

Draft Fees & Charges 2023/24

1. Background

- 1.1 Councils can recover the cost of providing certain services through making a charge to service users. For some services, this is a requirement and charges are statutorily determined. In other areas, councils have the discretion to determine whether charging is appropriate, and the level at which charges are set.

2. Introduction

- 2.1 This report focuses on discretionary fees and charges for 2023/24, with detailed proposals for both the Council's General Fund and the ring-fenced Housing Revenue Account (HRA).
- 2.2 As with all councils, the use of charging has become an increasingly important feature of Epping Forest District Council's financial strategy, as the pressure on the revenue budget limits the extent to which the subsidisation of discretionary services is feasible. Recovering the costs of these services from users where possible helps to ensure the sustainability of the Council's offer to residents and businesses, beyond the statutory minimum, whilst maintaining the lowest Council Tax possible.
- 2.3 The Medium-Term Financial Plan (MTFP) 2023/24 to 2027/28 adopted by Cabinet in October 2022 assumed an *average* inflationary increase of 12.0% (based on inflationary expectations at the time) in General Fund fees and charges for 2023/24 (excluding Car Park charges) which, given the prevalence of statutory fees and charges, also assumed that some discretionary fees and charges would need an increase beyond that level. The most notable HRA charge is *usually* driven by inflation in accordance with the Government's Rent Standard (April 2020).

3. General Fund Fees & Charges (excluding Car Parking)

- 3.1 As part of developing the initial draft budget for consideration by Cabinet in December 2022, senior officers across the Council's General Fund services reviewed the discretionary fees and charges within their individual service areas taking account of a range of factors including Council priorities, cost recovery, anticipated inflationary pressure, comparative prices, and service demand.
- 3.2 As is normal, no increases were proposed in many fees and charges for 2023/24, which reflects the relatively high proportion of statutorily determined items. However, a range of increases were proposed, with the CPI inflation rate for September 2022 of 10.1% applied as the 'default average' increase, although in some areas, both lower and higher proportionate increases were proposed for a variety of specific factors (especially where full cost recovery is not being achieved based on current prices).
- 3.3 The initial proposals for the 2023/24 fees and charges were adopted by Cabinet in December 2022 and have subsequently been scrutinised by the Stronger Council Select Committee on 24th January 2023.
- 3.4 Following the conclusion of the process described above, the proposed fees and charges for 2023/24 (listed in **Annex D1**) are presented unamended; current fees and charges from 2022/23 are set alongside the 2023/24 proposals to aid comparison.

4. Car Parking Charges

- 4.1 Off-Street Parking tariffs were increased in the district in 2022/23 for the first time since 2015. There are currently no proposals to increase existing tariffs for 2023/24, which is an assumption that has remained constant throughout this budget process. The Car Parking tariffs are summarised at **Annex D2**.

5. Housing Revenue Account (HRA) Fees & Charges

- 5.1 A summary of miscellaneous fees and charges proposed for the Council's HRA is attached at **Annex D3**. In common with the General Fund, an inflationary increase based on the September 2022 CPI rate of 10.1% is suggested in most cases, although there are some variations around this with some items remaining at 2022/23 prices.

Housing Rents

- 5.2 Social housing rents are usually set according to the Government's National Social Rent Policy (NSRP) and the Welfare Reform and Work Act 2016. The NSRP came into effect from 1st April 2020, allowing average rents to increase by up to CPI plus 1.0%, until 1st April 2024. The policy is further confirmed in the Regulator of Social Housing's (RSH) Rent Standard, which applies to all social housing providers, including local authorities.
- 5.3 In accordance with the Rent Standard, the applicable inflation rate is the September 2022 CPI rate of 10.1%. Therefore, strict application of the 'CPI plus 1.0%' formula would result in an average rent increase of 11.1%. However, in the Autumn Statement 2022 (in the light of spiralling inflation and a public consultation exercise), the Government announced a cap on the maximum allowable rent increase for 2023/24 of 7.0%. **As with the initial draft budget adopted by Cabinet in December 2022, this final draft budget proposal for 2023/24 recommends an average rent increase of 7.0% for 2023/24 (equating to a weekly increase of £7.40, which increases the average weekly rent from £105.76 to £113.16)**. This is consistent with the current assumption within the Council's emerging HRA Business Plan (with future rent increases also assumed to follow the Rent Standard).

