

Draft Fees & Charges 2023/24

1. Background

- 1.1 Councils can recover the cost of providing certain services through making a charge to service users. For some services, this is a requirement and charges are statutorily determined. In other areas, councils have the discretion to determine whether charging is appropriate, and the level at which charges are set.

2. Introduction

- 2.1 This report focuses on discretionary fees and charges for 2023/24, with detailed proposals for both the Council's General Fund and the ring-fenced Housing Revenue Account (HRA).
- 2.2 As with all councils, the use of charging has become an increasingly important feature of Epping Forest District Council's financial strategy, as the pressure on the revenue budget limits the extent to which the subsidisation of discretionary services is feasible. Recovering the costs of these services from users where possible helps to ensure the sustainability of the Council's offer to residents and businesses, beyond the statutory minimum, whilst maintaining the lowest Council Tax possible.
- 2.3 The Medium-Term Financial Plan (MTFP) 2023/24 to 2027/28 adopted by Cabinet in October 2022 agreed to an assumed *average* inflationary increase of 12.0% (based on inflationary expectations at the time) in General Fund fees and charges for 2023/24 (excluding Car Park charges) which, given the prevalence of statutory fees and charges, also assumed that some discretionary fees and charges would need an increase beyond that level. The most notable HRA charge is *usually* driven by inflation in accordance with the Government's Rent Standard (April 2020).

3. General Fund Fees & Charges (excluding Car Parking)

- 3.1 Senior officers across the Council's General Fund services have reviewed the discretionary fees and charges within their individual service areas taking account of a range of factors including Council priorities, cost recovery, anticipated inflationary pressure, comparative prices and service demand. This has resulted in a list of proposed fees and charges for 2023/24 (presented in **Annex D1**), which are set alongside the current fees and charges 2022/23 to aid comparison.
- 3.2 As is normal, no increases are proposed in many fees and charges for 2023/24, which reflects the relatively high proportion of statutorily determined items. However, a range of increases are proposed, with the CPI inflation rate for September 2022 of 10.1% applied as the 'default average' increase, although in some areas, both lower and higher proportionate increases are proposed for a variety of specific factors (especially where full cost recovery is not being achieved based on current prices).

4. Car Parking Charges

- 4.1 Off-Street Parking tariffs were increased in the district in 2022/23 for the first time since 2015. There are currently no proposals to increase existing tariffs for 2023/24. The Car Parking tariffs are summarised at **Annex D2**.

5. Housing Revenue Account (HRA) Fees & Charges

- 5.1 A summary of miscellaneous fees and charges proposed for the Council's HRA is attached at **Annex D3**. In common with the General Fund, an inflationary increase based on the September 2022 CPI rate of 10.1% is suggested in most cases, although there are some variations around this with some items remaining at 2022/23 prices.

Housing Rents

- 5.2 Social housing rents are usually set according to the Government's National Social Rent Policy (NSRP) and the Welfare Reform and Work Act 2016. The NSRP came into effect from 1st April 2020, allowing average rents to increase by up to CPI plus 1.0%, until 1st April 2024. The policy is further confirmed in the Regulator of Social Housing's (RSH) Rent Standard, which applies to all social housing providers, including local authorities.
- 5.3 In accordance with the Rent Standard, the applicable inflation rate is the September 2022 CPI rate of 10.1%. Therefore, strict application of the 'CPI plus 1.0%' formula would result in an average rent increase of 11.1%. However, in the Autumn Statement 2022 (in the light of spiralling inflation and a public consultation exercise), the Government announced a cap on the maximum allowable rent increase for 2023/24 of 7.0%. ***This draft budget proposal therefore recommends an average rent increase of 7.0% for 2023/24 (equating to a weekly increase of £7.40, which increases the average weekly rent from £105.76 to £113.16).*** This is the current assumption within the Council's emerging HRA Business Plan (with future rent increases also assumed to follow the Rent Standard).

Annex D1: Draft General Fund Fees & Charges (excluding Car Parks) 2023/24

Description of Charge	2022/23		2023/24					
	Gross	Net	VAT			Gross	% Change	
	£'s	£'s	%	Cat	£'s	£'s		
Customer Services								
Customer/Revenues and Benefits								
Summons costs (Council Tax & NDR)		80.00	85.00	0%	O	0.00	85.00	6.3%
Liability Order costs (Council Tax & NDR)		15.00	10.00	0%	O	0.00	10.00	-33.3%
Commercial & Technical								
Commercial & Regulatory Services / North Weald Airfield								
HGV Training – pay as you go		83.34	76.46	20%	S	15.29	91.75	10.1%
HGV Training – monthly fee		1,174.20	1,077.33	20%	S	215.47	1,292.80	10.1%
Driving Schools – full day		337.53	309.69	20%	S	61.94	371.63	10.1%
Driving Schools – half day		235.46	216.04	20%	S	43.21	259.25	10.1%
Driving Experience Days		489.25	448.89	20%	S	89.78	538.67	10.1%
Driving Schools – emergency services		124.03	113.80	20%	S	22.76	136.56	10.1%
Driving Schools – ATC full day		156.15	143.27	20%	S	28.65	171.92	10.1%
Driving Schools – ATC ½ day		103.78	95.23	20%	S	19.05	114.28	10.1%
Motorsport Sprints		973.76	893.43	20%	S	178.69	1,072.12	10.1%
Filming / Photoshoots – static full day		834.48	765.64	20%	S	153.13	918.77	10.1%
Filming / Photoshoots – static half day		490.24	449.80	20%	S	89.96	539.76	10.1%
Filming / Photoshoots – moving full day		1,169.18	1,072.73	20%	S	214.55	1,287.28	10.1%
Filming / Photoshoots – moving half day		667.87	612.77	20%	S	122.55	735.32	10.1%
Trees								
Tree Maintenance - Tree Donation		180.00	300.00	0%	Z	-	300.00	66.7%
Insurance Query - Arb Officer			200.00	20%	S	40.00	240.00	
Land Drainage								
Private Water Supply Regulation								
Sampling		360.00	600.00	20%	S	120.00	720.00	100.0%
Sampling Visits		48.00	40.00	20%	S	8.00	48.00	0.0%
Sampling Visits		72.00	60.00	20%	S	12.00	72.00	0.0%
Risk Assessment		56.00	47.00	20%	S	9.00	56.00	0.0%
Investigation		56.00	47.00	20%	S	9.00	56.00	0.0%
Note: Lab Costs currently 50% wef 08Oct22 100% passed on.		0.00						
Land Drainage consent (LDA) Fixed		50.00	50.00	20%	S	10.00	60.00	0.0%
Land Drainage consent (EFDC Bylaw)			50.00	20%	S	10.00	60.00	
EIR		156.00	150.00	20%	S	30.00	180.00	15.4%
Flood pre app service			300.00	20%	S	60.00	360.00	
Countrycare								
Mow and Rake Meadow		504.00	470.40	20%	S	94.00	564.40	12.0%
Thornwood Nature Area		504.00	470.40	20%	S	94.00	564.40	12.0%
The Copse		504.00	470.40	20%	S	94.00	564.40	12.0%
EG Millenium Garden*		504.00	470.40	20%	S	94.00	564.40	12.0%
Willingale Rd Community Orchard		504.00	470.40	20%	S	94.00	564.40	12.0%
Spring Ponds Wood		504.00	470.40	20%	S	94.00	564.40	12.0%
Fleet Ops								
MOT		60.00	54.85	20%	S	10.97	65.82	9.7%
Taxi Test		54.00	50.00	20%	S	10	60.00	11.1%
Driving Test		120.00	125.00	20%	S	25	150.00	25.0%
Labour		72.00	75.00	20%	S	15	90.00	25.0%
Licence check		30.00	30.00	20%	S	6	36.00	20.0%
Training								
Basic Food Hygiene Course - Basic Food Hygiene Course		75.00	75.00	20%	S	15.00	90.00	0.0%
Basic Food Hygiene Course - 6 courses, 10 per course		65.00	65.00	20%	S	13.00	78.00	0.0%
Food Hygiene Re-rating visits		200.00	200.00	20%	S	40.00	240.00	0.0%
Special Treatments - Premises		200.00	200.00	20%	S	40.00	240.00	0.0%
Special Treatments - Person		150.00	150.00	20%	S	30.00	180.00	0.0%
Animal Welfare								
Animal Boarding - Star rated		379.00	417.40	0%	O	0.00	417.40	10.1%
Dog Breeding – Star rated		379.00	417.40	0%	O	0.00	417.40	10.1%
Pet Shop – Star rated		379.00	417.40	0%	O	0.00	417.40	10.1%
Dangerous Wild Animals – Star rated		379.00	417.40	0%	O	0.00	417.40	10.1%
Riding Establishment – Star rated		379.00	417.40	0%	O	0.00	417.40	10.1%
Dog Home Boarding Fee – Star rated		263.00	289.50	0%	O	0.00	289.50	10.1%
Doggy Day Care		263.00	289.50	0%	O	0.00	289.50	10.1%
Zoos		593.00	652.90	0%	O	0.00	652.90	10.1%
Variations applicable to all		137.00	137.00	20%	O	0.00	137.00	0.0%
Hackney Carriage/Private Hire								
New Annual Vehicle Licence - For new vehicles £30 plate deposit		277.00	277.00	0%	O	0.00	277.00	0.0%
Annual vehicle Licence renewal		277.00	277.00	0%	O	0.00	277.00	0.0%
Annual Drivers Licence - (3 year licence)		228.00	228.00	0%	O	0.00	228.00	0.0%
Replacement Vehicle Plate		30.00	30.00	0%	O	0.00	30.00	0.0%
Replacement Driver Badge		10.00	10.00	0%	O	0.00	10.00	0.0%
Duplicate Paper Licence		7.00	7.00	0%	O	0.00	7.00	0.0%
Drivers Test		21.00	21.00	0%	O	0.00	21.00	0.0%
Drivers Re-sit of Test		21.00	21.00	0%	O	0.00	21.00	0.0%

