

(2) That the representative be either one person or a rotating representative, as agreed by the Youth Council.

12. SCHEME OF DELEGATIONS BY OR ON BEHALF OF THE COUNCIL

The Council's Constitution required that the scheme of delegations be agreed at the Annual Council. The current scheme had received no further additions or amendments since the last annual meeting.

RESOLVED:

That the Scheme of delegations – Delegated by or on behalf of the Council be noted.

13. COUNCIL MEETING DATES FOR 2017/18

On 20 December 2016, the Council had adopted a calendar of meetings for the period of May 2017 to May 2018, which had included the ordinary meetings of the Council. The Council's Constitution required that a programme of ordinary meetings of the Council were approved at the annual meeting. The Council also noted the change of date for the July 2017 meeting.

RESOLVED:

(1) That during 2017/18 ordinary meetings of the Council be held on the following dates:

27 July 2017;
26 September 2017;
2 November 2017;
21 December 2017;
22 February 2018;
24 April 2018; and
24 May 2018.

CHAIRMAN

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CABINET & CABINET COMMITTEES - LEADER NOMINATIONS 2017/18

(a) Deputy Leader

	2017/18
Deputy Leader	S A Stavrou

(b) Other Cabinet Members/Allocation of Portfolios

Portfolio	Portfolio Holder 2017/18
Leader	C Whitbread
Asset Management & Economic Development	A Grigg
Environment	W Breare-Hall
Finance	G Mohindra
Planning & Governance	J Philip
Housing	S A Stavrou
Leisure & Community Services	H Kane
Safer, Greener & Transport	G Waller
Technology & Support Services	A Lion

(c) Cabinet Committee Memberships (not part of pro rata allocations)

(i) Finance and Performance Management Cabinet Committee

Finance Portfolio Holder (Chairman)
 Leader
 Housing Portfolio Holder
 Planning & Governance Portfolio Holder
 Technology and Support Services Portfolio Holder

(ii) Asset Management and Economic Development Cabinet Committee

Asset Management and Economic Development Portfolio Holder (Chairman)
 Environment Portfolio Holder
 Finance Portfolio Holder
 Leisure and Community Services Portfolio Holder
 Safer, Greener and Transport Portfolio Holder

(iii) Local Plan Cabinet Committee

Planning & Governance Portfolio Holder (Chairman)
 Leader
 Asset Management and Economic Development Portfolio Holder
 Housing
 Technology and Support Services Portfolio Holder

(iv) Council Housebuilding Cabinet Committee

Housing Portfolio Holder (Chairman)
 Planning & Governance Portfolio Holder

Environment Portfolio Holder
Finance Portfolio Holder
Safer, Greener and Transport Portfolio Holder

Part3
Scheme of Delegation
Appendix 4
Portfolio Responsibilities

See the Article relating to Decision Making for limits of delegation

Leaders Portfolio

Cabinet Chairman, Signatory for decisions taken in absence of other portfolio holders or where they have a material (Disclosable or personal) interest, Co-ordination of Cabinet business, Corporate Objectives, performance indicators and improvement plans, as well as the equality duties of the Council. Transformation and Customer Service, including compliments and complaints. Representation of the Council across established forums and meetings. Liaison with Chief Executive, Directors and Leadership Team.

Finance

Budget setting and reporting, financial management including investments, procurement and insurance. Risk Management. Responsibility for finance functions including Accountancy, Housing Benefits, Council Tax and NNDR, Cashiers. Welfare Reform. Debt and recovery.

Technology and Support Services

Matters related to the Council's ICT team and future strategy. Those support services within the remit of the Resources Directorate, for example, Human Resources, Payroll, Administration, Reprographics, Health and Safety, Facilities management. Audit including Corporate Fraud, and matters related to Legal Services. Broadband for the District.

Planning and Governance

Democratic Services, Public Relations and Information including the website provision, Elections section, Freedom of information, Matters relating to Development Control, Enforcement, Building Control and Local Land Charges. All matters related to the delivery of the Local Plan, Planning Policy and large scale Section 106 and Community Infrastructure Levy agreements.

Asset Management and Economic Development

Commercial property, estates and asset management (including North Weald airfield assets) and economic development/tourism. Business Champion.

Housing

Deputy Leader. Council housing and housing land sales, proposals for affordable housing. Homelessness and its prevention, HRA estate management, investment, tenant matters including transfers and maintenance/repairs. Sheltered and private sector housing. Decent homes and adaptations. Careline and Care and Repair. Park Homes.