Annex D1: Draft General Fund Fees & Charges (excluding Car Parks) 2023/24

Description of Charge	2022/23	2023/24						% Change
	Gross	Net	VAT			Gross		
	£'s	£'s	%	Cat	£'s	£'s		
Customer Services								
Customer/Revenues and Benefits								
Summons costs (Council Tax & NDR)	80.00	85.00	0%	O	0.00	85.00	6.3%	
Liability Order costs (Council Tax & NDR)	15.00	10.00	0%	O	0.00	10.00	-33.3%	
Commercial & Technical								
Commercial & Regulatory Services / North Weald Airfield								
HGV Training – pay as you go	83.34	76.46	20%	S	15.29	91.75	10.1%	
HGV Training – monthly fee	1,174.20	1,077.33	20%	S	215.47	1,292.80	10.1%	
Driving Schools – full day	337.53	309.69	20%	S	61.94	371.63	10.1%	
Driving Schools – half day	235.46	216.04	20%	S	43.21	259.25	10.1%	
Driving Experience Days	489.25	448.89	20%	S	89.78	538.67	10.1%	
Driving Schools – emergency services	124.03	113.80	20%	S	22.76	136.56	10.1%	
Driving Schools – ATC full day	156.15	143.27	20%	S	28.65	171.92	10.1%	
Driving Schools – ATC ½ day	103.78	95.23	20%	S	19.05	114.28	10.1%	
Motorsport Sprints	973.76	893.43	20%	S	178.69	1,072.12	10.1%	
Filming / Photoshoots – static full day	834.48	765.64	20%	S	153.13	918.77	10.1%	
Filming / Photoshoots – static half day	490.24	449.80	20%	S	89.96	539.76	10.1%	
Filming / Photoshoots – moving full day	1,169.18	1,072.73	20%	S	214.55	1,287.28	10.1%	
Filming / Photoshoots – moving half day	667.87	612.77	20%	S	122.55	735.32	10.1%	
Trees								
Tree Maintenance - Tree Donation	180.00	300.00	0%	Z	-	300.00	66.7%	
Insurance Query - Arb Officer (Hourly Rate £50 (4 Hours) Set price - £50 per hour for additional hours)		200.00	20%	S	40.00	240.00	N/A	
Land Drainage								
Private Water Supply Regulation								
Sampling	360.00	600.00	20%	S	120.00	720.00	100.0%	
Sampling Visits (Single Domestic Residence)	48.00	40.00	20%	S	8.00	48.00	0.0%	
Sampling Visits (Commercial)	72.00	60.00	20%	S	12.00	72.00	0.0%	
Risk Assessment (Hourly Rate £47 (3 Hours) Set price)	56.00	47.00	20%	S	9.00	56.00	0.0%	
Investigation (Hourly Rate £47 (3 Hours) Set price)	56.00	47.00	20%	S	9.00	56.00	0.0%	
Land Drainage consent (LDA) Fixed	50.00	50.00	20%	S	10.00	60.00	0.0%	
Land Drainage consent (EFDC Bylaw)		50.00	20%	S	10.00	60.00	N/A	
EIR	156.00	150.00	20%	S	30.00	180.00	15.4%	
Flood pre app service		300.00	20%	S	60.00	360.00	N/A	
Countrycare								
Mow and Rake Meadow (Harlow Baptist Church)	504.00	470.40	20%	S	94.00	564.40	12.0%	
Thornwood Nature Area (PARISH COUNCIL)	504.00	470.40	20%	S	94.00	564.40	12.0%	
The Copse (PARISH COUNCIL)	504.00	470.40	20%	S	94.00	564.40	12.0%	
EG Millenium Garden* (PARISH COUNCIL)	504.00	470.40	20%	S	94.00	564.40	12.0%	
Willingale Rd Community Orchard (TOWN Council)	504.00	470.40	20%	S	94.00	564.40	12.0%	
Spring Ponds Wood (Castle Farm Barn)	504.00	470.40	20%	S	94.00	564.40	12.0%	
Fleet Operations								
MOT (EXTERNAL)	60.00	54.85	20%	S	10.97	65.82	9.7%	
Taxi Test (EXTERNAL)	54.00	50.00	20%	S	10.00	60.00	11.1%	
Driving Test (INTERNAL)	120.00	125.00	20%	S	25.00	150.00	25.0%	
Labour (INTERNAL/EXTERNAL)	72.00	75.00	20%	S	15.00	90.00	25.0%	
Licence check (INTERNAL)	30.00	30.00	20%	S	6.00	36.00	20.0%	
Training								
Basic Food Hygiene Course - Basic Food Hygiene Course	75.00	75.00	20%	S	15.00	90.00	0.0%	
Basic Food Hygiene Course - 6 courses, 10 per course	65.00	65.00	20%	S	13.00	78.00	0.0%	
Food Hygiene Re-rating visits	200.00	200.00	20%	S	40.00	240.00	0.0%	
Special Treatments - Premises	200.00	200.00	20%	S	40.00	240.00	0.0%	
Special Treatments - Person	150.00	150.00	20%	S	30.00	180.00	0.0%	
Animal Welfare								
Animal Boarding - Star rated	379.00	417.40	0%	O	0.00	417.40	10.1%	
Dog Breeding – Star rated	379.00	417.40	0%	O	0.00	417.40	10.1%	
Pet Shop – Star rated	379.00	417.40	0%	O	0.00	417.40	10.1%	
Dangerous Wild Animals – Star rated	379.00	417.40	0%	O	0.00	417.40	10.1%	
Riding Establishment – Star rated	379.00	417.40	0%	O	0.00	417.40	10.1%	
Dog Home Boarding Fee – Star rated	263.00	289.50	0%	O	0.00	289.50	10.1%	
Doggy Day Care	263.00	289.50	0%	O	0.00	289.50	10.1%	
Zoos	593.00	652.90	0%	O	0.00	652.90	10.1%	
Variations applicable to all	137.00	137.00	20%	O	0.00	137.00	0.0%	
Hackney Carriage/Private Hire								
New Annual Vehicle Licence - For new vehicles £30 plate deposit	277.00	277.00	0%	O	0.00	277.00	0.0%	
Annual vehicle Licence renewal	277.00	277.00	0%	O	0.00	277.00	0.0%	
Annual Drivers Licence - (3 year licence)	228.00	228.00	0%	O	0.00	228.00	0.0%	
Replacement Vehicle Plate	30.00	30.00	0%	O	0.00	30.00	0.0%	
Replacement Driver Badge	10.00	10.00	0%	O	0.00	10.00	0.0%	
Duplicate Paper Licence	7.00	7.00	0%	O	0.00	7.00	0.0%	
Drivers Test	21.00	21.00	0%	O	0.00	21.00	0.0%	
Drivers Re-sit of Test	21.00	21.00	0%	O	0.00	21.00	0.0%	

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Description of Charge	2022/23	2023/24					
	Gross	Net	VAT			Gross	% Change
	£'s	£'s	%	Cat	£'s	£'s	
Private Hire Operators							
Annual Operator Licence (1 vehicle only)	105.00	105.00	0%	O	0.00	105.00	0.0%
Annual Operators (> 1 vehicle)	405.00	405.00	0%	O	0.00	405.00	0.0%
Transfer of Vehicle Licence	66.00	66.00	0%	O	0.00	66.00	0.0%
Plate Exemption	0.00	0.00	0%	O	0.00	0.00	0.0%
Gambling Act 2005							
Betting Premises (not tracks) new application	1,220.00	1,220.00	0%	O	0.00	1,220.00	0.0%
Betting Premises (not tracks) annual fee	600.00	600.00	0%	O	0.00	600.00	0.0%
Betting Premises (not tracks) application to vary	1,000.00	1,000.00	0%	O	0.00	1,000.00	0.0%
Betting Premises (not tracks) application to transfer	300.00	300.00	0%	O	0.00	300.00	0.0%
Betting Premises (not tracks) application for re-instatement	600.00	600.00	0%	O	0.00	600.00	0.0%
Betting Premises (not tracks) application for provisional statement	1,220.00	1,220.00	0%	O	0.00	1,220.00	0.0%
Adult Gaming Centre new application	1,000.00	1,000.00	0%	O	0.00	1,000.00	0.0%
Adult Gaming Centre annual fee	500.00	500.00	0%	O	0.00	500.00	0.0%
Adult Gaming Centre application to vary	1,000.00	1,000.00	0%	O	0.00	1,000.00	0.0%
Adult Gaming Centre application to transfer	300.00	300.00	0%	O	0.00	300.00	0.0%
Adult Gaming Centre application for re-instatement	500.00	500.00	0%	O	0.00	500.00	0.0%
Adult Gaming Centre application for provisional statement	1,000.00	1,000.00	0%	O	0.00	1,000.00	0.0%
Bingo Premises Licence	1,250.00	1,250.00	0%	O	0.00	1,250.00	0.0%
Bingo Premises annual fee	630.00	630.00	0%	O	0.00	630.00	0.0%
Bingo Premises application to vary	625.00	625.00	0%	O	0.00	625.00	0.0%
Bingo Premises application to transfer	300.00	300.00	0%	O	0.00	300.00	0.0%
Bingo Premises application for re-instatement	630.00	630.00	0%	O	0.00	630.00	0.0%
Bingo Premises application for provisional statement	1,250.00	1,250.00	0%	O	0.00	1,250.00	0.0%
Betting Premises Track Licence new application	1,300.00	1,300.00	0%	O	0.00	1,300.00	0.0%
Betting Premises Track Licence annual fee	630.00	630.00	0%	O	0.00	630.00	0.0%
Betting Premises Track Licence application to transfer	625.00	625.00	0%	O	0.00	625.00	0.0%
Betting Premises Track Licence application for re-instatement	630.00	630.00	0%	O	0.00	630.00	0.0%
Betting Premises Track Licence application for provisional statement	1,300.00	1,300.00	0%	O	0.00	1,300.00	0.0%
Gambling Act 2005 Permits							
FEC Gaming Machine app. Fee, and renewal fee	300.00	300.00	0%	O	0.00	300.00	0.0%
Price Gaming app fee and renewal fee	300.00	300.00	0%	O	0.00	300.00	0.0%
Alcohol Licences Premises - Notification of 2 or less machines app fee	50.00	50.00	0%	O	0.00	50.00	0.0%
Alcohol Licences Premises - More than 2 machines app fee	150.00	150.00	0%	O	0.00	150.00	0.0%
Alcohol Licences Premises - More than 2 machines: annual fee	50.00	50.00	0%	O	0.00	50.00	0.0%
Club Gaming Permit app fee	200.00	200.00	0%	O	0.00	200.00	0.0%
Club Gaming Permit: annual fee	50.00	50.00	0%	O	0.00	50.00	0.0%
Club Gaming Machine Permit App. Fee and same for renewal	50.00	50.00	0%	O	0.00	50.00	0.0%
Club Fast-track for Gaming Permit or Gaming Machine Permit: App fee	100.00	100.00	0%	O	0.00	100.00	0.0%
Club Fast-track for Gaming Permit or Gaming Machine Permit: annual fee	50.00	50.00	0%	O	0.00	50.00	0.0%
Small Society Lottery Registration: App fee	40.00	40.00	0%	O	0.00	40.00	0.0%
Small Society Lottery Registration: annual fee	20.00	20.00	0%	O	0.00	20.00	0.0%
Permit - Miscellaneous fees							
FEC Permits: name change	25.00	25.00	0%	O	0.00	25.00	0.0%
FEC Permits: permit copy	15.00	15.00	0%	O	0.00	15.00	0.0%
Prize Gaming Permits: name change	25.00	25.00	0%	O	0.00	25.00	0.0%
Prize Gaming Permits: permit copy	15.00	15.00	0%	O	0.00	15.00	0.0%
Alcohol Licences Premises - more than 2 machines: name change	25.00	25.00	0%	O	0.00	25.00	0.0%
Alcohol Licences Premises - more than 2 machines: permit copy	15.00	15.00	0%	O	0.00	15.00	0.0%
Club Gaming Permit: name change	25.00	25.00	0%	O	0.00	25.00	0.0%
Club Gaming Permit: permit copy	15.00	15.00	0%	O	0.00	15.00	0.0%
Club Gaming Machine Permit: name change	50.00	50.00	0%	O	0.00	50.00	0.0%
Club Gaming Machine Permit: permit copy	15.00	15.00	0%	O	0.00	15.00	0.0%
Small Society Lottery Registration: name change	40.00	40.00	0%	O	0.00	40.00	0.0%
Small Society Lottery Registration: permit copy	20.00	20.00	0%	O	0.00	20.00	0.0%
Miscellaneous							
Sex Shops and Cinemas	624.00	624.00	0%	O	0.00	624.00	0.0%
Sexual Entertainment Venues	4,425.00	4,425.00	0%	O	0.00	4,425.00	0.0%
Street Trading Consents	447.00	492.15	0%	O	0.00	492.15	10.1%
Scrap Metal Site 3 yr licence	454.00	499.85	0%	O	0.00	499.85	10.1%
Scrap Metal Dealer 3 yr licence	272.00	299.00	0%	O	0.00	299.00	9.9%
Road Closure Notices	202.00	202.00	0%	O	0.00	202.00	0.0%
Temporary Pavement Licence	100.00	100.00	0%	O	0.00	100.00	0.0%
Community Resilience							
Provision of CCTV for Insurance Purposes/Solicitors	125.00	125.00	0%	Z	0.00	125.00	0.0%