Appendix D

Description of Charge		2022/23	2023/24					
		Gross	Net	VAT			Gross	% Change
		£'s	£'s	%	Cat	£'s	£'s	
Private Hire Operators								
Annual Operator Licence (1 vehicle only)		105.00	105.00	0%	O	0.00	105.00	0.0%
Annual Operators (> 1 vehicle)		405.00	405.00	0%	O	0.00	405.00	0.0%
Transfer of Vehicle Licence		66.00	66.00	0%	O	0.00	66.00	0.0%
Plate Exemption		0.00	0.00	0%	O	0.00	0.00	0.0%
Gambling Act 2005								
Betting Premises (not tracks) new application		1,220.00	1,220.00	0%	O	0.00	1,220.00	0.0%
Betting Premises (not tracks) annual fee		600.00	600.00	0%	O	0.00	600.00	0.0%
Betting Premises (not tracks) application to vary		1,000.00	1,000.00	0%	O	0.00	1,000.00	0.0%
Betting Premises (not tracks) application to transfer		300.00	300.00	0%	O	0.00	300.00	0.0%
Betting Premises (not tracks) application for re-instatement		600.00	600.00	0%	O	0.00	600.00	0.0%
Betting Premises (not tracks) application for provisional statement		1,220.00	1,220.00	0%	O	0.00	1,220.00	0.0%
Adult Gaming Centre new application		1,000.00	1,000.00	0%	O	0.00	1,000.00	0.0%
Adult Gaming Centre annual fee		500.00	500.00	0%	O	0.00	500.00	0.0%
Adult Gaming Centre application to vary		1,000.00	1,000.00	0%	O	0.00	1,000.00	0.0%
Adult Gaming Centre application to transfer		300.00	300.00	0%	O	0.00	300.00	0.0%
Adult Gaming Centre application for re-instatement		500.00	500.00	0%	O	0.00	500.00	0.0%
Adult Gaming Centre application for provisional statement		1,000.00	1,000.00	0%	O	0.00	1,000.00	0.0%
Bingo Premises Licence		1,250.00	1,250.00	0%	O	0.00	1,250.00	0.0%
Bingo Premises annual fee		630.00	630.00	0%	O	0.00	630.00	0.0%
Bingo Premises application to vary		625.00	625.00	0%	O	0.00	625.00	0.0%
Bingo Premises application to transfer		300.00	300.00	0%	O	0.00	300.00	0.0%
Bingo Premises application for re-instatement		630.00	630.00	0%	O	0.00	630.00	0.0%
Bingo Premises application for provisional statement		1,250.00	1,250.00	0%	O	0.00	1,250.00	0.0%
Betting Premises Track Licence new application		1,300.00	1,300.00	0%	O	0.00	1,300.00	0.0%
Betting Premises Track Licence annual fee		630.00	630.00	0%	O	0.00	630.00	0.0%
Betting Premises Track Licence application to transfer		625.00	625.00	0%	O	0.00	625.00	0.0%
Betting Premises Track Licence application for re-instatement		630.00	630.00	0%	O	0.00	630.00	0.0%
Betting Premises Track Licence application for provisional statement		1,300.00	1,300.00	0%	O	0.00	1,300.00	0.0%
Gambling Act 2005 Permits								
FEC Gaming Machine app. Fee, and renewal fee		300.00	300.00	0%	O	0.00	300.00	0.0%
Price Gaming app fee and renewal fee		300.00	300.00	0%	O	0.00	300.00	0.0%
Alcohol Licences Premises - Notification of 2 or less machines app fee		50.00	50.00	0%	O	0.00	50.00	0.0%
Alcohol Licences Premises - More than 2 machines app fee		150.00	150.00	0%	O	0.00	150.00	0.0%
Alcohol Licences Premises - More than 2 machines: annual fee		50.00	50.00	0%	O	0.00	50.00	0.0%
Club Gaming Permit app fee		200.00	200.00	0%	O	0.00	200.00	0.0%
Club Gaming Permit: annual fee		50.00	50.00	0%	O	0.00	50.00	0.0%
Club Gaming Machine Permit App. Fee and same for renewal		50.00	50.00	0%	O	0.00	50.00	0.0%
Club Fast-track for Gaming Permit or Gaming Machine Permit: App fee		100.00	100.00	0%	O	0.00	100.00	0.0%
Club Fast-track for Gaming Permit or Gaming Machine Permit: annual fee		50.00	50.00	0%	O	0.00	50.00	0.0%
Small Society Lottery Registration: App fee		40.00	40.00	0%	O	0.00	40.00	0.0%
Small Society Lottery Registration: annual fee		20.00	20.00	0%	O	0.00	20.00	0.0%
Permit – Miscellaneous fees								
FEC Permits: name change		25.00	25.00	0%	O	0.00	25.00	0.0%
FEC Permits: permit copy		15.00	15.00	0%	O	0.00	15.00	0.0%
Prize Gaming Permits: name change		25.00	25.00	0%	O	0.00	25.00	0.0%
Prize Gaming Permits: permit copy		15.00	15.00	0%	O	0.00	15.00	0.0%
Alcohol Licences Premises - more than 2 machines: name change		25.00	25.00	0%	O	0.00	25.00	0.0%
Alcohol Licences Premises - more than 2 machines: permit copy		15.00	15.00	0%	O	0.00	15.00	0.0%
Club Gaming Permit: name change		25.00	25.00	0%	O	0.00	25.00	0.0%
Club Gaming Permit: permit copy		15.00	15.00	0%	O	0.00	15.00	0.0%
Club Gaming Machine Permit: name change		50.00	50.00	0%	O	0.00	50.00	0.0%
Club Gaming Machine Permit: permit copy		15.00	15.00	0%	O	0.00	15.00	0.0%
Small Society Lottery Registration: name change		40.00	40.00	0%	O	0.00	40.00	0.0%
Small Society Lottery Registration: permit copy		20.00	20.00	0%	O	0.00	20.00	0.0%
Miscellaneous								
Sex Shops and Cinemas		624.00	624.00	0%	O	0.00	624.00	0.0%
Sexual Entertainment Venues		4,425.00	4,425.00	0%	O	0.00	4,425.00	0.0%
Street Trading Consents		447.00	492.15	0%	O	0.00	447.00	10.1%
Scrap Metal Site 3 yr licence		454.00	499.85	0%	O	0.00	454.00	10.1%
Scrap Metal Dealer 3 yr licence		272.00	299.00	0%	O	0.00	272.00	9.9%
Road Closure Notices		202.00	202.00	0%	O	0.00	202.00	0.0%
Temporary Pavement Licence		100.00	100.00	0%	O	0.00	100.00	0.0%
Community Resilience								
Provision of CCTV for Insurance Purposes/Solicitors		125.00	125.00	0%	Z	0.00	125.00	0.0%

