

# **EPPING FOREST DISTRICT LOCAL COUNCILS' LIAISON COMMITTEE MINUTES**

**Date:** Monday, 13 March 2017 **Time:** 7.30 - 9.10 pm

**Place:** Council Chamber, Civic  
Offices, High Street, Epping

**Members Present:** **Representing Epping Forest District Council:**

Councillors J Lea (Chairman), J H Whitehouse and M Sartin

**Other Councillors:**

Councillors S Kane and J Philip

**Representing Essex County Council:**

County Councillors V Metcalfe and C C Pond

**Representing Local Councils:**

S Jackman (North Weald Bassett Parish Council), C Feetham (Ongar Town Council), N Wilkinson (Roydon Parish Council), J Eldridge (Epping Upland Parish Council), K O'Brien (Buckhurst Hill Parish Council), E Walsh (Loughton Town Council), J Bowerman (Matching Parish Council), D Hardy (Lambourne Parish Council), C P Pond (Loughton Town Council), J Share-Bernia (Buckhurst Hill Parish Council), M Drewe (Lambourne Parish Council), V Evans (Epping Upland Parish Council) and M Dadd (Ongar Town Council)

**Apologies:** **Epping Forest District Council –**

Councillors B Rolfe, E Webster and A Boyce

**Essex County Council –**

Councillors Knapman and J Whitehouse

**Parish/Town Councils: -**

A Jones (Moreton, Bobbingworth & The Lavers Parish Council), R Northwood (Sheering Parish Council), K Richmond (Waltham Abbey Town Council), Farr (Fyfield), R Morgan (Sheering Parish Council) and R Morgan (Matching Parish Council)

**Officers Present:** D Macnab (Deputy Chief Executive and Director of Neighbourhoods), D Coleman (Planning Policy Manager), K Durrani (Assistant Director (Technical Services)), R Perrin (Democratic Services Officer) and S Tautz (Democratic Services Manager)

**By Invitation:** Richard Walker (NEPP Group Manager) and Michael Adamson (NEPP Area Manager)

**19. WEBCASTING INTRODUCTION**

The Chairman reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

**20. MINUTES OF PREVIOUS MEETING****RESOLVED:**

That the minutes of the meeting of the committee held on 14 November 2016 be taken as read and signed by the Chairman as a correct record subject to Councillor D Wixley attending as a Loughton Town Council representative and not a District Council Member.

**21. NORTH ESSEX PARKING PARTNERSHIP (NEPP) - ON-STREET PARKING ENFORCEMENT**

The NEPP Group Manager, Richard Walker and NEPP Area Manager, Michael Adamson attended to give a short presentation regarding the history of on-street parking enforcement throughout the county and the changing focus intended for the parking partnership for 2018 to 2022. This included the future financial modelling and included Traffic Regulation Order (TRO) functions, links with Highway Panels, common working between partnerships, operational, innovation and diversification/investment opportunities for on-street parking in the district.

County Councillor V Metcalfe advised that she had concerns about only £1 million being spent over the 5 year period and that the 6 schemes a year for EFDC was inadequate for the size of the district. Furthermore, she was unsure on whether the restraints were down to resources or money and asked whether it's was possible to fund highway schemes in other ways such as match funding. She also expressed an interested in how the links between NEPP and the Local Highways Panels (LHP) would improve and delivery of schemes would increase. The NEPP Group Manager advised that when he referred to the £1 million, it was in relation to the yearly operational costs for the enforcement service. He advised that there had been no TRO's made by ECC at all between 2002 to 2011 with the exception of high priority safety schemes, which had impacted the district. He explained that a TRO took around 18 months to 2 years complete due to the required consultation, committee approval and legal consultation that had to take place, even when streamlined. There had been improvements such as an outward facing data base that provided information to the public about what schemes were current and opportunities to work in partnership with the EFDC. He advised that NEPP were looking to implement locally required schemes within the District as a matter of priority.

Councillor J H Whitehouse asked about the requirement of signage within a parking restricted area and whether NEPP would look to increase the amount of signs. The NEPP Group Manager advised Central Government had requested that signage be reduced within parking zones and restricted areas. He stated that the controlled parking zones had replaced all the yellow time plate signs and the residents parking zones had taken away the need for other signage, although NEPP had put in some repeated signage through certain areas in the district.

County Councillor C C Pond asked NEPP to comment on the eight underground TfL stations that were situated in the District and attracted commuter because of the financial savings. The NEPP Group Manager advised that a joint committee had been set up to consider area wide issues that surrounded hot spots such as railway stations, underground stations, hospitals, schools and colleges. The joint committees would

consider the types of schemes that could benefit these areas and he advised that Epping had been suggested as a trial area.