Safer, Greener, Transport

Community Safety, Safeguarding, Premises & Taxi Licensing, Conservation, Countrycare, Tree Protection, Energy Efficiency, Energy conservation, Fuel Poverty, Car Parking & NEPP Liaison, Highways Liaison, Public Transport Liaison, Community Transport.

Environment

Environmental Health matters and management, waste management, pollution and land drainage/sewers and Emergency Planning. Statutory nuisances, abandoned vehicles and animal welfare. Environmental co-ordination. Depots management and Fleet Operations. Grounds maintenance and Roding Valley LNR.

Leisure and Community Services

Leisure Management. North Weald Airfield (Operations). Neighbourhood services

Health and sport. Arts, Community and Sports Development including holiday schemes, Museum Services, Young people and Youth Council. Grant Aid requests. A champion for the voluntary sector.

COMMITTEE ETC. NOMINATIONS 2017/18

AREA PLANS SUB-COMMITTEE EAST (19 MEMBERS) (NOT PRO RATA)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	S Jones					
	Vice-Chairman	P Keska					
		N Avey		B Surtees			R. Morgan
		N Bedford		JH Whitehouse			
		T Boyce		JM Whitehouse			
		H Brady					
		W Breare-Hall					
		A Grigg					
		S Jones					
		P Keska					
		M McEwen					
		J Philip					
		B Rolfe					
		D Stallan					
		G Waller					
	C Whitbread						
	H Whitbread						

*Membership of Area Plans Sub-Committee East comprises all members of the relevant wards.

AREA PLANS SUB-COMMITTEE WEST (14 MEMBERS) (NOT PRO RATA)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	G Shiell					
	Vice-Chairman	E Webster					
		R Bassett				R Butler	D Dorrell
		R Gadsby					
		L Hughes					
		H Kane					
		S Kane					
		Y Knight					
		J Lea					
		A Mitchell					
		M Sartin					
		G Shiell					
		S Stavrou					
	E Webster						

*Membership of Area Plans Sub-Committee West comprises all members of the relevant wards.

AREA PLANS SUB-COMMITTEE SOUTH (25 MEMBERS - SUBJECT TO 'OPT IN') (NOT PRO RATA)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	G Chambers					
	Vice-Chairman	A Patel					
		G Chambers	S Heap		R Baldwin		
		K Chana	S Neville		A Beales		
		J Knapman			R Jennings		
		A Lion			J Jennings		
		B Sandler			H Kauffman		
		D Sunger			CC Pond		
		A Patel			CP Pond		
		G Mohindra			C Roberts		
					D Roberts		
					D Wixley		
					L Girling		
				L Mead			

*Membership of Area Plans Sub-Committee South comprises all members of the relevant wards, subject to opt-in. Each member above has opted-in for 2017/18. Councillors R Brookes and S. Murray have opted-out for 2017/18. No indication had been received Councillor S Watson 2017/18.

AUDIT AND GOVERNANCE COMMITTEE (5 MEMBERS PLUS 2 CO-OPTED PERSONS)*								
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members	
MEMBERSHIP 2017/18	Chairman	The chairman of the Committee is appointed at first meeting in each municipal year						
		J Knapman		JM Whitehouse	R Jennings			
		L Hughes						
		A Patel						

*The Vice-Chairmanship of the Audit and Governance Committee is assumed by a co-opted person if the Chairman is a Member, and vice versa.

CONSTITUTION WORKING GROUP (11 MEMBERS)							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	M McEwen					
	Vice-Chairman	M Sartin					
		M McEwen		JH Whitehouse	CC Pond		D Dorrell
		J Philip			CP Pond		
		L Hughes					
		M Sartin					
		D Stallan					
		G Waller					
		S Kane					

DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE (15 MEMBERS)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	B Sandler					
	Vice-Chairman	B Rolfe					
		G Shiell	S Heap	JM Whitehouse	R Jennings		R Morgan
		H Brady			H Kauffman		
		G Chambers			CC Pond		
		S Jones					
		J Knapman					
		D Stallan					
		B Rolfe					
	B Sandler						
	S Kane						

JOINT CONSULTATIVE COMMITTEE (9 MEMBERS PLUS 9 STAFF SIDE REPRESENTATIVES)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Vice-Chairman*	A Lion					
		S Kane		B Surtees	R Baldwin		
		J Knapman			C Roberts		
		A Lion					
		G Chambers					
		J Philip					
		G Waller					

*The Chairmanship of the Joint Consultative Committee is to be assumed by a Staff-Side representative for 2017/18.