Appendix D

Description of Charge		2022/23	2023/24					% Change
		Gross	Net	VAT			Gross	
		£'s	£'s	%	Cat	£'s	£'s	
Special collections								
Units								
1 to 3		29.00	27.08	20%	S	5.42	32.50	12.1%
4 to 7		43.73	40.83	20%	S	8.17	49.00	12.0%
8 to 10		57.75	53.92	20%	S	10.78	64.70	12.0%
11 to 15		73.50	N/A	N/A	N/A	N/A	N/A	
Over 15	Contact us for price							
Trade Waste								
Refuse (bin sizes)								
240		10.00	11.20	0%	Z	0.00	11.20	12.0%
360		11.42	12.80	0%	Z	0.00	12.80	12.1%
660		15.07	17.00	0%	Z	0.00	17.00	12.8%
1100		19.72	22.00	0%	Z	0.00	22.00	11.6%
Recycling (bin sizes)								
240		7.62	8.60	0%	Z	0.00	8.60	12.9%
360		8.44	9.50	0%	Z	0.00	9.50	12.6%
660		9.66	10.80	0%	Z	0.00	10.80	11.8%
1100		11.74	13.10	0%	Z	0.00	13.10	11.6%
Food (bin sizes)								
240		8.30	9.30	0%	Z	0.00	9.30	12.0%
360		9.07	9.10	0%	Z	0.00	9.10	0.3%
660		10.61	10.70	0%	Z	0.00	10.70	0.8%
1100								
Glass (bin sizes)								
240		7.47	8.40	0%	Z	0.00	8.40	12.4%
360		8.24	9.20	0%	Z	0.00	9.20	11.7%
660		9.35	10.50	0%	Z	0.00	10.50	12.3%
1100		11.25	12.60	0%	Z	0.00	12.60	12.0%
Clinical Waste Collection								
Small sharps box			0.75	20%	S	0.15	0.90	0.0%
Big 1 litre Sharps box			1.33	20%	S	0.27	1.60	0.0%
Grade A Bags			1.75	20%	S	0.35	2.10	0.0%
Private Sector Housing Grants								
DFGs and HRA								
Disabled Facilities Grants (paid)		81,330.00	94,890.00	0%	Z	0.00	94,890.00	16.7%
Decent Homes Loans		2,350.00	2,740.00	0%	Z	0.00	2,740.00	16.6%
Private Sector Housing (Tech)								
Licences - HMOs (Initial & Renewal): fee per licence								
HMO with up to 5 units of accommodation		841.00	942.00	0%	O	0.00	942.00	12.0%
Renewal fee for non-compliant landlords		764.00	856.00	0%	O	0.00	856.00	12.0%
Renewal fee for compliant landlords		456.00	511.00	0%	O	0.00	511.00	12.1%
Additional units of accommodation (includes new app's and renewals)		33.00	37.00	0%	O	0.00	37.00	12.1%
Park Homes Licensing Fees								
Site licence fees - In accordance with EFDC's Fees Policy for Licensing Residential Park Home Sites	On 8 sites	3,880.00	3,880.00	0%	O	0.00	3,880.00	0.0%
Depositing of site rules		154.90	154.90	0%	O	0.00	154.90	0.0%
Penalty Charges for Private Landlords								
Failing to provide appropriate smoke and carbon monoxide alarms (Smoke and Carbon Monoxide Alarms Regulations 2015)		5,000.00	5,000.00	0%	O	0.00	5,000.00	0.0%
Fine for Lettings Agencies and Property Agencies failing to join a Government-approved Redress Scheme		5,000.00	5,000.00	0%	O	0.00	5,000.00	0.0%
Civil Penalty Notice for certain Housing Act 2004 offences. See charging policy matrix for offences.		30,000.00	30,000.00	0%	O	0.00	30,000.00	0.0%
Energy Efficiency Private Rented Properties Regs		2,000.00	2,000.00	0%	O	0.00	2,000.00	0.0%
Property let with EPC below E for less than 3 months		4,000.00	4,000.00	0%	O	0.00	4,000.00	0.0%
Property let with EPC below E for more than 3 months		1,000.00	1,000.00	0%	O	0.00	1,000.00	0.0%
False or misleading information on exemption register		2,000.00	2,000.00	0%	O	0.00	2,000.00	0.0%
Failure to comply with compliance notice		2,000.00	2,000.00	0%	O	0.00	2,000.00	0.0%
Property Inspections for Immigration Applications								
At 20/21 flat fee charge agreed		200.00	224.00	0%	O	0.00	224.00	12.0%
Enforcement of Private Sector Housing Conditions- Housing Act 2004 and Mobile Homes Act 2013								
1 – 4 Hazards per enforcement								
1 Bed Property		390.00	437.00	0%	O	0.00	437.00	12.1%
2 Bed Property		422.50	474.00	0%	O	0.00	474.00	12.2%
3 Bed Property		503.75	564.00	0%	O	0.00	564.00	12.0%
4 Bed Property		585.00	655.00	0%	O	0.00	655.00	12.0%
5 or 6 Bed Property		650.00	728.00	0%	O	0.00	728.00	12.0%
> 6 Bed Property or HMO		796.25	892.00	0%	O	0.00	892.00	12.0%
5 or more Hazards								
1 Bed Property		487.50	547.00	0%	O	0.00	547.00	12.2%
2 Bed Property		536.25	600.00	0%	O	0.00	600.00	11.9%
3 Bed Property		585.00	655.00	0%	O	0.00	655.00	12.0%
4 Bed Property		698.75	783.00	0%	O	0.00	783.00	12.1%
5 or 6 Bed Property		747.50	838.00	0%	O	0.00	838.00	12.1%
> 6 Bed Property or HMO		828.75	928.00	0%	O	0.00	928.00	12.0%
Works in default following enforcement	Cost of work + 30%							