Councillor J H Whitehouse asked how local ward councillors were contacted about informal consultations for residents parking schemes. The NEPP Group Manager advised that both the County Council Ward Member and District Council Member should have been consulted at every stage. He advised that the new process for an application, requested that majority consent from residents within the street be required along with the ward member before the application proceeded. Councillor J H Whitehouse welcomed the new process but asked that District Councillors be included in at the informal letter stage, so that when they were approached by residents they had some knowledge of the schemes.

County Councillor V Metcalfe commented that the enforcement had dramatically fallen within the EFDC and residents had reported to her about vehicles parking all day on double yellows lines. The NEPP Group Manager advised that the enforcement teams worked on a rolling shift basis, which he could monitor and pin point where officers had been patrolling and enforcement had taken place. However, the enforcement policies had been tightened up to ensure better enforcement which had resulted in neither the income decreasing nor the amount of PCN increasing. The NEPP officers were based in Harlow and transported to the Epping tube station to be dispersed along the Central line, ensuring officers were in Buckhurst Hill and Loughton areas everyday and he asked that if Councillors had any particular areas of concern, to raise them directly with him so that officers could be deployed. He explained that the areas patrolled were dependent on the restrictions in place and details could be provided on the amount of observations and PCN issued within areas of concern. There were currently 14 officers that worked between the Harlow and Epping authorities, over 7 days a week between 7 a.m. and 7 p.m. and occasionally until 10 p.m. The shift pattern was currently being changed to include more late night enforcement and on Sundays. He advised that there were four mobile patrol vehicles for both Harlow and Epping and the Park Safe vehicle was shared across 5 of the 6 districts in NEPP, which resulted in a six week allocation, shared between Harlow and Epping, although if a particular school required the vehicle it could be deployed. The NEPP Group Manager advised that Councillors were welcomed to shadow an officer.

County Councillor V Metcalfe asked how NEPP were looking to improve relationships with the LHP's. The NEPP Group Manager advised that all the LHP's worked very differently across the authorities, although this was changing with all LHP being more involved in decisions.

Councillor J Lea asked whether they considered if EFDC had their fair share of patrolling and what was happening about persistent offenders who obstructed the highways and pavements. The NEPP Group Manager advised that obstruction without lines on the highway was a Police matter, although NEPP were trying to get the offense decriminalised so that they could enforce. Obstructions on yellow lines were enforceable with a PCN and multiple offenders could now have their vehicle removed. There was also a national move towards trying to prohibit vehicles parking and blocking pavements.

The Chairman thanked the officers for attending and advised that any questions could be forwarded to officers at [parking@colchester.gov.uk](mailto:parking@colchester.gov.uk).

## **22. EPPING FOREST DISTRICT LOCAL PLAN**

The Planning Policy Manager, David Coleman gave an update on the Local Plan and Neighbourhood planning in the District, which included the Council's approach and latest legislation. He advised that a report on the draft Local Plan had been considered at the Cabinet Committee on 9 March 2017, which had provided the initial analysis and

consultation responses to date. The feedback was only from responses to the questionnaires received which gave a flavour of the feedback and analysis was still ongoing. Officers were still going through the more detailed responses, emails and letters that had been received, which had been time consuming although officers were looking to put all of these on the council website once the analysis was completed. A full consultation statement and a more detailed report would be reported back to the Cabinet in due course.

Furthermore, the Planning Policy Manager advised that key changes in the Neighbourhoods Planning Regulations 2016, that were relevant to EFDC stated that the LPA could no longer amend Neighbourhood Areas where it covered a whole parish; a number of time limits were now in place following receipt of the Examiner's Report and the Secretary of State intervention could be requested by the NP group in specific circumstances. Details of the Housing White Paper would be reported to the Neighbourhoods Select Committee on Tuesday 21 March 2017 and further information and enquiries could be directed to the Planning Policy Manager.

Councillor J Lea raised concerns about the Local Plan and housing requirements for the district, when the current infrastructure and services could not support the current housing. The Planning Policy Manager advised that new development required adequate infrastructure to be demonstrated and through the Local Plan the council would work with the service providers on the capacity requirements and note the local residents concerns. He advised that ultimately the local plan would include policies to require that adequate provisions were provided to support the planning application, although the council could not rectify the historical problems, as this was down to the service provider.

The Portfolio Holder for Planning Policy, Councillor J Philip advised that the key to the Local Plan was infrastructure put in place to support it and the council would do what they could to provide the best for the district.