Appendix C

Description of Charge	2022/23		2023/24					% Change
	Gross	Net	VAT			Gross		
	£'s	£'s	%	Cat	£'s	£'s		
Special Waste Collections								
Units								
1 to 3	29.00	27.08	20%	S	5.42	32.50	12.1%	
4 to 7	43.73	40.83	20%	S	8.17	49.00	12.0%	
8 to 10	57.75	53.92	20%	S	10.78	64.70	12.0%	
11 to 15	73.50	N/A	N/A	N/A	N/A	N/A	N/A	
Over 15 (Contact us for price)								
Trade Waste								
Refuse (bin sizes)								
240	10.00	11.20	0%	Z	0.00	11.20	12.0%	
360	11.42	12.80	0%	Z	0.00	12.80	12.1%	
660	15.07	17.00	0%	Z	0.00	17.00	12.8%	
1100	19.72	22.00	0%	Z	0.00	22.00	11.6%	
Recycling (bin sizes)								
240	7.62	8.60	0%	Z	0.00	8.60	12.9%	
360	8.44	9.50	0%	Z	0.00	9.50	12.6%	
660	9.66	10.80	0%	Z	0.00	10.80	11.8%	
1100	11.74	13.10	0%	Z	0.00	13.10	11.6%	
Food (bin sizes)								
240	8.30	9.30	0%	Z	0.00	9.30	12.0%	
360	9.07	9.10	0%	Z	0.00	9.10	0.3%	
660	10.61	10.70	0%	Z	0.00	10.70	0.8%	
1100								
Glass (bin sizes)								
240	7.47	8.40	0%	Z	0.00	8.40	12.4%	
360	8.24	9.20	0%	Z	0.00	9.20	11.7%	
660	9.35	10.50	0%	Z	0.00	10.50	12.3%	
1100	11.25	12.60	0%	Z	0.00	12.60	12.0%	
Clinical Waste Collection								
Small sharps box		0.75	20%	S	0.15	0.90	N/A	
Big 1 litre Sharps box		1.33	20%	S	0.27	1.60	N/A	
Grade A Bags		1.75	20%	S	0.35	2.10	N/A	
Private Sector Housing Grants								
DFGs and HRA								
Disabled Facilities Grants (paid)	81,330.00	94,890.00	0%	Z	0.00	94,890.00	16.7%	
Decent Homes Loans	2,350.00	2,740.00	0%	Z	0.00	2,740.00	16.6%	
Private Sector Housing (Tech)								
Licences - HMOs (Initial & Renewal): fee per licence								
HMO with up to 5 units of accommodation	841.00	942.00	0%	O	0.00	942.00	12.0%	
Renewal fee for non-compliant landlords	764.00	856.00	0%	O	0.00	856.00	12.0%	
Renewal fee for compliant landlords	456.00	511.00	0%	O	0.00	511.00	12.1%	
Additional units of accommodation (includes new app's and renewals)	33.00	37.00	0%	O	0.00	37.00	12.1%	
Park Homes Licensing Fees								
Site licence fees - In accordance with EFDC's Fees Policy for Licensing Residential Park Home Sites (On 8 sites)	3,880.00	3,880.00	0%	O	0.00	3,880.00	0.0%	
Depositing of site rules	154.90	154.90	0%	O	0.00	154.90	0.0%	
Penalty Charges for Private Landlords								
Failing to provide appropriate smoke and carbon monoxide alarms (Smoke and Carbon Monoxide Alarm (England) Regulations 2015)	5,000.00	5,000.00	0%	O	0.00	5,000.00	0.0%	
Fine for Lettings Agencies and Property Agencies failing to join a Government-approved Redress Scheme	5,000.00	5,000.00	0%	O	0.00	5,000.00	0.0%	
Civil Penalty Notice for certain Housing Act 2004 offences. See charging policy matrix for offences.	30,000.00	30,000.00	0%	O	0.00	30,000.00	0.0%	
Energy Efficiency Private Rented Properties Regs								
Property let with EPC below E for less than 3 months	2,000.00	2,000.00	0%	O	0.00	2,000.00	0.0%	
Property let with EPC below E for more than 3 months	4,000.00	4,000.00	0%	O	0.00	4,000.00	0.0%	
Property let with EPC below E for more than 3 months	1,000.00	1,000.00	0%	O	0.00	1,000.00	0.0%	
False or misleading information on exemption register	2,000.00	2,000.00	0%	O	0.00	2,000.00	0.0%	
Failure to comply with compliance notice	2,000.00	2,000.00	0%	O	0.00	2,000.00	0.0%	
Property Inspections for Immigration Applications								
At 20/21 flat fee charge agreed	200.00	224.00	0%	O	0.00	224.00	12.0%	
Enforcement of Private Sector Housing Conditions- Housing Act 2004 and Mobile Homes Act 2013								
1 - 4 Hazards per enforcement								
1 Bed Property	390.00	437.00	0%	O	0.00	437.00	12.1%	
2 Bed Property	422.50	474.00	0%	O	0.00	474.00	12.2%	
3 Bed Property	503.75	564.00	0%	O	0.00	564.00	12.0%	
4 Bed Property	585.00	655.00	0%	O	0.00	655.00	12.0%	
5 or 6 Bed Property	650.00	728.00	0%	O	0.00	728.00	12.0%	
> 6 Bed Property or HMO	796.25	892.00	0%	O	0.00	892.00	12.0%	
5 or more Hazards								
1 Bed Property	487.50	547.00	0%	O	0.00	547.00	12.2%	
2 Bed Property	536.25	600.00	0%	O	0.00	600.00	11.9%	
3 Bed Property	585.00	655.00	0%	O	0.00	655.00	12.0%	
4 Bed Property	698.75	783.00	0%	O	0.00	783.00	12.1%	
5 or 6 Bed Property	747.50	838.00	0%	O	0.00	838.00	12.1%	
> 6 Bed Property or HMO	828.75	928.00	0%	O	0.00	928.00	12.0%	
Works in default following enforcement (Cost of work + 30%)								