Description of Charge		2022/23	2023/24					
		Gross	Net	VAT			Gross	% Change
		£'s	£'s	%	Cat	£'s	£'s	
Community & Wellbeing								
Venue Hire								
The Space day rate (per hour) (30 people) Commercial		27.50	25.83	20%	S	5.17	31.00	12.7%
The Space day rate (per hour) (30 people) Community		16.50	15.83	20%	S	3.17	19.00	15.1%
The Space evening rate (per hour) (30 people) Commercial		55.00	51.67	20%	S	10.33	62.00	12.7%
The Space evening rate (per hour) (30 people) Community		38.50	36.67	20%	S	7.33	44.00	14.3%
The Space Sunday rate (per hour) (30 people) Commercial		112.00	105.00	20%	S	21.00	126.00	12.5%
The Space Sunday rate (per hour) (30 people) Community		89.00	83.33	20%	S	16.67	100.00	12.4%
Overnight hire at both museums Commercial		585.00	545.83	20%	S	109.17	655.00	12.0%
Tea/Coffee and Biscuits (per person)		3.35	2.92	20%	S	0.58	3.50	4.6%
Buffet Lunch (per person)		7.90	8.33	20%	S	1.67	10.00	26.5%
Limes Centre Main Hall Mon-Fri 9am-6pm Scale 1		14.50	13.75	20%	S	2.75	16.50	13.8%
Limes Centre Main Hall Mon-Fri 9am-6pm Scale 2 Non EFDC residents		29.00	27.08	20%	S	5.42	32.50	12.1%
Limes Centre Main Hall Mon-Fri 9am-6pm Scale 2 EFDC residents		23.25	21.67	20%	S	4.33	26.00	11.8%
Limes Centre Main Hall Mon-Fri 6pm - 10pm Scale 1		20.25	19.17	20%	S	3.83	23.00	13.6%
Limes Centre Main Hall Mon-Fri 6pm - 10pm Scale 2 Non EFDC residents		40.25	37.50	20%	S	7.50	45.00	11.8%
Limes Centre Main Hall Mon-Fri 6pm - 10pm Scale 2 EFDC residents		32.00	30.00	20%	S	6.00	36.00	12.5%
Limes Centre Main Hall Sat 10am-6pm Scale 1		20.75	19.58	20%	S	3.92	23.50	13.2%
Limes Centre Main Hall Sat 10am-6pm Scale 2 Non EFDC residents		43.00	40.00	20%	S	8.00	48.00	11.6%
Limes Centre Main Hall Sat 10am-6pm Scale 2 EFDC residents		33.50	31.25	20%	S	6.25	37.50	11.9%
Limes Centre Main Hall Sat 6pm-11pm Scale 1		32.50	30.42	20%	S	6.08	36.50	12.3%
Limes Centre Main Hall Sat 6pm-11pm Scale 2 Non EFDC residents		55.00	51.25	20%	S	10.25	61.50	11.8%
Limes Centre Main Hall Sat 6pm-11pm Scale 2 EFDC residents		44.25	41.25	20%	S	8.25	49.50	11.9%
Limes Centre Main Hall Sun 10am-9pm Scale 1		33.00	30.83	20%	S	6.17	37.00	12.1%
Limes Centre Main Hall Sun 10am-9pm Scale 2 Non EFDC residents		55.00	51.25	20%	S	10.25	61.50	11.8%
Limes Centre Main Hall Sun 10am-9pm Scale 2 EFDC residents		44.25	41.25	20%	S	8.25	49.50	11.9%
Limes Centre Activity Room Mon-Fri 9am-6pm Scale 1		10.50	10.00	20%	S	2.00	12.00	14.3%
Limes Centre Activity Room Mon-Fri 9am-6pm Scale 2 Non EFDC residents		22.50	21.25	20%	S	4.25	25.50	13.3%
Limes Centre Activity Room Mon-Fri 9am-6pm Scale 2 EFDC residents		17.75	16.67	20%	S	3.33	20.00	12.7%
Limes Centre Activity Room Mon-Fri 6pm - 10pm Scale 1		16.00	15.00	20%	S	3.00	18.00	12.5%
Limes Centre Activity Room Mon-Fri 6pm - 10pm Scale 2 Non EFDC residents		27.50	25.83	20%	S	5.17	31.00	12.7%
Limes Centre Activity Room Mon-Fri 6pm - 10pm Scale 2 EFDC residents		22.50	21.25	20%	S	4.25	25.50	13.3%
Limes Centre Activity Room Sat/Sun 10am-6pm Scale 1		17.00	15.83	20%	S	3.17	19.00	11.7%
Limes Centre Activity Room Sat/Sun 10am-6pm Scale 2 Non EFDC residents		28.50	26.67	20%	S	5.33	32.00	12.3%
Limes Centre Activity Room Sat/Sun 10am-6pm Scale 2 EFDC residents		22.75	21.25	20%	S	4.25	25.50	12.1%
Limes Centre Activity Room Sat/Sun 6pm-11pm Scale 1		23.25	21.67	20%	S	4.33	26.00	11.8%
Limes Centre Activity Room Sat/Sun 6pm-11pm Scale 2 Non EFDC residents		33.50	31.25	20%	S	6.25	37.50	11.9%
Limes Centre Activity Room Sat/Sun 6pm-11pm Scale 2 EFDC residents		27.50	25.83	20%	S	5.17	31.00	12.7%
Limes Centre Meeting Room Mon-Fri 9am-6pm Scale 1		7.25	7.08	20%	S	1.42	8.50	17.2%
Limes Centre Meeting Room Mon-Fri 9am-6pm Scale 2 Non EFDC residents		13.25	12.50	20%	S	2.50	15.00	13.2%
Limes Centre Meeting Room Mon-Fri 9am-6pm Scale 2 EFDC residents		10.75	10.00	20%	S	2.00	12.00	11.6%
Limes Centre Meeting Room Mon-Fri 6pm - 10pm Scale 1		13.75	12.92	20%	S	2.58	15.50	12.8%
Limes Centre Meeting Room Mon-Fri 6pm - 10pm Scale 2 Non EFDC residents		26.00	24.17	20%	S	4.83	29.00	11.6%
Limes Centre Meeting Room Mon-Fri 6pm - 10pm Scale 2 EFDC residents		22.00	20.83	20%	S	4.17	25.00	13.6%
Limes Centre Meeting Room Sat/Sun 10am-6pm Scale 1		13.75	12.92	20%	S	2.58	15.50	12.8%
Limes Centre Meeting Room Sat/Sun 10am-6pm Scale 2 Non EFDC residents		27.00	25.42	20%	S	5.08	30.50	13.0%
Limes Centre Meeting Room Sat/Sun 10am-6pm Scale 2 EFDC residents		22.00	20.83	20%	S	4.17	25.00	13.6%
Limes Centre Meeting Room Sat/Sun 6pm-11pm Scale 1		18.00	17.08	20%	S	3.42	20.50	13.9%
Limes Centre Meeting Room Sat/Sun 6pm-11pm Scale 2 Non EFDC residents		36.50	34.17	20%	S	6.83	41.00	12.3%
Limes Centre Meeting Room Sat/Sun 6pm-11pm Scale 2 EFDC residents		28.50	26.67	20%	S	5.33	32.00	12.3%
Culture and Community Programme								
Family Fun Workshops and Toddler sessions		2.40	3.00	0%	X		3.00	25.0%
Half Day Workshops		9.00	13.00	0%	X		13.00	44.4%
Full day workshops		22.00	25.00	0%	X		25.00	13.6%
Museum Movers		5.40	6.00	0%	X		6.00	11.1%