## **23. ESSEX COUNTY COUNCIL - HIGHWAY RANGERS**

The Chairman advised that County Councillor E Johnson was unable to attend the meeting and enquired whether the Committee would like someone to attend to explain the Highways Rangers role.

Councillor J H Whitehouse advised that it would be useful for information to be provided on how to access the Highway Rangers and that in the mean time information could be put into the Members Bulletin.

Councillor S Jackman advised that this matter had been raised at the Epping Forest Branch meeting because some Parish/Town Councils were unaware who the High Rangers were and how to contact them.

### **RESOLVED:**

That the Essex County Council Cabinet Member for Highways and Transport or his deputy be asked to attend the next meeting to explain the role of Highway Rangers.

## **24. LOCAL AIR QUALITY**

County Councillor C C Pond advised that the report raised concerns about the impact of poor air quality in the district. He advised that it would be of great value to invite Jeremy Dagley from the City of London Corporation along with the newly appointed Environmental Health Officer to discuss the issues of air quality and the impacts on the Epping Forest. He also asked that Local Councils consider the various steps that

Loughton Town Council had agreed to do to reduce the impact of air pollution which had been set out in the report attached.

The Director of Neighbourhoods, D Macnab advised that the Council would considered some of the practical measures that Loughton Town Council had implemented, of which some were already in place at the District Council. Furthermore, he welcomed inviting Jeremy Dagley, as he had already been heavily involved in District's draft Local Plan working group and was central to air quality in the memorandum of understanding in the 4 SHMA areas. This item would also benefit from the transport modelling work that the ECC were procuring and the effects of traffic on the forest.

**RESOLVED:**

- (1) That the Committee invites Jeremy Dagley and the District Council's Environmental Health Officer to attend the next meeting of the Committee; and
- (2) That Local Councils discuss this matter with their own Parish/Town for the next meeting.

**25. FLY-TIPPING**

The Director of Neighbourhoods advised that the increase in flying tipping around the District was being monitored closely, especially with regards to the Essex County Council's (ECC) decision for the civic amenities site in the district to no longer accept DIY waste. He advised that it was too early at the moment to understand the impact of this decision although he should be able to report back to the committee at the next meeting. He would ask the Environment and Neighbourhoods Manager to attend the next meeting.

Councillor C C Pond advised that ECC, Places Services and Economic Growth Scrutiny Committee would be considering their decision regarding 'Tackling the illegal disposal of waste at Recycling Centres for Household Waste (RCHW)' on 23 March 2017. He asked that if any town and parish councils had examples of fly tipping in their areas or comments that related to this decision, they should be sent to ECC directly to be considered at this meeting.

**RESOLVED:**

- (1) That Fly Tipping would be placed on the agenda for the next meeting;
- (2) That the Environment and Neighbourhoods Manager be invited to the next meeting on 11 September 2017; and
- (3) That if any parish or town councils have any comments about the ECC decision on Epping Forest District's RCHW to contact ECC before 23 March 2017.

**26. ANY OTHER BUSINESS**

There was no other business for consideration.

**27. DATES OF FUTURE MEETINGS**

The dates of the future meetings were noted.

**CHAIRMAN**

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# North Essex Parking Partnership

Richard Walker, NEPP Group Manager  
Michael Adamson, NEPP Area Manager  
Frances Britton, NEPP Area Manager

# Introduction



History of decriminalised parking in Essex

The North Essex Parking Partnership (NEPP)

Strategic Overview & Governance

Future through to 2022



# History



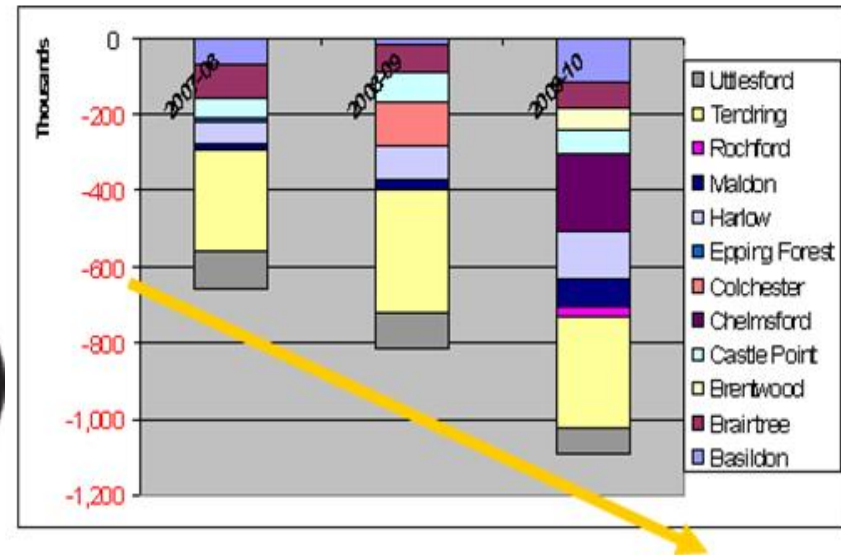
- Essex decriminalised its parking functions between 2002-4
- Essex County Council (ECC) policy-makers
- 12 Agencies in Districts and Boroughs to run parking enforcement
- 4 area offices and other agencies/contractors
- A growing deficit had reached £900,000 countywide by 10/11
- In 2009 ECC issued notice to District & Boroughs to cancel agencies