9+ LICENSING COMMITTEE (AND SUB-COMMITTEE) (15 MEMBERS*)							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman			B Surtees			
	Vice-Chairman						R Morgan
		N Bedford	S Neville	B Surtees	J Jennings		R Morgan (Con Nomination)
		L Hughes			CP Pond		D Dorrell
		K Chana			L Mead		
		D Sunger					
		P Keska					
		A Lion					
		B Rolfe					
		M Sartin					
Licensing Sub-Cttee Chairmen (6)		P Keska M Sartin	S Neville	B Surtees	J Jennings		R Morgan

*The Licensing Act 2003 requires that the Licensing Committee comprise no more than 15 members. Licensing Sub-Committees should comprise no more than 3 members.

OVERVIEW AND SCRUTINY COMMITTEE (15 MEMBERS)

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	M Sartin					
	Vice-Chairman				R Brookes		
		N Avey	S Neville	B Surtees	R Baldwin		S Murray
		N Bedford			R Brookes		
		S Kane			D Wixley		
		A Mitchell					
		A Patel					
		H Whitbread					
		M Sartin					
		Y Knight					
		D Stallan					

STANDARDS COMMITTEE (9 MEMBERS)

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	G Chambers					
	Vice-Chairman				C P Pond		
		G Chambers		JH Whitehouse	C P Pond		
		S Kane			C Roberts		
		M McEwen					
		A Mitchell					
		B Rolfe					
	N Avey						

STAFF APPEALS PANEL (5 MEMBERS AND 5 DEPUTIES)							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	To be determined at each meeting of the Panel					
	Vice-Chairman						
		G Chambers	S Neville		L Mead		
		B Rolfe	S Heap (Dep)		CP Pond (Dep)		
		B Sandler					
		L Hughes (Dep)					
		Y Knight (Dep)					
	A Mitchell (Dep)						

OTHER BODIES (NOT PRO-RATA)

LEISURE MANAGEMENT CONTRACT MONITORING BOARD (6 MEMBERS)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18		G Chambers		JM Whitehouse	R Brookes		R Morgan
		H Kane					
		P Keska					

PORTFOLIO HOLDER ADVISORY GROUP - LEISURE MANAGEMENT*						
	Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18						

*Director of Neighbourhoods has advised that this Group is not required to be re-appointed for 2017/18

OFF STREET CAR PARKING CONTRACT MONITORING BOARD (NEW) (2 MEMEBRS PLUS 2 OFFICERS AND 4 REPRESENTATIVES OF THE COUNCIL'S OFF STREET CAR PARKING CONTRACTOR)						
	Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBER	G Waller					
	N Bedford					

WASTE MANAGEMENT PARTNERSHIP BOARD (2 MEMBERS PLUS 2 OFFICERS AND 4 REPRESENTATIVES OF THE COUNCIL'S WASTE MANAGEMENT CONTRACTOR)						
	Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP	Environment PH					
	Finance PH					

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REPRESENTATION ON OUTSIDE ORGANISATIONS 2017/18

1. Council Appointments - Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Nominations for 2017/18
1.	Epping Forest Care and Repair Management Committee	A Grigg A Mitchell G Shiell
2.	Epping Forest Citizens' Advice Bureau	J Jennings J Knapman (Voting Member) K Chana
3.	Campaign to Protect Rural England (Essex Branch)	Y Knight TBC (Deputy)
4.	Epping Forest Community Transport Board of Trustees	G Waller
5.	Epping Forest Housing Aid Committee	J Lea
6.	Epping Forest Local Highways Panel	C Roberts N Avey R Bassett G Chambers J Knapman P Keska E Webster
7.	Epping Forest Local Liaison Group	L Hughes (BCEUN); G Chambers (BHW); W Breare-Hall (ELTC); N Avey (EH); CP Pond (LSJ); J Jennings (LSM); R Baldwin (LF); J Philip (TB); and S A Stavrou (WAHB).
8.	Essex Police and Crime Panel	G Waller
9.	Essex Health Overview and Scrutiny Committee	Not required for 2017/18. Check appointment of Essex County Council.
10.	Grange Farm Managing Trustees (Term to 31.5.19)	Not required for 2017/18
11.	Lee Valley Regional Park Authority (Term to 30.6.21)	Two four-year appointments from 1-Jul-17: M Sartin S A Stavrou