Appendix C

Description of Charge	2022/23	2023/24						% Change
	Gross	Net	VAT			Gross		
	£'s	£'s	%	Cat	£'s	£'s		
Community & Wellbeing								
Venue Hire								
The Space day rate (per hour) (30 people) Commercial	27.50	25.83	20%	S	5.17	31.00	12.7%	
The Space day rate (per hour) (30 people) Community	16.50	15.83	20%	S	3.17	19.00	15.1%	
The Space evening rate (per hour) (30 people) Commercial	55.00	51.67	20%	S	10.33	62.00	12.7%	
The Space evening rate (per hour) (30 people) Community	38.50	36.67	20%	S	7.33	44.00	14.3%	
The Space Sunday rate (per hour) (30 people) Commercial	112.00	105.00	20%	S	21.00	126.00	12.5%	
The Space Sunday rate (per hour) (30 people) Community	89.00	83.33	20%	S	16.67	100.00	12.4%	
Overnight hire at both museums Commercial	585.00	545.83	20%	S	109.17	655.00	12.0%	
Tea/Coffee and Biscuits (per person)	3.35	2.92	20%	S	0.58	3.50	4.6%	
Buffet Lunch (per person)	7.90	8.33	20%	S	1.67	10.00	26.5%	
Limes Centre Main Hall Mon-Fri 9am-6pm Scale 1	14.50	13.75	20%	S	2.75	16.50	13.8%	
Limes Centre Main Hall Mon-Fri 9am-6pm Scale 2 Non EFDC residents	29.00	27.08	20%	S	5.42	32.50	12.1%	
Limes Centre Main Hall Mon-Fri 9am-6pm Scale 2 EFDC residents	23.25	21.67	20%	S	4.33	26.00	11.8%	
Limes Centre Main Hall Mon-Fri 6pm - 10pm Scale 1	20.25	19.17	20%	S	3.83	23.00	13.6%	
Limes Centre Main Hall Mon-Fri 6pm - 10pm Scale 2 Non EFDC residents	40.25	37.50	20%	S	7.50	45.00	11.8%	
Limes Centre Main Hall Mon-Fri 6pm - 10pm Scale 2 EFDC residents	32.00	30.00	20%	S	6.00	36.00	12.5%	
Limes Centre Main Hall Sat 10am-6pm Scale 1	20.75	19.58	20%	S	3.92	23.50	13.2%	
Limes Centre Main Hall Sat 10am-6pm Scale 2 Non EFDC residents	43.00	40.00	20%	S	8.00	48.00	11.6%	
Limes Centre Main Hall Sat 10am-6pm Scale 2 EFDC residents	33.50	31.25	20%	S	6.25	37.50	11.9%	
Limes Centre Main Hall Sat 6pm-11pm Scale 1	32.50	30.42	20%	S	6.08	36.50	12.3%	
Limes Centre Main Hall Sat 6pm-11pm Scale 2 Non EFDC residents	55.00	51.25	20%	S	10.25	61.50	11.8%	
Limes Centre Main Hall Sat 6pm-11pm Scale 2 EFDC residents	44.25	41.25	20%	S	8.25	49.50	11.9%	
Limes Centre Main Hall Sun 10am-9pm Scale 1	33.00	30.83	20%	S	6.17	37.00	12.1%	
Limes Centre Main Hall Sun 10am-9pm Scale 2 Non EFDC residents	55.00	51.25	20%	S	10.25	61.50	11.8%	
Limes Centre Main Hall Sun 10am-9pm Scale 2 EFDC residents	44.25	41.25	20%	S	8.25	49.50	11.9%	
Limes Centre Activity Room Mon-Fri 9am-6pm Scale 1	10.50	10.00	20%	S	2.00	12.00	14.3%	
Limes Centre Activity Room Mon-Fri 9am-6pm Scale 2 Non EFDC residents	22.50	21.25	20%	S	4.25	25.50	13.3%	
Limes Centre Activity Room Mon-Fri 9am-6pm Scale 2 EFDC residents	17.75	16.67	20%	S	3.33	20.00	12.7%	
Limes Centre Activity Room Mon-Fri 6pm - 10pm Scale 1	16.00	15.00	20%	S	3.00	18.00	12.5%	
Limes Centre Activity Room Mon-Fri 6pm - 10pm Scale 2 Non EFDC residents	27.50	25.83	20%	S	5.17	31.00	12.7%	
Limes Centre Activity Room Mon-Fri 6pm - 10pm Scale 2 EFDC residents	22.50	21.25	20%	S	4.25	25.50	13.3%	
Limes Centre Activity Room Sat/Sun 10am-6pm Scale 1	17.00	15.83	20%	S	3.17	19.00	11.7%	
Limes Centre Activity Room Sat/Sun 10am-6pm Scale 2 Non EFDC residents	28.50	26.67	20%	S	5.33	32.00	12.3%	
Limes Centre Activity Room Sat/Sun 10am-6pm Scale 2 EFDC residents	22.75	21.25	20%	S	4.25	25.50	12.1%	
Limes Centre Activity Room Sat/Sun 6pm-11pm Scale 1	23.25	21.67	20%	S	4.33	26.00	11.8%	
Limes Centre Activity Room Sat/Sun 6pm-11pm Scale 2 Non EFDC residents	33.50	31.25	20%	S	6.25	37.50	11.9%	
Limes Centre Activity Room Sat/Sun 6pm-11pm Scale 2 EFDC residents	27.50	25.83	20%	S	5.17	31.00	12.7%	
Limes Centre Meeting Room Mon-Fri 9am-6pm Scale 1	7.25	7.08	20%	S	1.42	8.50	17.2%	
Limes Centre Meeting Room Mon-Fri 9am-6pm Scale 2 Non EFDC residents	13.25	12.50	20%	S	2.50	15.00	13.2%	
Limes Centre Meeting Room Mon-Fri 9am-6pm Scale 2 EFDC residents	10.75	10.00	20%	S	2.00	12.00	11.6%	
Limes Centre Meeting Room Mon-Fri 6pm - 10pm Scale 1	13.75	12.92	20%	S	2.58	15.50	12.8%	
Limes Centre Meeting Room Mon-Fri 6pm - 10pm Scale 2 Non EFDC residents	26.00	24.17	20%	S	4.83	29.00	11.6%	
Limes Centre Meeting Room Mon-Fri 6pm - 10pm Scale 2 EFDC residents	22.00	20.83	20%	S	4.17	25.00	13.6%	
Limes Centre Meeting Room Sat/Sun 10am-6pm Scale 1	13.75	12.92	20%	S	2.58	15.50	12.8%	
Limes Centre Meeting Room Sat/Sun 10am-6pm Scale 2 Non EFDC residents	27.00	25.42	20%	S	5.08	30.50	13.0%	
Limes Centre Meeting Room Sat/Sun 10am-6pm Scale 2 EFDC residents	22.00	20.83	20%	S	4.17	25.00	13.6%	
Limes Centre Meeting Room Sat/Sun 6pm-11pm Scale 1	18.00	17.08	20%	S	3.42	20.50	13.9%	
Limes Centre Meeting Room Sat/Sun 6pm-11pm Scale 2 Non EFDC residents	36.50	34.17	20%	S	6.83	41.00	12.3%	
Limes Centre Meeting Room Sat/Sun 6pm-11pm Scale 2 EFDC residents	28.50	26.67	20%	S	5.33	32.00	12.3%	
Culture and Community Programme								
Family Fun Workshops and Toddler sessions	2.40	3.00	0%	X	0.00	3.00	25.0%	
Half Day Workshops	9.00	13.00	0%	X	0.00	13.00	44.4%	
Full day workshops	22.00	25.00	0%	X	0.00	25.00	13.6%	
Museum Movers	5.40	6.00	0%	X	0.00	6.00	11.1%	