Appendix D

Description of Charge		2022/23		2023/24				
		Gross	Net	VAT			Gross	% Change
		£'s	£'s	%	Cat	£'s	£'s	
Wellbeing Programme								
Indoor Bowls - Get Active		5.40	6.00	0%	X		6.00	11.1%
Multi-sports/Activity Camps		23.00	26.00	0%	X		26.00	13.0%
Play in the Forest		4.00	4.00	0%	X		4.00	0.0%
After School Clubs		35.00	39.00	0%	X		39.00	11.4%
Walking Football		3.50	4.00	0%	X		4.00	14.3%
Play in the Park (Charge for town/parish councils)		95.00	140.00	0%	X		140.00	47.4%
Images (Private Research & Commercial)								
Private Research:								
A4 Black & White print		7.75	7.50	20%	S	1.50	9.00	16.1%
A4 Colour print		8.25	7.71	20%	S	1.54	9.25	12.1%
A4 Black and white photocopy		1.65	1.54	20%	S	0.31	1.85	12.0%
Digital copy, 300dpi (by email)		7.20	7.08	20%	S	1.42	8.50	18.0%
Digital copy, 300dpi (by email) (over 10 images)		6.20	5.83	20%	S	1.17	7.00	12.8%
Loans Handling Fee		107.00	100.00	20%	S	20.00	120.00	12.1%
Exhibition Hire								
Touring Exhibitions (Venues in Eastern Region) per month (minimum 2 month hire)		75.00	85.00	0%	X	0.00	85.00	13.3%
Touring Exhibitions (Venues outside Eastern Region) per month (minimum 2 month hire)		105.00	120.00	0%	X	0.00	120.00	14.3%
Design Charges								
Exhibition and Design Officer (per hour)		32.00	42.00	0%	Z	0.00	42.00	31.3%
Other Officers (per hour)		28.00	38.00	0%	Z	0.00	38.00	35.7%
Administrative Tasks (per hour)		16.50	21.50	0%	Z	0.00	21.50	30.3%
Talks and Tours								
1 hour daytime talk within the Epping Forest District (per group)		66.00	74.00	0%	X	0.00	74.00	12.1%
1 hour daytime talk outside the Epping Forest District (per group)		76.50	86.00	0%	X	0.00	86.00	12.4%
1 hour evening talk outside museum but within district (per group)		76.50	86.00	0%	X	0.00	86.00	12.4%
1 hour evening talk outside the district (per group)		87.50	98.00	0%	X	0.00	98.00	12.0%
1 hour daytime talk or tour (incl. Behind the Scenes), with refreshments within the museum (per person)		7.20	8.20	0%	X	0.00	8.20	13.9%
1 hour evening talk or tour (incl. Behind the Scenes), with refreshments within the museum (per person)		9.20	10.40	0%	X	0.00	10.40	13.0%
Schools (workshops in school - Max 35 pupils per class)								
1 class for 1 hour								
Epping Forest District Schools		49.00	50.50	0%	X	0.00	50.50	3.1%
Schools outside Epping Forest area		60.00	62.00	0%	X	0.00	62.00	3.3%
2 classes on same day 2 x 1 hour								
Epping Forest District Schools		76.50	78.50	0%	X	0.00	78.50	2.6%
Schools outside Epping Forest area		87.50	89.50	0%	X	0.00	89.50	2.3%
3 classes on same day 3 x 1 hour								
Epping Forest District Schools		104.00	106.00	0%	X	0.00	106.00	1.9%
Schools outside Epping Forest/Broxbourne area		115.00	117.00	0%	X	0.00	117.00	1.7%
4 classes on same day 4 x 1 hour								
Epping Forest District Schools		131.00	133.00	0%	X	0.00	133.00	1.5%
Schools outside Epping Forest area		143.00	146.00	0%	X	0.00	146.00	2.1%
2 hours (half day) up to two classes								
Epping Forest District Schools (Per child) minimum charge £45		4.60	4.80	0%	X	0.00	4.80	4.3%
Schools outside Epping Forest area (Per child) minimum charge £55		5.60	5.80	0%	X	0.00	5.80	3.6%
4 hours (full day) up to two classes								
Epping Forest District Schools (Per child) minimum charge £45		7.20	7.40	0%	X	0.00	7.40	2.8%
Schools outside Epping Forest area (Per child) minimum charge £55		8.20	8.40	0%	X	0.00	8.40	2.4%
Self guided visit - with Trail provided by EFDC		1.25	1.30	0%	X	0.00	1.30	4.0%
School Topic Box Hire								
Epping Forest Schools		49.00	50.00	0%	X	0.00	50.00	2.0%
Schools outside Epping Forest area		60.00	61.00	0%	X	0.00	61.00	1.7%
*Special rate - save £10 if booked with and delivered on the same day as a workshop								
Homelessness (General Fund)								
Bed & Breakfast – Single Room (per night)		45.33	50.00	0%	O	0.00	50.00	10.3%
Bed & Breakfast – Double Room (per night)		53.89	60.00	0%	O	0.00	60.00	11.3%