# Before NEPP ...

From 2002 until March 2011 on-street parking management and enforcement was delivered separately by the 12 borough, city and district councils through ECC agency arrangements

**Cost: £900k p.a.**  
£523k of this was in the North

12



# 2010 Changes set up NEPP & SEPP



- Deficit no longer be supported by ECC
- ECC gave notice to districts for arrangements to end 31/03/2011
- A project group was established
  - Borough, city and districts involved at both member and officer level
  - facilitated by independent consultants to look at the options available for delivery of the function

# NEPP Business Plan



All parking matters brought into one place – single business case

Signage and restriction backlog improvement – budget agreed

Maintenance of signs and lines passed to Partnerships

Sign up to off-street services is optional

## The NEPP Arrangements:

- Maintain income from PCNs (*not predicated on issuing more*)
- Provide improved enforcement and better follow-up of PCNs
- Make efficiencies in operation to eliminate deficit
- Make savings from reduced management, overheads and accommodation.

# Parking Partnership

## *....achievements*



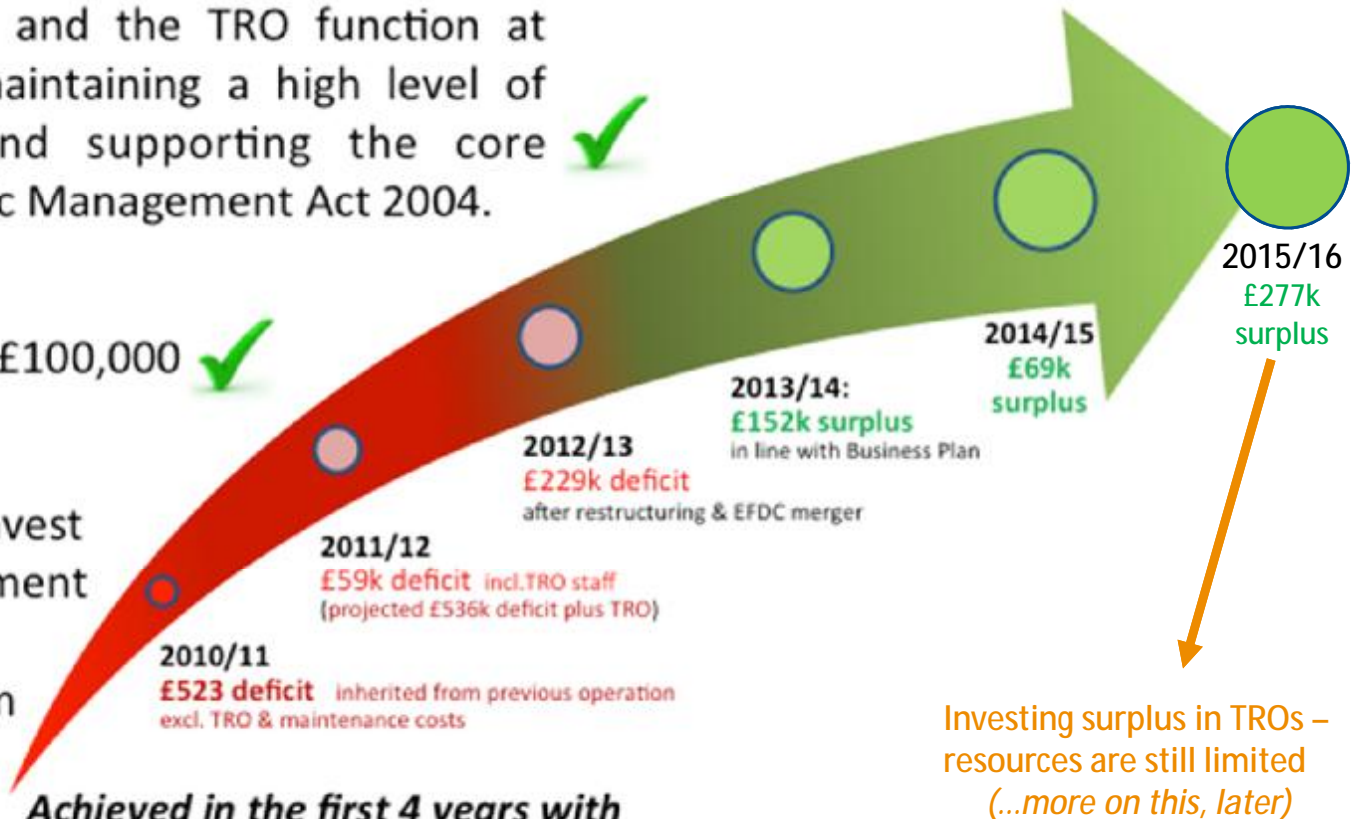
- Efficiencies made by authorities working together
- Lead Authority and Joint Committee
- Improvements:
  - “back office” efficiency
  - resilience for service
  - clarity of policy
  - consistency of approach
- **Single point of delivery** for **new schemes, maintenance** and **enforcement**