Appendix C

Description of Charge	2022/23	2023/24					
	Gross	Net	VAT			Gross	% Change
	£'s	£'s	%	Cat	£'s	£'s	
Wellbeing Programme							
Indoor Bowls - Get Active	5.40	6.00	0%	X	0.00	6.00	11.1%
Multi-sports/Activity Camps	23.00	26.00	0%	X	0.00	26.00	13.0%
Play in the Forest	4.00	4.00	0%	X	0.00	4.00	0.0%
After School Clubs	35.00	39.00	0%	X	0.00	39.00	11.4%
Walking Football	3.50	4.00	0%	X	0.00	4.00	14.3%
Play in the Park (Charge for town/parish councils)	95.00	140.00	0%	X	0.00	140.00	47.4%
Images (Private Research & Commercial)							
Private Research:							
A4 Black & White print	7.75	7.50	20%	S	1.50	9.00	16.1%
A4 Colour print	8.25	7.71	20%	S	1.54	9.25	12.1%
A4 Black and white photocopy	1.65	1.54	20%	S	0.31	1.85	12.0%
Digital copy, 300dpi (by email)	7.20	7.08	20%	S	1.42	8.50	18.0%
Digital copy, 300dpi (by email) (over 10 images)	6.20	5.83	20%	S	1.17	7.00	12.8%
Loans Handling Fee	107.00	100.00	20%	S	20.00	120.00	12.1%
Exhibition Hire							
Touring Exhibitions (Venues in Eastern Region) per month (minimum 2 month hire)	75.00	85.00	0%	X	0.00	85.00	13.3%
Touring Exhibitions (Venues outside Eastern Region) per month (minimum 2 month hire)	105.00	120.00	0%	X	0.00	120.00	14.3%
Design Charges							
Exhibition and Design Officer (per hour)	32.00	42.00	0%	Z	0.00	42.00	31.3%
Other Officers (per hour)	28.00	38.00	0%	Z	0.00	38.00	35.7%
Administrative Tasks (per hour)	16.50	21.50	0%	Z	0.00	21.50	30.3%
Talks and Tours							
1 hour daytime talk within the Epping Forest District (per group)	66.00	74.00	0%	X	0.00	74.00	12.1%
1 hour daytime talk outside the Epping Forest District (per group)	76.50	86.00	0%	X	0.00	86.00	12.4%
1 hour evening talk outside museum but within district (per group)	76.50	86.00	0%	X	0.00	86.00	12.4%
1 hour evening talk outside the district (per group)	87.50	98.00	0%	X	0.00	98.00	12.0%
1 hour daytime talk or tour (incl. Behind the Scenes), with refreshments within the museum (per person) minimum group charge of £70	7.20	8.20	0%	X	0.00	8.20	13.9%
1 hour evening talk or tour (incl. Behind the Scenes), with refreshments within the museum (per person) minimum group charge of £90	9.20	10.40	0%	X	0.00	10.40	13.0%
Schools (workshops in school - Max 35 pupils per class)							
1 class for 1 hour							
Epping Forest District Schools	49.00	50.50	0%	X	0.00	50.50	3.1%
Schools outside Epping Forest area	60.00	62.00	0%	X	0.00	62.00	3.3%
2 classes on same day 2 x 1 hour							
Epping Forest District Schools	76.50	78.50	0%	X	0.00	78.50	2.6%
Schools outside Epping Forest area	87.50	89.50	0%	X	0.00	89.50	2.3%
3 classes on same day 3 x 1 hour							
Epping Forest District Schools	104.00	106.00	0%	X	0.00	106.00	1.9%
Schools outside Epping Forest/Broxbourne area	115.00	117.00	0%	X	0.00	117.00	1.7%
4 classes on same day 4 x 1 hour							
Epping Forest District Schools	131.00	133.00	0%	X	0.00	133.00	1.5%
Schools outside Epping Forest area	143.00	146.00	0%	X	0.00	146.00	2.1%
2 hours (half day) up to two classes							
Epping Forest District Schools (Per child) minimum charge £45	4.60	4.80	0%	X	0.00	4.80	4.3%
Schools outside Epping Forest area (Per child) minimum charge £55	5.60	5.80	0%	X	0.00	5.80	3.6%
4 hours (full day) up to two classes							
Epping Forest District Schools (Per child) minimum charge £45	7.20	7.40	0%	X	0.00	7.40	2.8%
Schools outside Epping Forest area (Per child) minimum charge £55	8.20	8.40	0%	X	0.00	8.40	2.4%
Self guided visit - with Trail provided by EFDC	1.25	1.30	0%	X	0.00	1.30	4.0%
School Topic Box Hire							
Epping Forest Schools	49.00	50.00	0%	X	0.00	50.00	2.0%
Schools outside Epping Forest area	60.00	61.00	0%	X	0.00	61.00	1.7%
*Special rate - save £10 if booked with and delivered on the same day as a workshop							
Homelessness (General Fund)							
Bed & Breakfast – Single Room (per night)	45.33	50.00	0%	O	0.00	50.00	10.3%
Bed & Breakfast – Double Room (per night)	53.89	60.00	0%	O	0.00	60.00	11.3%