Appendix D

Description of Charge	2022/23		2023/24					
	Gross	Net	VAT			Gross	% Change	
	£'s	£'s	%	Cat	£'s	£'s		
Corporate Services								
Legal								
Property Transactions - Redemption of Mortgages		155.00	174.00	0%	X	0.00	174.00	12.3%
Property Transactions - Transfers of Equity		300.00	336.00	0%	X	0.00	336.00	12.0%
Property Transactions - Sale of Land		663.00	743.00	0%	X	0.00	743.00	12.1%
Property Transactions - Repayment of Discount and Postponement of Legal Charge		441.00	494.00	0%	X	0.00	494.00	12.0%
Property Transactions - Deed of Release of Covenant		408.00	457.00	0%	X	0.00	457.00	12.0%
Property Transactions - Deed of Covenant + Application to Cancel Land Charges Entry		306.00	343.00	0%	X	0.00	343.00	12.1%
Property Transactions - Second Mortgage Questionnaires		122.00	137.00	0%	X	0.00	137.00	12.3%
Property Transactions - Licence to cross land/occupy land		655.00	611.67	20%	S	122.33	734.00	12.1%
Property Transactions - Licences to cross housing land		343.00	384.00	0%	X	0.00	384.00	12.0%
Leases								
Shops		1,224.00	1,371.00	0%	X	0.00	1,371.00	12.0%
Industrial (e.g. Oakwood Hill and North Weald)		1,224.00	1,371.00	0%	X	0.00	1,371.00	12.0%
Leases contracted out of Landlord and Tenant Act 1954 provisions		187.00	209.00	0%	X	0.00	209.00	11.8%
New Lease extending Term (residential)		612.00	685.00	0%	X	0.00	685.00	11.9%
Licences granted pursuant to a lease								
To Assign (add £60.77 if surety)		1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%
For Alterations		1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%
For Change of Use		1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%
To Sublet		1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%
Deed of Surrender of Lease		1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%
Combined Surrender / Licence		1,162.00	1,084.17	20%	S	216.83	1,301.00	12.0%
Transfer of Lease and Notification of Mortgage (RTB)		85.00	95.00	0%	X	0.00	95.00	11.8%
For Commercial Leases		91.00	102.00	0%	X	0.00	102.00	12.1%
Deeds of Variation		459.00	514.00	0%	X	0.00	514.00	12.0%
Consent for restriction		116.00	108.33	20%	S	21.67	130.00	12.1%
Planning Agreements								
Section 106 - routine		918.00	1,028.00	0%	X	0.00	1,028.00	12.0%
Section 106 - Complex			Time recorded	0%	X			
Section 106 - inc minor Highways works		1,326.00	1,485.00	0%	X	0.00	1,485.00	12.0%
Section 106 - inc major Highways works		1,530.00	1,714.00	0%	X	0.00	1,714.00	12.0%
Unilateral Undertaking - routine		510.00	571.00	0%	X	0.00	571.00	12.0%
Unilateral Undertaking - complex			Time recorded	0%	X			
Variation / Revocation S 106 Agreement or Unilateral Undertaking		510.00	571.00	0%	X	0.00	571.00	12.0%
Monitoring Officer								
Monitoring Officer - investigations, issues & advice to Town & Parish councillors (per hour)			95.00	20%	S	19.00	114.00	#DIV/0!
Business Support								
Conference Suite Room Hire Standard Weekday Rates (selected partners pay 30% of standard rate on weekdays)								
One Room 1st Hour			92.00	20%	S	18.40	110.40	
One Room 2nd Hour			92.00	20%	S	18.40	110.40	
One Room Half Day (4 hours)			240.00	20%	S	48.00	288.00	
One Room Full Day (8 hours)			368.00	20%	S	73.60	441.60	
Two Rooms 1st Hour			156.00	20%	S	31.20	187.20	
Two Rooms 2nd Hour			156.00	20%	S	31.20	187.20	
Two Rooms Half Day (4 hours)			404.00	20%	S	80.80	484.80	
Two Rooms Full Day (8 hours)			620.00	20%	S	124.00	744.00	
Three Rooms 1st Hour			212.00	20%	S	42.40	254.40	
Three Rooms 2nd Hour			212.00	20%	S	42.40	254.40	
Three Rooms Half Day (4 hours)			548.00	20%	S	109.60	657.60	
Three Rooms Full Day (8 hours)			844.00	20%	S	168.80	1,012.80	
Whole Conference Suite 1st Hour			368.00	20%	S	73.60	441.60	
Whole Conference Suite 2nd Hour			368.00	20%	S	73.60	441.60	
Whole Conference Suite Half Day (4 hours)			960.00	20%	S	192.00	1,152.00	
Whole Conference Suite Full Day (8 hours)			1,476.00	20%	S	295.20	1,771.20	
Conference suite hire weekend rates			By negotiation	20%	S			
CON29R Residential			113.75	20%	S	22.75	136.50	#DIV/0!
CON29R Residential Extra parcel fee		15.60	23.83	20%	S	4.77	28.60	83.3%
CON290 Residential Questions 4 - 21		12.00	18.16	20%	S	3.63	21.79	81.6%
CON290 Residential Questions 22 (on behalf of Essex Legal)		16.80	26.10	20%	S	5.22	31.32	86.4%
CON290 Residential admin fee		18.00	27.24	20%	S	5.45	32.69	81.6%
Residential Additional enquiries - per enquiry		24.00	37.45	20%	S	7.49	44.94	87.3%
CON29R Commercial			183.75	20%	S	36.75	220.50	#DIV/0!
CON29R Commercial Extra parcel fee		15.60	38.53	20%	S	7.71	46.24	196.4%
CON290 Commercial Questions 4 - 21		12.00	29.36	20%	S	5.87	35.23	193.6%
CON290 Commercial Questions 22 (on behalf of Essex Legal)		16.80	42.20	20%	S	8.44	50.64	201.4%
CON290 Commercial admin fee		18.00	44.04	20%	S	8.81	52.85	193.6%
Commercial Additional enquiries - per enquiry		24.00	60.55	20%	S	12.11	72.66	202.8%

