

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

 Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

 Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

 Yes No

Note: completing the Applicant Business section is optional in this form.

Is the applicant's business registered outside the UK?

 Yes No

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Applicant Business Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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INDIVIDUAL APPLICANT DETAILS

Applicant Name

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Family name

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

| | |
|-------------------------------|---|
| Building number or name | <input type="text"/> |
| Street | <input type="text" value="Staines Road"/> |
| District | <input type="text"/> |
| City or town | <input type="text" value="ILFORD"/> |
| County or administrative area | <input type="text" value="Essez"/> |
| Postcode | <input type="text"/> |
| Country | <input type="text" value="United Kingdom"/> |

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

| | |
|--------------------------|---|
| E-mail | <input type="text"/> |
| Telephone number | <input type="text"/> |
| Other telephone number | <input type="text"/> |
| * Date of birth | <input type="text" value="dd"/> / <input type="text" value="mm"/> / <input type="text" value="yyyy"/> |
| * Nationality | <input type="text"/> |
| Right to work share code | <input type="text"/> |

Documents that demonstrate entitlement to work in the UK
Right to work share code if not submitting scanned documents

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Boutique Off Licence catering only for high-end spirit products.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

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Will you be providing recorded music?

Yes No

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="09:00"/> | End | <input type="text" value="23:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

SATURDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="09:00"/> | End | <input type="text" value="23:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

SUNDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="09:00"/> | End | <input type="text" value="23:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Continued from previous page...

Enter the contact's address

| | |
|--|---|
| Building number or name | <input type="text"/> |
| Street | <input type="text" value="Staines Road"/> |
| District | <input type="text"/> |
| City or town | <input type="text" value="ILFORD"/> |
| County or administrative area | <input type="text" value="Essex"/> |
| Postcode | <input type="text"/> |
| Country | <input type="text" value="United Kingdom"/> |
| Personal Licence number (if known) | <input type="text"/> |
| Issuing licensing authority (if known) | <input type="text"/> |

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

In making this application, we have taken into account the Guidance issued under the Licensing Act 2013 and the Licensing Policy of Epping Forest District Council. We have inspected the area and have noted the environmental and socio-economic composition. We have also consulted the Crime Mapper service on Police.gov.uk. As a consequence of all this, we are applying effective conditions in order to promote the Licensing Objectives.

Overview: Yung & Kush will be boutique Off Licence offering only high-end spirit products and therefore only attracting a very discerning clientele.

b) The prevention of crime and disorder

1. All stocks of spirits will be held behind the counter.

2. When the Designated Premises Supervisor is not on duty, a contact telephone number will be available at all times.

3. CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly regarding facial recognition.

Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs.

Equipment MUST be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days.

The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in recordable media format, and able to produce it to a Police Officer and/or an authorised Local Authority/Council Trading Standards Officer on demand and in a viewable format.

The CCTV equipment shall be kept in a secure environment under the control of the DPS or other responsible named individual.

An operational daily weekly report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police (on contact number '101') and Council Licensing Department immediately.

4. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will be made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Trading Standards Officer or the Police, and must record the following:

(a) all crimes reported to the premises (where relevant to the licensing objectives)

(b) all ejections of patrons

(c) any complaints received (where relevant to the licensing objectives)

(d) any incidents of disorder

(e) any faults in the CCTV system or searching equipment or scanning equipment

(f) any refusal of the sale of alcohol or tobacco products

(g) any visit by a relevant authority or emergency services, noting time, date & purpose and those officials by name.

c) Public safety

5. The Premises Licence Holder shall have a procedure in place to ensure that the Fire Exit(s) is checked regularly and clear of obstruction at all time.

6. Emergency lighting and smoke detectors shall be installed and inspected regularly to ensure that they are in good working order and free of hindrance or obstruction.

d) The prevention of public nuisance

7. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quickly and quietly.

Continued from previous page...

e) The protection of children from harm

8. A written register of Refusals on grounds of age or sobriety will be kept including a description of the people who have been unable to provide required identification to prove their age. Such records shall be kept for a period of 12 months and will be collected by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer the Local Authority/Council on demand.