Appendix C

Description of Charge	2022/23		2023/24					% Change
	Gross	Net	VAT			Gross		
	£'s	£'s	%	Cat	£'s	£'s		
Corporate Services								
Legal								
Property Transactions - Redemption of Mortgages	155.00	174.00	0%	X	0.00	174.00	12.3%	
Property Transactions - Transfers of Equity	300.00	336.00	0%	X	0.00	336.00	12.0%	
Property Transactions - Sale of Land	663.00	743.00	0%	X	0.00	743.00	12.1%	
Property Transactions - Repayment of Discount and Postponement of Legal Charge	441.00	494.00	0%	X	0.00	494.00	12.0%	
Property Transactions - Deed of Release of Covenant	408.00	457.00	0%	X	0.00	457.00	12.0%	
Property Transactions - Deed of Covenant + Application to Cancel Land Charges Entry	306.00	343.00	0%	X	0.00	343.00	12.1%	
Property Transactions - Second Mortgage Questionnaires	122.00	137.00	0%	X	0.00	137.00	12.3%	
Property Transactions - Licence to cross land/occupy land	655.00	611.67	20%	S	122.33	734.00	12.1%	
Property Transactions - Licences to cross housing land	343.00	384.00	0%	X	0.00	384.00	12.0%	
Leases								
Shops	1,224.00	1,371.00	0%	X	0.00	1,371.00	12.0%	
Industrial (e.g. Oakwood Hill and North Weald)	1,224.00	1,371.00	0%	X	0.00	1,371.00	12.0%	
Leases contracted out of Landlord and Tenant Act 1954 provisions	187.00	209.00	0%	X	0.00	209.00	11.8%	
New Lease extending Term (residential)	612.00	685.00	0%	X	0.00	685.00	11.9%	
Licences granted pursuant to a lease								
To Assign (add □£60.77 if surety)	1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%	
For Alterations	1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%	
For Change of Use	1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%	
To Sublet	1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%	
Deed of Surrender of Lease	1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%	
Combined Surrender / Licence	1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%	
Transfer of Lease and Notification of Mortgage (RTB)	85.00	95.00	0%	X	0.00	95.00	11.8%	
For Commercial Leases	91.00	102.00	0%	X	0.00	102.00	12.1%	
Deeds of Variation	459.00	514.00	0%	X	0.00	514.00	12.0%	
Consent for restriction	116.00	108.33	20%	S	21.67	130.00	12.1%	
Planning Agreements								
Section 106 - routine	918.00	1,028.00	0%	X	0.00	1,028.00	12.0%	
Section 106 – Complex		Time recorded	0%	X	0.00	0.00	N/A	
Section 106 – inc minor Highways works	1,326.00	1,485.00	0%	X	0.00	1,485.00	12.0%	
Section 106 – inc major Highways works	1,530.00	1,714.00	0%	X	0.00	1,714.00	12.0%	
Unilateral Undertaking – routine	510.00	571.00	0%	X	0.00	571.00	12.0%	
Unilateral Undertaking – complex		Time recorded	0%	X	0.00	0.00	N/A	
Variation / Revocation S 106 Agreement or Unilateral Undertaking	510.00	571.00	0%	X	0.00	571.00	12.0%	
Monitoring Officer								
Monitoring Officer - investigations, issues & advice to Town & Parish councillors (per hour)		95.00	20%	S	19.00	114.00	N/A	
Business Support								
Conference Suite Room Hire Standard Weekday Rates (selected partners pay 30% of standard rate on weekdays)								
One Room 1st Hour		92.00	20%	S	18.40	110.40	N/A	
One Room 2nd Hour		92.00	20%	S	18.40	110.40	N/A	
One Room Half Day (4 hours)		240.00	20%	S	48.00	288.00	N/A	
One Room Full Day (8 hours)		368.00	20%	S	73.60	441.60	N/A	
Two Rooms 1st Hour		156.00	20%	S	31.20	187.20	N/A	
Two Rooms 2nd Hour		156.00	20%	S	31.20	187.20	N/A	
Two Rooms Half Day (4 hours)		404.00	20%	S	80.80	484.80	N/A	
Two Rooms Full Day (8 hours)		620.00	20%	S	124.00	744.00	N/A	
Three Rooms 1st Hour		212.00	20%	S	42.40	254.40	N/A	
Three Rooms 2nd Hour		212.00	20%	S	42.40	254.40	N/A	
Three Rooms Half Day (4 hours)		548.00	20%	S	109.60	657.60	N/A	
Three Rooms Full Day (8 hours)		844.00	20%	S	168.80	1,012.80	N/A	
Whole Conference Suite 1st Hour		368.00	20%	S	73.60	441.60	N/A	
Whole Conference Suite 2nd Hour		368.00	20%	S	73.60	441.60	N/A	
Whole Conference Suite Half Day (4 hours)		960.00	20%	S	192.00	1,152.00	N/A	
Whole Conference Suite Full Day (8 hours)		1,476.00	20%	S	295.20	1,771.20	N/A	
Conference suite hire weekend rates		By negotiation	20%	S			N/A	
CON29R Residential		113.75	20%	S	22.75	136.50	N/A	
CON29R Residential Extra parcel fee	15.60	23.83	20%	S	4.77	28.60	83.3%	
CON290 Residential Questions 4 - 21	12.00	18.16	20%	S	3.63	21.79	81.6%	
CON290 Residential Questions 22 (on behalf of Essex Legal)	16.80	26.10	20%	S	5.22	31.32	86.4%	
CON290 Residential admin fee	18.00	27.24	20%	S	5.45	32.69	81.6%	
Residential Additional enquiries – per enquiry	24.00	37.45	20%	S	7.49	44.94	87.3%	
CON29R Commercial		183.75	20%	S	36.75	220.50	N/A	
CON29R Commercial Extra parcel fee	15.60	38.53	20%	S	7.71	46.24	196.4%	
CON290 Commercial Questions 4 - 21	12.00	29.36	20%	S	5.87	35.23	193.6%	
CON290 Commercial Questions 22 (on behalf of Essex Legal)	16.80	42.20	20%	S	8.44	50.64	201.4%	
CON290 Commercial admin fee	18.00	44.04	20%	S	8.81	52.85	193.6%	
Commercial Additional enquiries – per enquiry	24.00	60.55	20%	S	12.11	72.66	202.8%	