Appendix D

Description of Charge		2022/23	2023/24					
		Gross	Net	VAT			Gross	% Change
		£'s	£'s	%	Cat	£'s	£'s	
Planning & Development								
Commercial/Building Control								
1 Plot (New-build houses)		770.00	733.33	20%	S	146.67	880.00	14.3%
2 Plots (houses)		1,165.00	1,091.67	20%	S	218.33	1,310.00	12.4%
3 Plots (houses)		1,615.00	1,508.33	20%	S	301.67	1,810.00	12.1%
4 Plots (houses)		2,040.00	1,908.33	20%	S	381.67	2,290.00	12.3%
5 Plots (houses)		2,460.00	2,295.83	20%	S	459.17	2,755.00	12.0%
1 Plot (flats)		770.00	733.33	20%	S	146.67	880.00	14.3%
2 Plots (flats)		1,165.00	1,091.67	20%	S	218.33	1,310.00	12.4%
3 Plots (flats)		1,615.00	1,508.33	20%	S	301.67	1,810.00	12.1%
4 Plots (flats)		2,040.00	1,908.33	20%	S	381.67	2,290.00	12.3%
5 Plots (flats)		2,460.00	2,295.83	20%	S	459.17	2,755.00	12.0%
Conversion to house		760.00	712.50	20%	S	142.50	855.00	12.5%
Conversion to flat		625.00	587.50	20%	S	117.50	705.00	12.8%
Single storey extension to dwelling not exceeding 40m²		655.00	620.83	20%	S	124.17	745.00	13.7%
Single storey extension to dwelling 40-100m²		1,045.00	979.17	20%	S	195.83	1,175.00	12.4%
2 or 3 storey extension to dwelling not exceeding 40m²		655.00	620.83	20%	S	124.17	745.00	13.7%
2 or 3 storey extension to dwelling 40-100m²		1,045.00	979.17	20%	S	195.83	1,175.00	12.4%
Garage/carport/store not exceeding 100m²		515.00	483.33	20%	S	96.67	580.00	12.6%
Detached non-habitable outbuilding not exceeding 50m²		635.00	595.83	20%	S	119.17	715.00	12.6%
Loft conversion to dwelling under 40m²		700.00	658.33	20%	S	131.67	790.00	12.9%
Garage conversion to dwelling		380.00	358.33	20%	S	71.67	430.00	13.2%
Renovation of thermal element on a dwelling		295.00	279.17	20%	S	55.83	335.00	13.6%
Replacement windows/rooftlights on a dwelling		295.00	279.17	20%	S	55.83	335.00	13.6%
Alterations to a dwelling under £5,000 in value		295.00	279.17	20%	S	55.83	335.00	13.6%
Alterations to a dwelling £5,000-£25,000 in value		500.00	470.83	20%	S	94.17	565.00	13.0%
Alterations to a dwelling £25,000 - £100,000 in value		750.00	704.17	20%	S	140.83	845.00	12.7%
Non-domestic single storey extension up to 40m²		660.00	620.83	20%	S	124.17	745.00	12.9%
Non-domestic single storey extension 40 – 100m²		1,030.00	975.00	20%	S	195.00	1,170.00	13.6%
Non-domestic 2 or 3 storey extension under 40m²		660.00	620.83	20%	S	124.17	745.00	12.9%
Non-domestic 2 or 3 storey extension 40-100m²		1,030.00	975.00	20%	S	195.00	1,170.00	13.6%
Alterations to a commercial building up to £5,000 in value		295.00	275.00	20%	S	55.00	330.00	11.9%
Replacement windows/doors/rooftlights to a commercial building <20 units		295.00	275.00	20%	S	55.00	330.00	11.9%
Renewable Energy Systems		295.00	275.00	20%	S	55.00	330.00	11.9%
Replacement shop front		295.00	275.00	20%	S	55.00	330.00	11.9%
Alterations to a commercial building £5,000 - £25,000 in value		515.00	487.50	20%	S	97.50	585.00	13.6%
Replacement windows/doors/rooftlights to a commercial building >20 units		340.00	320.83	20%	S	64.17	385.00	13.2%
Renovation of thermal elements to a commercial building		295.00	275.00	20%	S	55.00	330.00	11.9%
Raised storage platform installation		250.00	237.50	20%	S	47.50	285.00	14.0%
Alterations to a commercial building £25,000 - £100,000 in value		770.00	716.67	20%	S	143.33	860.00	11.7%
Fit-out of a commercial building up to 100m² floor area		295.00	275.00	20%	S	55.00	330.00	11.9%
Testing and certification of Electrical work where Part P installer not used		350.00	320.83	20%	S	64.17	385.00	10.0%
Retrieval of archived files (+3years old), research and reinspection		250.00	208.33	20%	S	41.67	250.00	0.0%
NEW- Research, retrieval and issue of copy decision notices and certificates - emailed		50.00	45.83	20%	S	9.17	55.00	10.0%
NEW- Research, retrieval and issue of copy decision notices and certificates - posted		55.00	50.00	20%	S	10.00	60.00	9.1%
NEW - Letter confirming exemption from Building Regulations - emailed		50.00	45.83	20%	S	9.17	55.00	10.0%
NEW - Letter confirming exemption from Building Regulations - posted		55.00	50.00	20%	S	10.00	60.00	9.1%
Conservatory Roof Replacement partnership (BCR)		150.00	140.00	20%	S	28.00	168.00	12.0%
Planning								
PPA's		150.00	150.00	20%	S	30.00	180.00	20.0%
Documents requests/research		132.00	132.00	20%	S	26.40	158.40	20.0%
Urgent requests (Within 48 hrs)		600.00	600.00	20%	S	120.00	720.00	20.0%
Scanning Fees – Paper Applications		24.00	24.00	20%	S	4.80	28.80	20.0%
Admin Charge for Section 106 Legal Agreements with requirement for financial contribution	By negotiation	0.00		0%	N	0.00	0.00	
Admin Charge for Section 106 Legal Agreements with no requirement for financial contribution		500.00	600.00	0%	N	0.00	600.00	44.0%
Planning - Development Management								
Pre-Planning Applications								
Written Advice Meetings: Minor 1-2 Units		450.00	450.00	20%	S	90.00	540.00	20.0%
Written Advice Meetings: Minor 3-9 Units		1,350.00	1,350.00	20%	S	270.00	1,620.00	20.0%
Written Advice Meetings: Major 10-19 Units		2,700.00	2,700.00	20%	S	540.00	3,240.00	20.0%
Written Advice Meetings: Major 20-49 Units		5,400.00	5,400.00	20%	S	1,080.00	6,480.00	20.0%
Written Advice Meetings: Major 50+ Units	By negotiation	0.00	0.00	20%	S	0.00	0.00	
Planning Advice Meetings: All other cases (including Listed Buildings)		150.00	150.00	20%	S	30.00	180.00	20.0%
Planning Written Advice or Meeting: Discussions for a way forward following refusal of PA (minor)		150.00	150.00	20%	S	30.00	180.00	20.0%
Planning Nature and Form of Meetings by Negotiation: Discussions for a way forward following refusal of PA (major)	By negotiation	0.00		20%	S	0.00	0.00	
Planning Application Fee								
Various based on set national fees & charges				20%	S	0.00		
30 minute pre-paid bookable appointment (replaces services of a duty planner)		0.00	62.50	20%	S	12.50	75.00	

Annex D2: Draft Car Parking Charges 2023/24

Description of Charge		2022/23	2023/24						
		Gross	Net	VAT			Gross	% Change	
		£'s	£'s	%	Cat	£'s	£'s		
Car Parking									
Tariff One									
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
The Drive, Loughton, IG10 1HW	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	1.00	0.25	20%	S	0.05	0.30	0.0%	
High Beech, Loughton, IG10 4HH	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	1.00	0.25	20%	S	0.05	0.30	0.0%	
Vere Road, Debden, IG10 3SW	08:30 - 17:30	1.00	0.25	20%	S	0.05	0.30	0.0%	
Burton Road South, Debden, IG10	08:30 - 17:30	1.00	0.25	20%	S	0.05	0.30	0.0%	
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	1.00	0.25	20%	S	0.05	0.30	0.0%	
Tariff Two									
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
The Drive, Loughton, IG10 1HW	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	1.00	0.83	20%	S	0.17	1.00	0.0%	
High Beech, Loughton, IG10 4HH	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	1.00	0.83	20%	S	0.17	1.00	0.0%	
Vere Road, Debden, IG10 3SW	08:30 - 17:30	1.00	0.83	20%	S	0.17	1.00	0.0%	
Burton Road South, Debden, IG10	08:30 - 17:30	1.00	0.83	20%	S	0.17	1.00	0.0%	
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	1.00	0.83	20%	S	0.17	1.00	0.0%	
Tariff Three									
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
The Drive, Loughton, IG10 1HW	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	2.00	1.67	20%	S	0.33	2.00	0.0%	
High Beech, Loughton, IG10 4HH	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	2.00	1.67	20%	S	0.33	2.00	0.0%	
Vere Road, Debden, IG10 3SW	08:30 - 17:30	2.00	1.67	20%	S	0.33	2.00	0.0%	
Burton Road South, Debden, IG10	08:30 - 17:30	2.00	1.67	20%	S	0.33	2.00	0.0%	
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	2.00	1.67	20%	S	0.33	2.00	0.0%	
Tariff Four									
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
The Drive, Loughton, IG10 1HW	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	3.00	2.50	20%	S	0.50	3.00	0.0%	
High Beech, Loughton, IG10 4HH	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	3.00	2.50	20%	S	0.50	3.00	0.0%	
Vere Road, Debden, IG10 3SW	08:30 - 17:30	3.00	2.50	20%	S	0.50	3.00	0.0%	
Burton Road South, Debden, IG10	08:30 - 17:30	3.00	2.50	20%	S	0.50	3.00	0.0%	
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	3.00	2.50	20%	S	0.50	3.00	0.0%	