9. All staff engaged in the sale of alcohol to be trained in Responsible Alcohol Retailing prior to commencing employment unless themselves a Personal Licence Holder in their own right. Retraining will be carried out every 12 months. Training records shall be kept on the premises and produced to the Police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of the Local Authority/ Council) on demand.

10. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer the Local Authority/Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any counter advertising the scheme operated.

INTERNET SALES:

11. The Premises Licence Holder shall ensure that any person who purchases from the site shall register with the site. Such registration details shall include the person's full name, full address, date of birth and phone number. A clear document trail of the order process from order, despatch from the licensed premises and delivery to the customer is maintained (with times and signatures) and available for inspection and records shall be kept for a period of 12 months and shall be produced on demand of the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of the Council.

12. The terms and conditions of the company website will contain the following: -

- a) The company will not sell alcohol to any person until it has been verified that the person is over 18 years of age.
- b) An age confirmation requirement when registering to purchase.
- c) Reference to the operating of a Challenge 25 policy.
- d) That no parcels will be left by the courier if the person at the delivery address is under 18 years of age.

DELIVERIES:

13. The person delivering the alcohol to the premises shall operate a Challenge 25 policy and shall require proof of age prior to the alcohol being handed over. No alcohol shall be handed over to a person under 18. The only acceptable proof of identity shall be a photographic driver's licence, a passport or an Identity Card containing the PASS Hologram. The website shall contain a declaration to this effect.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

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- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK . The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

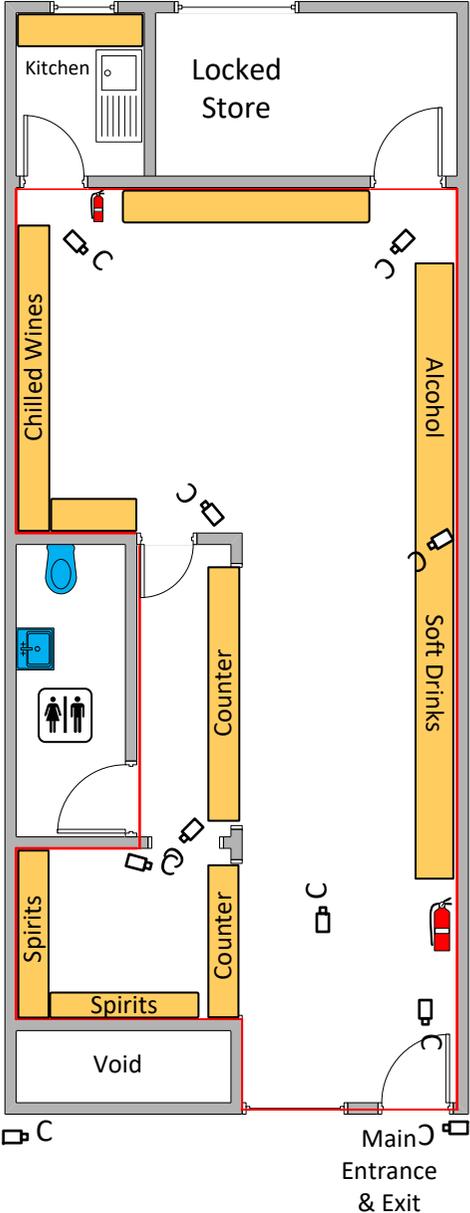
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

| | |
|----------------------------|------------------------------------|
| Applicant reference number | <input type="text" value="42-22"/> |
| Fee paid | <input type="text"/> |
| Payment provider reference | <input type="text"/> |
| ELMS Payment Reference | <input type="text"/> |
| Payment status | <input type="text"/> |
| Payment authorisation code | <input type="text"/> |
| Payment authorisation date | <input type="text"/> |
| Date and time submitted | <input type="text"/> |
| Approval deadline | <input type="text"/> |
| Error message | <input type="text"/> |
| Is Digitally signed | <input type="checkbox"/> |

Young & Kush
84A Queens Road,
Buckhurst Hill,
Essex
IG9 5BS.