Appendix C

Description of Charge	2022/23		2023/24					% Change
	Gross	Net	VAT			Gross		
	£'s	£'s	%	Cat	£'s	£'s		
Planning & Development								
Commercial/Building Control								
1 Plot (New-build houses)	770.00	733.33	20%	S	146.67	880.00	14.3%	
2 Plots (houses)	1,165.00	1,091.67	20%	S	218.33	1,310.00	12.4%	
3 Plots (houses)	1,615.00	1,508.33	20%	S	301.67	1,810.00	12.1%	
4 Plots (houses)	2,040.00	1,908.33	20%	S	381.67	2,290.00	12.3%	
5 Plots (houses)	2,460.00	2,295.83	20%	S	459.17	2,755.00	12.0%	
1 Plot (flats)	770.00	733.33	20%	S	146.67	880.00	14.3%	
2 Plots (flats)	1,165.00	1,091.67	20%	S	218.33	1,310.00	12.4%	
3 Plots (flats)	1,615.00	1,508.33	20%	S	301.67	1,810.00	12.1%	
4 Plots (flats)	2,040.00	1,908.33	20%	S	381.67	2,290.00	12.3%	
5 Plots (flats)	2,460.00	2,295.83	20%	S	459.17	2,755.00	12.0%	
Conversion to house	760.00	712.50	20%	S	142.50	855.00	12.5%	
Conversion to flat	625.00	587.50	20%	S	117.50	705.00	12.8%	
Single storey extension to dwelling not exceeding 40m²	655.00	620.83	20%	S	124.17	745.00	13.7%	
Single storey extension to dwelling 40-100m²	1,045.00	979.17	20%	S	195.83	1,175.00	12.4%	
2 or 3 storey extension to dwelling not exceeding 40m²	655.00	620.83	20%	S	124.17	745.00	13.7%	
2 or 3 storey extension to dwelling 40-100m²	1,045.00	979.17	20%	S	195.83	1,175.00	12.4%	
Garage/carport/store not exceeding 100m²	515.00	483.33	20%	S	96.67	580.00	12.6%	
Detached non-habitable outbuilding not exceeding 50m²	635.00	596.83	20%	S	119.17	715.00	12.6%	
Loft conversion to dwelling under 40m²	700.00	658.33	20%	S	131.67	790.00	12.9%	
Garage conversion to dwelling	380.00	358.33	20%	S	71.67	430.00	13.2%	
Renovation of thermal element on a dwelling	295.00	279.17	20%	S	55.83	335.00	13.6%	
Replacement windows/rooflights on a dwelling	295.00	279.17	20%	S	55.83	335.00	13.6%	
Alterations to a dwelling under £5,000 in value	295.00	279.17	20%	S	55.83	335.00	13.6%	
Alterations to a dwelling £5,000-£25,000 in value	500.00	470.83	20%	S	94.17	565.00	13.0%	
Alterations to a dwelling £25,000 - £100,000 in value	750.00	704.17	20%	S	140.83	845.00	12.7%	
Non-domestic single storey extension up to 40m²	660.00	620.83	20%	S	124.17	745.00	12.9%	
Non-domestic single storey extension 40 - 100m²	1,030.00	975.00	20%	S	195.00	1,170.00	13.6%	
Non-domestic 2 or 3 storey extension under 40m²	660.00	620.83	20%	S	124.17	745.00	12.9%	
Non-domestic 2 or 3 storey extension 40-100m²	1,030.00	975.00	20%	S	195.00	1,170.00	13.6%	
Alterations to a commercial building up to £5,000 in value	295.00	275.00	20%	S	55.00	330.00	11.9%	
Replacement windows/doors/rooflights to a commercial building <20 units	295.00	275.00	20%	S	55.00	330.00	11.9%	
Renewable Energy Systems	295.00	275.00	20%	S	55.00	330.00	11.9%	
Replacement shop front	295.00	275.00	20%	S	55.00	330.00	11.9%	
Alterations to a commercial building £5,000 - £25,000 in value	515.00	487.50	20%	S	97.50	585.00	13.6%	
Replacement windows/doors/rooflights to a commercial building >20 units	340.00	320.83	20%	S	64.17	385.00	13.2%	
Renovation of thermal elements to a commercial building	295.00	275.00	20%	S	55.00	330.00	11.9%	
Raised storage platform installation	250.00	237.50	20%	S	47.50	285.00	14.0%	
Alterations to a commercial building £25,000 - £100,000 in value	770.00	716.67	20%	S	143.33	860.00	11.7%	
Fit-out of a commercial building up to 100m² floor area	295.00	275.00	20%	S	55.00	330.00	11.9%	
Testing and certification of Electrical work where Part P installer not used	350.00	320.83	20%	S	64.17	385.00	10.0%	
Retrieval of archived files (+3years old), research and reinspection	250.00	208.33	20%	S	41.67	250.00	0.0%	
NEW- Research, retrieval and issue of copy decision notices and certificates - emailed	50.00	45.83	20%	S	9.17	55.00	10.0%	
NEW- Research, retrieval and issue of copy decision notices and certificates - posted	55.00	50.00	20%	S	10.00	60.00	9.1%	
NEW - Letter confirming exemption from Building Regulations - emailed	50.00	45.83	20%	S	9.17	55.00	10.0%	
NEW - Letter confirming exemption from Building Regulations - posted	55.00	50.00	20%	S	10.00	60.00	9.1%	
Conservatory Roof Replacement partnership (BCR)	150.00	140.00	20%	S	28.00	168.00	12.0%	
Planning								
PPA's	150.00	150.00	20%	S	30.00	180.00	20.0%	
Documents requests/research	132.00	132.00	20%	S	26.40	158.40	20.0%	
Urgent requests (Within 48 hrs)	600.00	600.00	20%	S	120.00	720.00	20.0%	
Scanning Fees – Paper Applications	24.00	24.00	20%	S	4.80	28.80	20.0%	
Admin Charge for Section 106 Legal Agreements with requirement for financial contribution (By negotiation)	0.00		0%	N	0.00	0.00	N/A	
Admin Charge for Section 106 Legal Agreements with no requirement for financial contribution	500.00	600.00	0%	N	0.00	600.00	44.0%	
Planning - Development Management								
Pre-Planning Applications								
Written Advice Meetings: Minor 1-2 Units	450.00	450.00	20%	S	90.00	540.00	20.0%	
Written Advice Meetings: Minor 3-9 Units	1,350.00	1,350.00	20%	S	270.00	1,620.00	20.0%	
Written Advice Meetings: Major 10-19 Units	2,700.00	2,700.00	20%	S	540.00	3,240.00	20.0%	
Written Advice Meetings: Major 20-49 Units	5,400.00	5,400.00	20%	S	1,080.00	6,480.00	20.0%	
Written Advice Meetings: Major 50+ Units (By negotiation)	0.00	0.00	20%	S	0.00	0.00	N/A	
Planning Advice Meetings: All other cases (including Listed Buildings)	150.00	150.00	20%	S	30.00	180.00	20.0%	
Planning Written Advice or Meeting: Discussions for a way forward following refusal of PA (minor)	150.00	150.00	20%	S	30.00	180.00	20.0%	
Planning Nature and Form of Meetings by Negotiation: Discussions for a way forward following refusal of PA (major) (By negotiation)	0.00		20%	S	0.00	0.00	N/A	
Planning Application Fee								
Various based on set national fees & charges			20%	S	0.00		N/A	
30 minute pre-paid bookable appointment (replaces services of a duty planner)	0.00	62.50	20%	S	12.50	75.00	N/A	

Annex D2: Draft Car Parking Charges 2023/24

Description of Charge		2022/23		2023/24				
		Gross	Net	VAT			Gross	% Change
		£'s	£'s	%	Cat	£'s	£'s	
Car Parking								
Tariff One								
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
The Drive, Loughton, IG10 1HW	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	1.00	0.25	20%	S	0.05	0.30	0.0%
High Beech, Loughton, IG10 4HH	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	1.00	0.25	20%	S	0.05	0.30	0.0%
Vere Road, Debden, IG10 3SW	08:30 - 17:30	1.00	0.25	20%	S	0.05	0.30	0.0%
Burton Road South, Debden, IG10	08:30 - 17:30	1.00	0.25	20%	S	0.05	0.30	0.0%
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%
Beaumont Park Drive, Bakery Close, Roydon	N/A							
Tariff Two								
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
The Drive, Loughton, IG10 1HW	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	1.00	0.83	20%	S	0.17	1.00	0.0%
High Beech, Loughton, IG10 4HH	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	1.00	0.83	20%	S	0.17	1.00	0.0%
Vere Road, Debden, IG10 3SW	08:30 - 17:30	1.00	0.83	20%	S	0.17	1.00	0.0%
Burton Road South, Debden, IG10	08:30 - 17:30	1.00	0.83	20%	S	0.17	1.00	0.0%
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%
Beaumont Park Drive, Bakery Close, Roydon	N/A							
Tariff Three								
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
The Drive, Loughton, IG10 1HW	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	2.00	1.67	20%	S	0.33	2.00	0.0%
High Beech, Loughton, IG10 4HH	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	2.00	1.67	20%	S	0.33	2.00	0.0%
Vere Road, Debden, IG10 3SW	08:30 - 17:30	2.00	1.67	20%	S	0.33	2.00	0.0%
Burton Road South, Debden, IG10	08:30 - 17:30	2.00	1.67	20%	S	0.33	2.00	0.0%
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%
Beaumont Park Drive, Bakery Close, Roydon	N/A							
Tariff Four								
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
The Drive, Loughton, IG10 1HW	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	3.00	2.50	20%	S	0.50	3.00	0.0%
High Beech, Loughton, IG10 4HH	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	3.00	2.50	20%	S	0.50	3.00	0.0%
Vere Road, Debden, IG10 3SW	08:30 - 17:30	3.00	2.50	20%	S	0.50	3.00	0.0%
Burton Road South, Debden, IG10	08:30 - 17:30	3.00	2.50	20%	S	0.50	3.00	0.0%
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%