- Achieve an overall financial account to operate parking enforcement and the TRO function at zero deficit, while maintaining a high level of service provision and supporting the core principles of the Traffic Management Act 2004. ✓

- Maintain a reserve of £100,000 ✓

- Provide a surplus to invest back into the enforcement and TRO function and maintain the long term business plan. ✓



***Achieved in the first 4 years with***

- Better case/debt management
- Smarter patrol coverage
- Structured fees
- Harmonised cost and policy across areas

# Governance

## JOINT COMMITTEE supporting the Operation

*On-Street and Off-Street arrangements are separate*

### – Membership:

- One member from each borough/city/district
- County member representation

### – Officers:

- Managers report to Joint Committee
- Lead authority employer

NB – member representation has to be an executive member to be able to vote



# The Parking function covers two distinct elements:

## Off- street parking *(car parks)*

This is the responsibility of borough, city and district authorities – in this case, Epping Forest DC

## On-street parking

This is the responsibility of Essex County Council as Highway Authority

*(this may also be known as Civil Parking Enforcement)*

NEPP



## JOINT COMMITTEE – On Street (roadside parking)



- Delegated highway function
- General Operational Policy
- One vote per member at Joint Parking Committee (JPC)
- JPC can decide on Parking Schemes
- Budget *expands or contracts to suit income*
- Income is to the ring-fenced fund
- Sets Fees & Charges *(resident permits etc.)*

Member authorities would take share of any deficit

# Legislation Bookshelf

## Restrictions

- **Road Traffic Regulation Act 1984**
- Traffic Regulation Orders (TROs) made under RTRA1984 (yellow lines, bays)
- The Essex Act 1987 (verges etc.)
- Bus Stop Clearway Circular & SI
- Decriminalised Parking SI
- Circular 1/95 (superseded)
- Dropped Kerb Enforcement Circular/SI
- ECC-NEPP Agreement
- NEPP TRO Policy
- Traffic Signs Manual (Ch3, Ch5)
- Traffic Signs Regulations & General Directions (TSRGD)
- The Traffic Signs (Amendment) (No. 2) Regulations and General Directions 2011 No. 3041
- Right to challenge parking policies Traffic Management Act 2004: Network Management Duty Guidance
- The Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 (SI 1990/2489)



## Enforcement

- **Traffic Management Act 2004**
- General Regulations, Representation & Appeal Regulations, Uniform Regulations, (made under TMA2004)
- The Civil Enforcement of Parking Contraventions Regulations (England) General (Use of Approved Devices Amendment) Regulations 2015
- The Civil Enforcement of Parking Contraventions (England) General (Amendment) Regulations 2015
- Statutory Guidance
- Operational Guidance
- ECC-NEPP Agreement
- NEPP Parking Enforcement Policy
- NEPP Parking Operational Protocol
- NEPP Parking Policies (Discretion, Cancellation, etc.)

# TRO Function

- New/existing parking restrictions
- £210,000 p.a. to fund in future
- New schemes agreed against TRO policy
- Maintaining local influence on parking decisions
- Technical Function  
e.g. Machine Maintenance



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Bringing together the parking operations for North Essex



# New schemes



1. Torrington Drive
2. The Broadway
3. Torrington Gardens
4. Ladyfields, Loughton
5. Forest View Road
6. Connaught Avenue
7. Connaught Hill, Loughton
8. High Beech Road, Loughton
9. Ladyfields Close, Loughton
10. Borders Lane, Loughton
11. Lushes Road, Loughton
12. Oakwood Hill, Loughton
13. Forest View Road, Loughton
14. Centre Avenue
15. Centre Green
16. Bower Vale
17. Ashlyns Road
18. St Johns Road