Scale 1:100



-  Foam Fire Extinguisher
-  Licensable Activity
-  CCTV

► Traffic Notices

► Legal Notices

Notice of Application for a Premises Licence under the Licensing Act 2003

Notice is given today, 17th March 2022, that Ritesh PAREKH has applied to Epping Forest District Council for a Premises Licence in respect of: 84A Queens Road, BUCKHURST HILL, Essex IG9 5BS for the following licensable activities: Off Sale of Alcohol 09:00 to 23:00hrs Monday to Sunday.

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High St, EPPING Essex CM16 4BZ. Applications can be inspected at this office during office hours. Anyone wishing to make a representation must give written notice to the Licensing Officer within 28 days i.e., 14th April 2022. It is an offence knowingly to make a false statement in connection with an application and a person guilty of an offence is liable on summary conviction to a fine (maximum £5000).

T: 01432 700024
e: info@thelicensingguys.com





Peter Jones

From: Bronwen Stanton [REDACTED]
Sent: 21 April 2022 07:30
To: Peter Jones
Subject: Re: Register of Licence 84A Queens Road. Buckhurst Hill

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Peter,

Thank you for your email, with regard to the above matter, I appreciate their offer to cut their opening hours to 10pm, but I will still object as there is no need for people to be coming and going at that time with cars drawing up and it's still a residential area, I often am in bed then.

Waitrose and the wine shop close at reasonable times and sell expensive wines and spirits so there must be other things they wish to sell.

I won't be refusing to object.

Bronwen Stanton

On Wed, 20 Apr 2022 at 10:26, Peter Jones <pjones@eppingforestdc.gov.uk> wrote:

Good morning,

Following on from your representation, I have today been in contact with the applicant, and they have advised the following:

The representors are seeking an explanation of the term 'boutique'. No problem...

We apply the dictionary definition i.e. "a shop, especially a small one – denoting a small specialised producer or business."

We would stress that:

- This is NOT a convenience store with off licence e.g. a Premier, or principally an off-licence e.g. a Booze Buster.*
- This business will retail high end bottles of spirits, attracting a very discerning market who are willing and able to pay for such niche products.*
- There is no intention even to common stock lines such as Bells, Famous Grouse or Teachers.*
- The target price bracket of bottles of spirits is around the £40 mark.*
- They will not be selling high strength lagers, beers or market staples such as Carling and Heineken.*
- These premises will not migrate into a restaurant going forwards, but is the first of a small chain of similar establishments across the Home Counties.*

Re Ms MILLMAN's concerns about a terminal hour of 23:00hrs and a suggested substitute closing time of 22:00hrs, we will be pleased to accept her proposal on condition that the representation is withdrawn.

Thank you for your continuing efforts in resolving this matter to the satisfaction of all parties, thus hopefully obviating the need for a Licensing Sub Committee Hearing.

I would also like to add that a number of conditions have been offered by the premises; and agreed with Essex Police, these are attached for your reference.

I hope you feel this amendment and clarification addresses your concerns. Please advise either way by return email whether you wish to withdraw your representation.

Kind regards,

Mr Peter Jones MIOL, ABII

Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

Tel. 01992 564166 (ext. 2416) or 01992 564721

Mob. 07851 384755 (only answered whilst on duty.)



From: Peter Jones
Sent: 29 March 2022 11:11
To: 'Bronwen Stanton' [REDACTED]
Subject: RE: Register of Licence [84A Queens Road. Buckhurst Hill](#)

Thank you. The consultation period ends on 14th April 2022 and you will receive a formal invitation to attend a hearing that will be arranged with the Licensing Sub-committee. A copy of your email will form part of the public agenda and will be sent to the applicant. If you do not wish for it to be used and wish to withdraw your representation please contact the licensing section by return.

In the interim if you have any questions please do not hesitate to contact me.

Mr Peter Jones MIOL, ABII

Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

Tel. 01992 564166 (ext. 2416) or 01992 564721

Mob. 07851 384755 (only answered whilst on duty.)