Appendix D

Description of Charge		2022/23	2023/24						
		Gross	Net	VAT			Gross	% Change	
		£'s	£'s	%	Cat	£'s	£'s		
Tariff Five									
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
The Drive, Loughton, IG10 1HW	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	4.00	3.33	20%	S	0.67	4.00	0.0%	
High Beech, Loughton, IG10 4HH	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	4.00	3.33	20%	S	0.67	4.00	0.0%	
Vere Road, Debden, IG10 3SW	08:30 - 17:30	4.00	3.33	20%	S	0.67	4.00	0.0%	
Burton Road South, Debden, IG10	08:30 - 17:30	4.00	3.33	20%	S	0.67	4.00	0.0%	
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	4.00	3.33	20%	S	0.67	4.00	0.0%	
Tariff Six									
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
The Drive, Loughton, IG10 1HW	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	5.00	4.17	20%	S	0.83	5.00	0.0%	
High Beech, Loughton, IG10 4HH	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	5.00	4.17	20%	S	0.83	5.00	0.0%	
Vere Road, Debden, IG10 3SW	08:30 - 17:30	5.00	4.17	20%	S	0.83	5.00	0.0%	
Burton Road South, Debden, IG10	08:30 - 17:30	5.00	4.17	20%	S	0.83	5.00	0.0%	
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	5.00	4.17	20%	S	0.83	5.00	0.0%	
Tariff Seven									
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Civic Offices, EFDC, CM16 4BZ (1st hr free)	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
The Drive, Loughton, IG10 1HW	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	10.00	8.33	20%	S	1.67	10.00	0.0%	
High Beech, Loughton, IG10 4HH	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	6.00	8.33	20%	S	1.67	10.00	66.6%	
Vere Road, Debden, IG10 3SW	08:30 - 17:30	10.00	8.33	20%	S	1.67	10.00	0.0%	
Burton Road South, Debden, IG10	08:30 - 17:30	6.00	8.33	20%	S	1.67	10.00	66.6%	
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	6.00	8.33	20%	S	1.67	10.00	66.6%	
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	10.00	8.33	20%	S	1.67	10.00	0.0%	

Appendix D

Description of Charge		2022/23	2023/24					
		Gross	Net	VAT			Gross	% Change
		£'s	£'s	%	Cat	£'s	£'s	
Saturdays (Up to 1 hour free) - * Full Tariff								
Cottis Lane, Epping, CM16 5EG	07:30 - 18:00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
The Drive, Loughton, IG10 1HW	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	*	1.67	20%	S	0.33	2.00	0.0%
High Beech, Loughton, IG10 4HH	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	*	1.67	20%	S	0.33	2.00	0.0%
Vere Road, Debden, IG10 3SW	08:30 - 17:30	*	1.67	20%	S	0.33	2.00	0.0%
Burton Road South, Debden, IG10	08:30 - 17:30	*	1.67	20%	S	0.33	2.00	0.0%
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	*	1.67	20%	S	0.33	2.00	0.0%
Sundays (2021/22 Up to 1 hour Free - 2022/23 Up to 2 hours free)								
Cottis Lane, Epping, CM16 5EG	07:30 - 18:00	N/A	N/A	N/A	N/A	N/A	N/A	
Bakers Lane, Epping, CM16 5EG	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Civic Offices, EFDC, CM16 4BZ (1st free hour enter reg no.)	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Old Station Road, (Sainsburys), Loughton, IG10 4PE	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Traps Hill, Loughton, IG10 1HD	09:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
The Drive, Loughton, IG10 1HW	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Oakwood Hill East, Loughton, IG10 3TZ	08:30 - 17:30	2.00	1.67	0%	S	0.33	2.00	0.0%
High Beech, Loughton, IG10 4HH	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Smarts Lane, Loughton, IG10 4BG	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
The Pleasance, Ongar, CM5 9AG	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Sainsburys Ongar, Ongar, CM5 9AG	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Bansons Lane, Ongar, CM5 9AA	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Cornmill, Waltham Abbey, EN9 1RB	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Quaker Lane, Waltham Abbey, EN9 1ER	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Darby Drive, Waltham Abbey, EN9 1EE	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Burton Road & Access Rd, Debden, IG10 3ST	08:30 - 17:30	2.00	1.67	0%	S	0.33	2.00	0.0%
Vere Road, Debden, IG10 3SW	08:30 - 17:30	2.00	1.67	0%	S	0.33	2.00	0.0%
Burton Road South, Debden, IG10	08:30 - 17:30	2.00	1.67	0%	S	0.33	2.00	0.0%
Queens Road Lower, Buckhurst Hill, IG9 5BZ	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%
Queens Road Upper, Buckhurst Hill, IG9 5AZ	08:00 - 18:00	2.00	1.67	0%	S	0.33	2.00	0.0%

Annex D3: Draft Housing Revenue Account (HRA) Fees & Charges 2023/24

Proposed Fees and Charges 2023/24 - HOUSING REVENUE ACCOUNT							
Description	2022/23	2023/24					Change
	Gross	Net	VAT			Gross	%
	£'s	£'s	%	Cat	£'s	£'s	
Older People's Housing							
Communal Halls:							
Pelly Court Hall, Epping	11.80	13.00	N/A	X	0.00	13.00	10.2%
Oakwood Hill Hall, Loughton (lease)	193.63	177.66	20%	S	35.53	213.19	10.1%
Barrington Hall, Loughton	9.64	10.61	N/A	X	0.00	10.61	10.1%
Guest Rooms - Sheltered Housing	0.00	20.00	20.00	S	4.00	24.00	-
Scooter Stores:							
Electricity	2.44	2.69	N/A	O	0.00	2.69	10.3%
Home Ownership and Sales							
Leasehold Vendors' Enquiries	208.18	191.01	20%	S	38.20	229.21	10.1%
Certificates of Buildings Insurance - Leaseholders	66.24	60.78	20%	S	12.16	72.94	10.1%
Lease Extension Housing Admin Fees and Charges	80.00	88.08	N/A	O	0.00	88.08	10.1%
Housing Management							
Hire of Halls for Elections	107.86	118.75	N/A	X	0.00	118.75	10.1%
Garage rents (tenants)	9.92	10.61	N/A	O	0.00	10.61	7.0%
Hardstandings	102.82	113.20	N/A	O	0.00	113.20	10.1%
Lockable parking spaces	8.54	9.40	N/A	O	0.00	9.40	10.1%
Mortgage references	60.79	55.78	20%	S	11.16	66.94	10.1%
Request for covenant and leasehold approvals	96.97	88.97	20%	S	17.79	106.76	10.1%
Licences for vehicular access across housing land	134.41	147.99	N/A	O	0.00	147.99	10.1%
Dishonoured cheques	31.37	34.54	N/A	O	0.00	34.54	10.1%
Repairs and Maintenance							
Rechargeable repairs (actual cost plus Admin fee of)	15%	15%	-	-	-	15%	0%
Replacement Door Entry and Suited Keys	20.00	16.67	20%	S	3.33	20.00	0%
Sewerage charges for individual sewerage systems (Actual Costs plus Admin Fee of)	15%	15%	-	-	-	15%	0%
Land and Estates							
Registration subletting a leasehold property	105.84	97.11	20%	S	19.42	116.53	10.1%
Garage rents private	11.91	10.62	20%	S	2.12	12.74	7.0%
Front garden parking permissions	94.60	86.79	20%	S	17.36	104.15	10.1%
Skip licence	81.90	75.14	20%	S	15.03	90.17	10.1%
Cycle stores per cycle hoop first year: £10 refundable on return of key	34.50	34.50	N/A	O	0.00	34.50	0%
Annual charge for cycle hoops	20.00	20.00	N/A	O	0.00	20.00	0%
Replacement keys for cycle hoop	20.00	20.00	N/A	O	0.00	20.00	0%