

## Overview and Scrutiny Committee Work Programme 2022/23

**Chairman: Councillor H Kane**

#	ITEM	REPORT DEADLINE	PROGRESS/COMMENTS
1	Cabinet Business	Ongoing	To review the Executive's programme of Key Decisions at each meeting, to identify appropriate matters for the work programme and provide an opportunity for the overview of specific decisions.  To consider any call-ins, as and when they arise.
2	Group Company Structure	Ongoing ♦  Added to work programme by Agenda Planning Group (29-Oct-20)	To review progress regarding the establishment and operation of the Council's Group Company Structure.  ♦ <i>NB: At O&amp;S Agenda Planning Group 21.01.21, it was queried if Qualis needed to be a standing item but as all the scrutiny committees would have the opportunity to review their work programmes, this could be revisited in the new municipal year.</i>
3	Covid-19 Response and Recovery	Ongoing  Added to Work Programme by OSC (22-Jun-20)	To review progress of the Covid-19 Response and Recovery Plan.
4	Corporate Priorities 2022/23	16 June 2022	Leader of Council to verbally present the Council's corporate priorities. (First meeting of each municipal year)
5	Select Committees – Memberships 2022/23	16 June 2022	To consider nominations for membership of and appoint the Chairman and Vice-Chairman for each Select Committee. (G Woodhall) (First meeting of each municipal year)

6	Scrutiny committees – Work Programme 2022/23	16 June 2022	To agree the work programmes for the Overview and Scrutiny Committee and each of the select committees for 2022/23. (First meeting of each municipal year)
7	Overview and Scrutiny 2021 – 22 Annual Report	16 June 2022	To review the final draft prior to approval by Council on 28 July 2022. (V Messenger)
8(i)	Corporate Plan Year 4 2021/22 Q4 and Year 5 2022/23 Q1 Performance reports	26 July 2022	To review Q4 and Q1 performance by exception in relation to the Key Performance Indicators & Work Programmes within the Corporate Plan. (C Graham)
9	Epping Forest District Market Policy (draft)	26 July 2022	To review the draft Market Policy, which was withdrawn in 2021/22. (M Thompson / D King)
10	City of London Corporation – Epping Forest Management Strategy and Business Plan 2020–2030	tbc (26 July 2022) Re: Agenda Planning Group (28-Feb-22)	Proposal made by Cllr D Wixley at Overview and Scrutiny Committee meeting on 18-Nov-21 (see OSC Minute no 60(b)). To be invited to July 2022 OSC meeting (see OS APG Minute no 33(b)).
11	HRA – proposed regeneration plans for housing estates	27 September 2022	To review the proposal. (Cabinet decision due 17 October 2022 for approval on 5-year regeneration plans). (D Fenton)
12	Annual Housing performance report	27 September 2022	Report on annual housing KPI's including compliance around the Building Safety Act. (D Fenton)
13	Review of caretaking in blocks	27 September 2022	To review the proposal. (Links to TSM, residents will rate the cleaning in blocks). (D Fenton)
14	Sheltered housing rebrand and support model	27 September 2022	To consider this proposal. (Cabinet decision due 5 December 2022). (D Fenton)
8(ii)	Corporate Plan Year 5 2022/23: Q2 Performance report	29 November 2022	To review Q2 performance by exception in relation to the Key Performance Indicators & Work Programmes within the Corporate Plan. (C Graham)

V Messenger (updated 01.06.22)

8(iii)	Corporate Plan Year 4 2021/22: Q3 Performance report	31 January 2023	To review Q3 performance by exception in relation to the Key Performance Indicators & Work Programmes within the Corporate Plan. (C Graham)
15	Epping Forest Youth Council	28 March 2023	Annual Report from the Epping Forest Youth Council on completed and proposed activities.
	Move to the Cloud	tbc	To consider the ICT report on the Move to the Cloud (M Hassall)
	Transfer of Services to Qualis	tbc	To pre-scrutinise the business case for the transfer of MOT and Fleet. (Cabinet decision TBC)
	Transfer of Services to Qualis	tbc	To pre-scrutinise the business case for the transfer of Grounds Maintenance. (Cabinet decision TBC)
	Environmental Information Requests	tbc	To pre-scrutinise charging for EIRs. (Cabinet decision TBC)

RESERVE PROGRAMME ITEMS		
ITEM	REPORT DEADLINE/PRIORITY	PROGRESS/COMMENTS
Essex County Council (Children's Services) (Scrutiny of External Organisation)	Carried forward from reserve work programme for 2017/18 and 2018/19.  Re: Agenda Planning Group (12-Jan-21)	Recommendation arising from Children's Services Task and Finish Panel requires the Committee to meet with Essex County Council in respect of children's services on an annual basis. The Director of Children's Commissioning attended the meeting in April 2016. To be considered further at a later date. Scope/focus of scrutiny activity and appropriate lines of questioning to be agreed if/when added to ongoing work programme;  <i>Members to consider moving this item up a level in relation to children and Covid in the municipal year 2021/22.</i>
Thames Water	2022/23 – TBC  Re: OSC 27.01.22 & Joint Meeting 20.01.22	Proposal made by S Murray (see OSC Minute no 81b) (see Joint Meeting 2021/22 Minute no 13, action (1) for lead scrutiny officer – Lead scrutiny officer, G Woodhall, to contact).
Essex Highways	2022/23 – TBC  Re: Joint Meeting 20.01.22	Highways plans for road maintenance of the District rural network and minor roads (see Joint Meeting 2021/22 Minute no 15, action (10) – Lead scrutiny officer, G Woodhall, to contact).