From: Bronwen Stanton [REDACTED]

Sent: 29 March 2022 10:29

To: Peter Jones <pjones@eppingforestdc.gov.uk>

Subject: Re: Register of Licence [84A Queens Road. Buckhurst Hill](#)

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Mr Jones,

Thank you for your email, I realise that is an off license, but I'm sure it won't only be alcohol sold there and we already have a wine shop and Waitrose down the road. Also people do drink in the street as per the restaurant opposite.

Anyway, I would not object if it was normal hours.

My address is. [REDACTED] [Queens Road](#)

Buckhurst Hill. [REDACTED]

Regards Bronwen Stanton

On Tue, 29 Mar 2022 at 09:30, Peter Jones <pjones@eppingforestdc.gov.uk> wrote:

Good morning and thank you for your email of objection. In order for me to accept it as valid, you will need to provide your address; your redacted details will be part of any hearing report which is a public document and the applicant will see it as anonymity cannot be given.

I would like to make it clear this is an application for alcohol to be sold for consumption off of the premises (an off-licence) and so the drinking of said alcohol will not be permitted at the premises.

In the interim if you have any questions please do not hesitate to contact me.

Mr Peter Jones MIOL, ABII

Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

Tel. 01992 564166 (ext. 2416) or 01992 564721

Mob. 07851 384755 (only answered whilst on duty.)



From: Bronwen Stanton [REDACTED]
Sent: 26 March 2022 10:01
To: Licensing <Licensing@eppingforestdc.gov.uk>
Subject: Register of Licence [84A Queens Road. Buckhurst Hill](#)

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Boutique style Off licence

The prevention of public nuisance

Dear Sir/Madam,

With reference to the above application, I object strongly as we, as a residential area, have enough trouble with illegal parking, noise from the restaurant opposite and late night drinking in the street. This could be exacerbated by another drinking place in the same vicinity, selling alcohol and open until 11pm every night.

Epping Forest District Council
www.eppingforestdc.gov.uk



Safer spaces is a council-led programme to help kickstart the local economy and reopen high streets in the Epping Forest district [Click Here to have your say on social distancing and safer spaces](#)



Our employees are working from home and have access to emails and telephones. We are doing everything we can to support our residents and local businesses. To avoid risk of cross-contamination please don't send items and correspondence through the post unless absolutely necessary. For up to date information and service updates go to our website at www.eppingforestdc.gov.uk. **Stay alert. Control the virus. Save lives.**

Disclaimer Epping Forest District Council

If you received this email by mistake, please let us know and delete it. We ask you to respect any confidential or private information in the email. Do not share it unless appropriate to do so. We take precautions to minimise risk but we cannot guarantee the safety, confidentiality and security of the internet. Please carry out your own virus checks on any attachments. We are not liable or bound by the content of this email. Our employees are fully responsible for the content of their emails and we expect them to remain within the law. However, the views expressed by our employees may not necessarily reflect the policies of Epping Forest District Council.

Peter Jones

From: Maria Millman [REDACTED]
Sent: 20 April 2022 14:11
To: Peter Jones
Subject: Re: Ref: WK/202210850

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello Peter

Thank you for your email.

I am a little surprised at their response. The business they are proposing would hardly even need to stay open until 9pm let alone 10pm. We have a high end wine shop on Queens Road and they close at 7.30pm. £40 is hardly a huge amount to spend when talking about quality spirits so how is their target market any different from those shopping in Waitrose who also have a large selection of spirits within the same bracket.

Whilst it is a very nice gesture that they are happy to close at 10pm, my concerns still stand and I will not be withdrawing my comments.

Kind regards

Maria Millman (Mrs)

On Wed, 20 Apr 2022 at 10:26, Peter Jones <pjones@eppingforestdc.gov.uk> wrote:

Good morning,

Following on from your representation, I have today been in contact with the applicant, and they have advised the following:

The representors are seeking an explanation of the term 'boutique'. No problem...

We apply the dictionary definition i.e. "a shop, especially a small one – denoting a small specialised producer or business."

