## Appendix 1 - Audit Plan Monitoring 2019-20 Progress as at September 2019

	Service	Plan Days	Status	Fieldwork started	Report issued to Management	Finalised	Opinion: Level of Assurance	High Priority Recs	Medium Priority Recs	Low Priority Recs
Quarter 1										
Housing H&S – asbestos management	Housing and Property	12	In progress	n						
Access to Housing (Homelessness)	Housing and Property	15	In progress	n						
Income - recycling	Contract and Technical	15	In progress	n						
Recycling management	Contract and Technical	10	In progress	n						
Information Management - data retention and disposals	Customer Services	20	In progress	n						
IT - change and patch management	Business Services	10	In progress	n						
Quarter 2										
Private sector care and grants prog	Commercial and Regulatory	12	In progress	n						
H&S - Staff H&S in satellite offices	Commercial and Regulatory	15	In progress	n						
Business support - recs and rents	Business Services	20	In progress	n						
Housing Register and Allocations	Housing and Property	12								
Quarter 3										
Governance – Harlow/Gilston Garden Town	Chief Executive	15	Scoping							
Procurement - Contract management	Commercial and Regulatory	20								
HMOs (Houses of Multiple Occupancy)	Commercial and Regulatory	12								
KFC - fixed assets	Business Services	12								
KFC - Housing rents	Housing and Property	15								
Quarter 4										
Performance Management - Customer Services	Customer Services	15								
vfm - data analytics - purchases	Business Services	12								
vfm - data analytics - scheme of delegation	Business Services	6								
Infrastructure Delivery Plan	Planning	12								
							TOTAL	0	0	0