**£150k p.a. ECC funding received 2011 to 2016 for maintenance of signs and lines and new TROs, plus one-off £250k backlog fund**

**By 2016:**

- Total £1m funds over 5 years approved and allocated by Joint Committee Members
- 432 sign and line maintenance schemes completed
- 163 new TROs completed
- 2 major scheme reviews completed
- 46 Schemes in current programme
- 154 further requests pending

19. Chapel Road
20. Staples Road, Loughton
21. Queens Road, Loughton
22. Pump Hill, Loughton
23. Forest Way, Loughton

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# Enforcement

- 3 Areas in NEPP – all *very* rural
- Operationally split into beats and shifts
- Some repetition of duties
- All information via Handheld Computers  
*increasingly digital via MiPermit*
- Yellow lines, resident zones, parking bays, public car parks



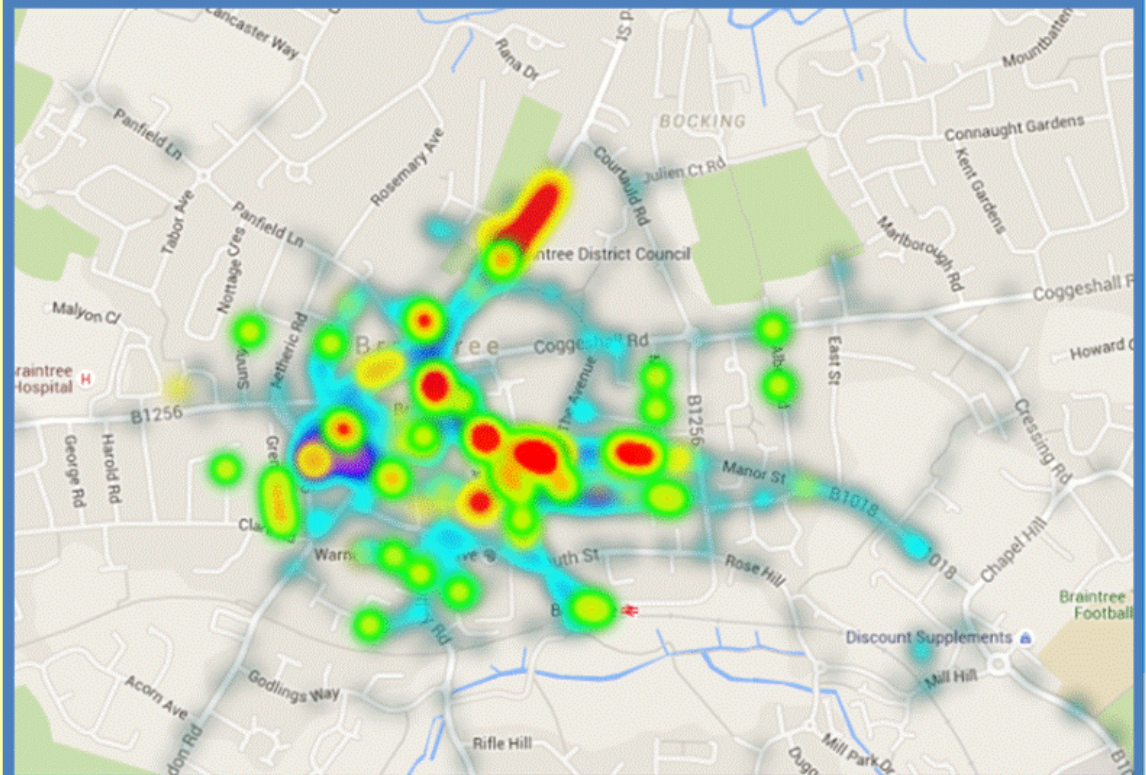
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# Business Unit

- National Guidance; Operational Policy
- Single Back Office administers:
  - 60,000+ PCN
  - 5,100 resident permits
  - 90,000 visitor permits p.a.
  - 4 Joint Committee Meetings p.a.