We would stress that:

- *This is NOT a convenience store with off licence e.g. a Premier, or principally an off-licence e.g. a Booze Buster.*
- *This business will retail high end bottles of spirits, attracting a very discerning market who are willing and able to pay for such niche products.*

- *There is no intention even to common stock lines such as Bells, Famous Grouse or Teachers.*
- *The target price bracket of bottles of spirits is around the £40 mark.*
- *They will not be selling high strength lagers, beers or market staples such as Carling and Heineken.*
- *These premises will not migrate into a restaurant going forwards, but is the first of a small chain of similar establishments across the Home Counties.*

Re Ms MILLMAN's concerns about a terminal hour of 23:00hrs and a suggested substitute closing time of 22:00hrs, we will be pleased to accept her proposal on condition that the representation is withdrawn.

Thank you for your continuing efforts in resolving this matter to the satisfaction of all parties, thus hopefully obviating the need for a Licensing Sub Committee Hearing.

I would also like to add that a number of conditions have been offered by the premises; and agreed with Essex Police, these are attached for your reference.

I hope you feel this amendment and clarification addresses your concerns. Please advise either way by return email whether you wish to withdraw your representation.

Kind regards,

Mr Peter Jones MIOL, ABII

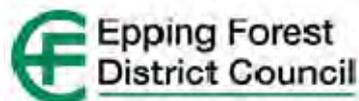
Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

Tel. 01992 564166 (ext. 2416) or 01992 564721

Mob. 07851 384755 (only answered whilst on duty.)



From: Peter Jones

Sent: 19 April 2022 07:39

To: 'Maria Millman' [REDACTED]

Subject: RE: Ref: WK/202210850

Thank you. The consultation period ends on 14th April 2022 and you will receive a formal invitation to attend a hearing that will be arranged with the Licensing Sub-committee. A copy of your email will form part of the public agenda and will be sent to the applicant. If you do not wish for it to be used and wish to withdraw your representation please contact the licensing section by return.

In the interim if you have any questions please do not hesitate to contact me.

Mr Peter Jones MIOL, ABII

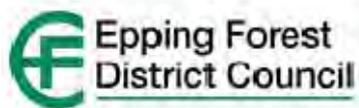
Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

Tel. 01992 564166 (ext. 2416) or 01992 564721

Mob. 07851 384755 (only answered whilst on duty.)



From: Maria Millman [REDACTED]

Sent: 14 April 2022 13:28

To: Peter Jones <pjones@eppingforestdc.gov.uk>

Subject: Re: Ref: WK/202210850

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello Peter

Many thanks for your email.

My Address is [REDACTED] Queens Road, Buckhurst Hill, Essex [REDACTED]

Whilst I appreciate that at present they are asking only to sell Alcohol to be drunk off premises - as I said in my previous email and of previous experience of living in the road for many years - we quite often have a slight amendment after the initial license is agreed and therefore my original concerns stand.

Many thanks

Maria

On Thu, 14 Apr 2022 at 07:20, Peter Jones <pjones@eppingforestdc.gov.uk> wrote:

Good morning and thank you for your email of objection. In order for me to accept it as valid, you will need to provide your address; your redacted details will be part of any hearing report which is a public document and the applicant will see it as anonymity cannot be given.

I would like to make it clear this is an application for alcohol to be sold for consumption off of the premises (an off-licence) and so the drinking of said alcohol will not be permitted at the premises.

In the interim if you have any questions please do not hesitate to contact me.

Mr Peter Jones MIOL, ABII

Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

Tel. 01992 564166 (ext. 2416) or 01992 564721

Mob. 07851 384755 (only answered whilst on duty.)



From: Maria Millman [REDACTED]
Sent: 13 April 2022 15:55
To: Licensing <Licensing@eppingforestdc.gov.uk>
Subject: Ref: WK/202210850

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello

Thank you for your letter of 21st March.