Organisation and Allocation Category		Nominations for 2017/18
12.	Leisure Centres Liaison Groups: (a) Epping Sports Centre (b) Ongar Leisure Centre (c) Loughton Leisure Centre (d) Waltham Abbey Swimming Pool	H Whitbread W Breare-Hall N Bedford P Keska G Chambers A Patel J Lea G Shiell
13.	Epping Forest Local Councils Liaison Committee	D Stallan J Lea M Sartin B Rolfe E Webster J H Whitehouse A Boyce
14	Outer North-East London Joint Health Overview and Scrutiny Committee	A Patel
15.	Princess Alexandra Hospital - Partnership Governor	A Patel
16.	Roding Valley Meadows Local Nature Reserve: (a) Management Committee (b) Working Group	S Murray Officer Representative - TBC
17.	Stansted Airport Consultative Committee	M Sartin G Waller (Deputy)
18.	Stansted Airport Community Trust Fund	R Morgan

Organisation and Allocation Category		Nominations for 2017/18
19.	Town Centre Partnerships:	
	(a) Buckhurst Hill Village Forum	G Chambers A Patel S Heap
	(b) Epping Town Centre Partnership	N Avey H Whitbread
	(c) Loughton Broadway Town Centre Partnership	C Roberts (voting) D Roberts
	(d) Loughton High Road Town Centre Partnership	A Beales J Jennings
	(e) Ongar Town Forum (Steering Group)	N Bedford P Keska B Surtees
	(f) Waltham Abbey Town Partnership	H Kane J Lea
20.	Voluntary Action Epping Forest	B Rolfe
21.	Waltham Abbey Royal Gunpowder Mills Ltd	H Kane
22.	Waltham Abbey Tourist Information Centre (Joint Management Committee)	E Webster A Mitchell J Lea
23.	West Essex Wellbeing Joint Committee	G Mohindra A Patel

2. Appointments Held by Officers – Organisations Carrying Out Executive Functions (Appointments by the Leader)

	Organisation and Committee Responsible	Representative 2017/18
1.	Association of Retained Council Housing (ARCH)	Director of Communities (or representative)
2.	National Society for Clean Air (SE Division)	Director of Neighbourhoods (or representative)
3.	Standing Conference – Investigation of Air Pollution	Director of Neighbourhoods (or representative)

	Organisation and Committee Responsible	Representative 2017/18
4.	Roding Valley Meadow Local Nature Reserve Working Group	Director of Neighbourhoods (or representative)

3. Appointments Held by Officers – Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

	Organisation and Committee Responsible	Representative
1.	Essex Water Safety Liaison Committee	Director of Neighbourhoods (or representative)
2.	Voluntary Action Epping Forest (see also member appointments schedule)	Grants Officer (+one member)

REPRESENTATION ON OUTSIDE ORGANISATIONS 2017/18

1. Leader Appointments - Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Nominations for 2017/18
1.	Association of Retained Council Housing - Executive Board	Housing Portfolio Holder (see also Officer appointment)
2.	Civil Enforcement of Parking and Traffic Regulations Outside London - Adjudication Joint Committee	Safer, Greener & Transport Portfolio Holder
3.	Epping Forest District Community Safety Partnership	Safer, Greener & Transport Portfolio Holder Environment Portfolio Holder (Deputy)
4.	East of England Local Government Association	Leader
5.	Enfield, Essex and Hertfordshire Border Liaison Group	R Bassett M Sartin E Webster Y Knight (Deputy) J Lea (Deputy) G Shiell (Deputy)
6.	Epping Forest District Local Strategic Partnership (LSP): (a) LSP Board; (b) Health Equalities Group; (c) Safer Communities Partnership; (d) Sustainable Communities Group; (e) Epping Forest Children's Partnership	Leader Finance Portfolio Holder B Sandler Safer, Greener & Transport Portfolio Holder Asset Management & Economic Development Portfolio Holder E Webster
7.	Essex Community Wide Traveller Unit	Planning & Governance Portfolio Holder
8.	Essex Waste Partnership - Inter-Authority Member Working Group	Environment Portfolio Holder Safer, Greener & Transport Portfolio Holder (Deputy)

Organisation and Allocation Category		Nominations for 2017/18
9.	Harlow Stansted Gateway Transportation Board	Safer, Greener & Transport Portfolio Holder Asset Management & Economic Development Portfolio Holder (Deputy)
10.	Local Government Association - General Assembly	Leader Deputy Leader
12.	North Essex Parking Partnership	Safer, Greener & Transport Portfolio Holder Environment Portfolio Holder (Deputy)
13.	South East Local Enterprise Partnership	Leader Asset Management & Economic Development Portfolio Holder
14.	Waste Management Partnership Board	Environment Portfolio Holder Safer, Greener & Transport Portfolio Holder (Deputy)
15.	West Essex Alliance	Leader Asset Management & Economic Development Portfolio Holder (Deputy)
16.	Co-operation for Sustainable Development Board (New for 2017/18)	Planning & Governance Portfolio Holder