Appendix C

Description of Charge		2022/23		2023/24					% Change
		Gross	Net	VAT			Gross		
		£'s	£'s	%	Cat	£'s	£'s		
Tariff Five									
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
The Drive, Loughton, IG10 1HW	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	4.00	3.33	20%	S	0.67	4.00	0.0%	
High Beech, Loughton, IG10 4HH	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	4.00	3.33	20%	S	0.67	4.00	0.0%	
Vere Road, Debden, IG10 3SW	08:30 - 17:30	4.00	3.33	20%	S	0.67	4.00	0.0%	
Burton Road South, Debden, IG10	08:30 - 17:30	4.00	3.33	20%	S	0.67	4.00	0.0%	
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Tariff Six									
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
The Drive, Loughton, IG10 1HW	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	5.00	4.17	20%	S	0.83	5.00	0.0%	
High Beech, Loughton, IG10 4HH	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	5.00	4.17	20%	S	0.83	5.00	0.0%	
Vere Road, Debden, IG10 3SW	08:30 - 17:30	5.00	4.17	20%	S	0.83	5.00	0.0%	
Burton Road South, Debden, IG10	08:30 - 17:30	5.00	4.17	20%	S	0.83	5.00	0.0%	
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Tariff Seven									
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Civic Offices, EFDC, CM16 4BZ (1st hr free)	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
The Drive, Loughton, IG10 1HW	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	10.00	8.33	20%	S	1.67	10.00	0.0%	
High Beech, Loughton, IG10 4HH	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	6.00	8.33	20%	S	1.67	10.00	66.6%	
Vere Road, Debden, IG10 3SW	08:30 - 17:30	10.00	8.33	20%	S	1.67	10.00	0.0%	
Burton Road South, Debden, IG10	08:30 - 17:30	6.00	8.33	20%	S	1.67	10.00	66.6%	
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	

Appendix C

Description of Charge		2022/23	2023/24					% Change
		Gross	Net	VAT		Gross		
		£'s	£'s	%	Cat	£'s	£'s	
Saturdays (Up to 1 hour free) - * Full Tariff								
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
The Drive, Loughton, IG10 1HW	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	*	1.67	20%	S	0.33	2.00	0.0%
High Beech, Loughton, IG10 4HH	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Commill, Waltham Abbey, EN9 1RB	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	*	1.67	20%	S	0.33	2.00	0.0%
Vere Road, Debden, IG10 3SW	08:30 - 17:30	*	1.67	20%	S	0.33	2.00	0.0%
Burton Road South, Debden, IG10	08:30 - 17:30	*	1.67	20%	S	0.33	2.00	0.0%
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Sundays (2021/22 Up to 1 hour Free - 2022/23 Up to 2 hours free)								
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
The Drive, Loughton, IG10 1HW	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	2.00	1.67	0%	S	0.33	2.00	0.0%
High Beech, Loughton, IG10 4HH	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Commill, Waltham Abbey, EN9 1RB	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	2.00	1.67	0%	S	0.33	2.00	0.0%
Vere Road, Debden, IG10 3SW	08:30 - 17:30	2.00	1.67	0%	S	0.33	2.00	0.0%
Burton Road South, Debden, IG10	08:30 - 17:30	2.00	1.67	0%	S	0.33	2.00	0.0%
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%

Annex D3: Draft Housing Revenue Account (HRA) Fees & Charges 2023/24

Proposed Fees and Charges 2023/24 - HOUSING REVENUE ACCOUNT							
Description	2022/23	2023/24					Change
	Gross	Net	VAT			Gross	%
	£'s	£'s	%	Cat	£'s	£'s	
Older People's Housing							
Communal Halls:							
Pelly Court Hall, Epping	11.80	13.00	N/A	X	0.00	13.00	10.2%
Oakwood Hill Hall, Loughton (lease)	193.63	177.66	20%	S	35.53	213.19	10.1%
Barrington Hall, Loughton	9.64	10.61	N/A	X	0.00	10.61	10.1%
Guest Rooms - Sheltered Housing	0.00	20.00	20.00	S	4.00	24.00	-
Scooter Stores:							
Electricity	2.44	2.69	N/A	O	0.00	2.69	10.3%
Home Ownership and Sales							
Leasehold Vendors' Enquiries	208.18	191.01	20%	S	38.20	229.21	10.1%
Certificates of Buildings Insurance - Leaseholders	66.24	60.78	20%	S	12.16	72.94	10.1%
Lease Extension Housing Admin Fees and Charges	80.00	88.08	N/A	O	0.00	88.08	10.1%
Housing Management							
Hire of Halls for Elections	107.86	118.75	N/A	X	0.00	118.75	10.1%
Garage rents (tenants)	9.92	10.61	N/A	O	0.00	10.61	7.0%
Hardstandings	102.82	113.20	N/A	O	0.00	113.20	10.1%
Lockable parking spaces	8.54	9.40	N/A	O	0.00	9.40	10.1%
Mortgage references	60.79	55.78	20%	S	11.16	66.94	10.1%
Request for covenant and leasehold approvals	96.97	88.97	20%	S	17.79	106.76	10.1%
Licences for vehicular access across housing land	134.41	147.99	N/A	O	0.00	147.99	10.1%
Dishonoured cheques	31.37	34.54	N/A	O	0.00	34.54	10.1%
Repairs and Maintenance							
Rechargeable repairs (actual cost plus Admin fee of)	15%	15%	-	-	-	15%	0%
Replacement Door Entry and Suited Keys	20.00	16.67	20%	S	3.33	20.00	0%
Sewerage charges for individual sewerage systems (Actual Costs plus Admin Fee of)	15%	15%	-	-	-	15%	0%
Land and Estates							
Registration subletting a leasehold property	105.84	97.11	20%	S	19.42	116.53	10.1%
Garage rents private	11.91	10.62	20%	S	2.12	12.74	7.0%
Front garden parking permissions	94.60	86.79	20%	S	17.36	104.15	10.1%
Skip licence	81.90	75.14	20%	S	15.03	90.17	10.1%
Cycle stores per cycle hoop first year: £10 refundable on return of key	34.50	34.50	N/A	O	0.00	34.50	0%
Annual charge for cycle hoops	20.00	20.00	N/A	O	0.00	20.00	0%
Replacement keys for cycle hoop	20.00	20.00	N/A	O	0.00	20.00	0%