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## Changing Focus: 2018 to 2022

- Future Financial model *including* TRO function
- Links with related areas (e.g. Highways Panels) & Communication
- Common working between partnerships Website, TRO Database
- Operational innovation
- Diversification/investment opportunities



# Our Challenges:

- Innovation
- Communication
- Efficiency
- Education





# Innovation



MIPERMIT

## We might be able to:

- Replace limited waiting with bay sensors
- Other uses for the ParkSafe car
- Use ParkSafe cars to carry out surveys
- Aggregate data, things we collect in any event, to help TRO production
- Technology is fast-moving

# Communication



## We need to look at:

- Internal – throughout the group
- External – with LHP; with county councillors; districts; town and parishes
- Routes in: How do people contact us?
- Information flow across boundaries

# Efficiency



## Opportunities for:

- different ways of enforcing limited waiting
- more ParkSafe cars
- looking to remove duplication and inefficiency, and
- modernising processes
- Make technical service a full part of NEPP
- More pay & display (and converting this to wave & pay)
- Find the required £210k p.a. for TRO function from re-organisation



# Education



## We might be able to:

- Make better use of the website
- Cut down on what people ask
- we have started work on updating the website...
- we have asked Chipside to develop the TRO module
- Blog & Twitter social media feeds
- How can we develop better links to LHP & local councillors?



@nepp\_parking



[www.parkingpartnership.org](http://www.parkingpartnership.org)

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# Contact



@nepp\_parking

[www.parkingpartnership.org/north](http://www.parkingpartnership.org/north)

[parking@colchester.gov.uk](mailto:parking@colchester.gov.uk)

Tel. 01206 282316

[parking.west@colchester.gov.uk](mailto:parking.west@colchester.gov.uk)

[techteam@colchester.gov.uk](mailto:techteam@colchester.gov.uk)

[richard.walker@colchester.gov.uk](mailto:richard.walker@colchester.gov.uk)

Tel. 01206 282708



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# Local Council's Liaison Committee Local Plan update & Neighbourhood Planning

13 March 2017

David Coleman  
Planning Policy Manager

- Local Plan update
- Neighbourhood Planning
  - Legislation update
  - EFDC approach



## Draft Local Plan

- Consultation on Draft Local Plan
  - 31 October – 12 December 2016
- Over 3,000 responses, over half online
- Report to Cabinet 9 March setting out initial analysis (based on q'aire responses only)

## How we consulted

- Dedicated website
- Social media / video
- Information leaflet distributed to all addresses within District
- Email mailings to local residents and stakeholders
- Media briefing on the Draft Local Plan with associated briefing pack and press release
- Meetings with Town and Parish Councils, and briefings with land-owners and promoters
- Meeting with the Youth Council



# How we consulted

## Public Exhibitions and Static Exhibitions

Exhibition Venue	Attendees (approx.)	Date
North Weald Village Hall	259	5 November 2016
Lopping Hall, Loughton	207	7 November 2016
Chigwell Hall, High Road	107	8 November 2016
Budworth Hall, Ongar	258	9 November 2016
Epping Hall	277	11 November 2016
Waltham Abbey Town Hall	125	14 November 2016



## Consultation Analysis

### Questionnaire – top concerns

- Traffic and congestion and parking
- Concerns about impact on healthcare and schools
- Provision of policing and emergency services infrastructure
- Concerns raised around potential redevelopment of publicly owned sites
- Objecting to the loss of community assets / leisure / cultural facilities – Ongar Leisure Centre, Epping Sports Club

## Consultation Analysis Town/Parish Councils

- Support for the overall vision and objectives of the Plan;
- Key issues: The ability of infrastructure to cope with the development proposed inc. traffic, schools, health
- The scale and distribution of growth, in particular Loughton, North Weald Bassett and Theydon Bois
- The proposed alterations to the Green Belt boundary
- Support for additional affordable housing
- Loss of character and local identity

## Consultation Analysis

### National Bodies

- Natural England (NE) advised that further detail required on impact on SSSIs, and continued work to implement the Epping Forest MoU
- Environment Agency – questioned whether further Stage 2 FRA required
- Sport England – more robust / up to date evidence base required
- Highways England - generally supportive
- CPRE and London Green Belt Alliance – consider that Green Belt allocations not aligned with National policy.
- Home Builders Federation – Concern around OAN

## Consultation Analysis

### SHMA Authorities

- East Herts District Council – Generally in support
- Uttlesford District Council – Generally in support, but raise concern on OAN and 2014 population projections
- Harlow District Council – general objection to strategic allocations to south and west of Harlow and affordable housing provision
- Essex County Council – Agreement with policies and allocations, and support continued Duty to Cooperate practices, including the development of the Infrastructure Delivery Plan. Some amends to DM policies and suggestion for inclusion of policy on healthy communities

## Consultation Analysis

### Site Promoters

- Around 190 responses from promoters, agents, landowners and developers
- Supportive of Vision and objectives, and recognise need for Green Belt Release
- Concerns regarding OAN and five year housing land supply
- Concern from some that Plan relies too heavily on Harlow Strategic Sites given deliverability issues
- Whether proposed distribution of housing across district is sufficiently proportionate
- Site Selection findings for their site



## Consultation Analysis

### Strategic Sites around Harlow

- Responses received from promoters of the four sites in this District
- Support Council's approach to 'Front-load' the planning process and Developer Forum
- Concerns regarding land ownership and cross-boundary issues affecting delivery
- Promoters of East Harlow site registered a holding objection to potential relocation of Princess Alexandra Hospital
- Question as to what extent the Strategic Sites will be expected to meet Harlow's OAN.

# Draft Local Plan Evidence Update

- **Employment Review**
  - Update evidence on supply of employment sites (including glasshouses), prior to further Site Selection
  - Integration with wider needs across FEMA
- **Site Selection**
  - Assessment of new/amended sites; some site have been withdrawn
  - Commencing in April
  - Revised methodology to be published

# Draft Local Plan Evidence Update

- Transport Modelling
  - Harlow Strategic modelling continues
  - EFDC modelling currently being updated
    - Updated spreadsheet model
    - New VISSIM model for Epping Forest SAC
- Open Space/Indoor Sports/Playing Pitch Strategy
  - Commissioned to be complete later in 2017
- Gypsy & Traveller Accommodation Assessment
  - Awaiting Draft Report from Essex-wide GTAA

# Draft Local Plan Evidence Update

- Infrastructure Delivery Plan
  - Further work required to define infrastructure requirements associated with sites proposed for allocation
  - IDP will inform Viability Study (consultants appointed), and final Local Plan requirements for infrastructure and affordable housing
  - Will need to consider whether CIL will be implemented

# Draft Local Plan

## Duty to Co-operate

- Garden Town funding received
- Memoranda of Understanding:
  - Distribution of OAN
  - Highways Transport Infrastructure
  - Managing the impacts of growth within the SHMA on EF SAC
  - Potential Distribution of Employment Land across the FEMA

# Draft Local Plan Timetable

- Revised timetable agreed by Cabinet 9 March

Stage	Timetable
Pre-Submission publication & representations on soundness (Reg 19)	January/February 2018
Submission to Planning Inspectorate for Examination (Reg 22)	May 2018
Examination in Public (Reg 24)	Autumn 2018 (subject to PINS timetabling)
Expected Adoption and Publication (Reg 26)	Autumn 2019

# Neighbourhood Planning Legislation update

- Neighbourhood Planning Regulations 2016 (brought into effect 1 October 2016)
- Key changes (relevant to EFDC)
  - LPAs can no longer amend applications for Neighbourhood Areas where this covers a whole parish
  - A number of time limits now apply to the process following receipt of the Examiner's Report
  - Secretary of State intervention may be requested by the NP group in specific circumstances
- Neighbourhood Planning Bill currently being considered in the House of Lords
  - Intended to strengthen NP process and introduce mechanisms for modification and review



# Neighbourhood Planning Legislation update

## Housing White Paper (report to Nei. Select Cttee – 21 March 2017)

- Largely repeats changes set out in the Neighbourhood Planning Bill
- Changes are intended to:
  - Give full weight to NPs as early in the process as possible
  - Introduce a streamlined procedure for modifying NPs and their areas
  - Require local planning authorities to set out how they will help NP groups and involve communities in the wider plan-making activity
  - Make clear the position around housing land supply and whether a NP can continue to be considered “not out-of-date”

# Neighbourhood Planning

## EFDC Approach



- 9 designated Neighbourhood Planning areas within the District
- Financial support available from CLG grants – accessed via [www.mycommunity.org.uk](http://www.mycommunity.org.uk)
- Information on website currently under review
- Enquiries in the first instance to
  - David Coleman, Planning Policy Manager
  - [dcoleman@eppingforestdc.gov.uk](mailto:dcoleman@eppingforestdc.gov.uk) / 01992 564610



# Neighbourhood Planning

## EFDC support available



- Setting up a neighbourhood planning web page on the EFDC website, providing updates on the progress of designated neighbourhood planning areas and the production of any subsequent draft plans or orders;
- Signposting to useful information/ sources of funding provided by other organisations;
- Sharing information on planning issues; including information and published evidence relating to the Council's emerging District-wide Local Plan;
- Providing advice on key assessments such as the Strategic Environmental Assessment (SEA) and other supporting evidence;



# Neighbourhood Planning

## EFDC Approach



- Advising on national and local plan policies which any Neighbourhood Plan or Neighbourhood Development Order produced would need to have regard to; and
- Working with parish / town Councils through the process, for providing advice in the drafting of a project plan in understanding the milestones and work involved. The Planning Advisory Service has developed a template which could be used.



# QUESTIONS?