I would like you to reject the license for 84A Queens Road on the grounds that:

- 1.The times for opening are too late.This part of Queens road is still residential and having somewhere selling alcoho until 23.00l could cause noise and be a public nuisance.
- 2.Parking is already very restricted in this part of Queens Road
- 3.What exactly does Boutique mean - does this mean they will eventually become a restaurant like Rue Gourmet have?

I have school children who have been unable to sleep because of licenses you have approved in the past.We have only just started to see changes made after a very long time in this road - the council and shopkeepers need to work in unison with residents and these times and the potential clients of this shop need to be closely looked at before granting this license, and even then I believe the latest closing time should be 10pm (22.00).

I hope you consider my points.

Many thanks

Maria Millman



Safer spaces is a council-led programme to help kickstart the local economy and reopen high streets in the Epping Forest district [Click Here to have your say on social distancing and safer spaces](#)



Our employees are working from home and have access to emails and telephones. We are doing everything we can to support our residents and local businesses. To avoid risk of cross-contamination please don't send items and correspondence through the post unless absolutely necessary. For up to date information and service updates go to our website at www.eppingforestdc.gov.uk. **Stay alert. Control the virus. Save lives.**

Disclaimer Epping Forest District Council

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Peter Jones

From: Debbie Houghton
Sent: 18 March 2022 08:59
To: Peter Jones
Subject: FW: New application for a Boutique Off Licence premises at 84a Queens Road Buckhurst Hill Essex IG9 5BS

Miss Debbie Houghton

Licensing Officer

Licensing Team,

Commercial and Regulatory Directorate

Tel: [REDACTED] **Mobile** [REDACTED] *remotely working until further notice*

E-mail: [REDACTED]

From: Brian Stalabrass [REDACTED]
Sent: 18 March 2022 08:57
To: Debbie Houghton [REDACTED]
Cc: Katarzyna Bray [REDACTED]
Subject: RE: New application for a Boutique Off Licence premises at 84a Queens Road Buckhurst Hill Essex IG9 5BS

Hi Debbie

We have no representations on Public safety grounds with regard to this application.

Regards

Brian

Brian Stalabrass, EHO

Environmental Health Team Manager – Commercial and Air Quality

Tel [REDACTED]; **Mb** [REDACTED]

e-mail [REDACTED]

Peter Jones

From: Debbie Houghton
Sent: 18 March 2022 09:47
To: Peter Jones
Subject: FW: New application for a Boutique Off Licence premises at 84a Queens Road Buckhurst Hill Essex IG9 5BS

Miss Debbie Houghton
Licensing Officer
Licensing Team,
Commercial and Regulatory Directorate
Tel: 01992 564336 Mobile [REDACTED] remotely working until further notice
E-mail: [REDACTED]

From: Christopher Smith [REDACTED]
Sent: 18 March 2022 09:46
To: Debbie Houghton [REDACTED]
Cc: Duncan Forsyth [REDACTED]
Subject: RE: New application for a Boutique Off Licence premises at 84a Queens Road Buckhurst Hill Essex IG9 5BS

Hi Debbie,

I have no comments in relation to this application.

Chris Smith
Senior Environmental Enforcement Officer
Community Resilience Team
Technical Services
Epping Forest District Council, High Street, Epping, CM16 4BZ



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Essex County
Fire & Rescue Service

Rick Hylton
Chief Fire Officer / Chief Executive

Nick Semper
TL Guys Ltd
Rural Enterprise Centre
Vincent Carey Road
Rotherwas Business Park
Hereford
HR2 6FE

South West Group Service Delivery Point
Basildon Fire Station
Broadmayne
Basildon
SS14 1EH

Enquiries to: Tony Clark Fire Safety Officer
T: +44(0) [REDACTED]
southwestgroupsdp@essex-fire.gov.uk

Our Ref: 91874
Your Ref:

Date: 18 March 2022

Dear Sir

LICENSING ACT 2003
THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005
Premises: 84a Queens Road, Buckhurst Hill IG9 5BS

I refer to your recent application made under the Licensing Act 2003 for a Premises Licence.

Essex Police, Fire and Crime Commissioner Fire and Rescue Authority (hereafter called “the Authority”) has now audited the application and is of the opinion, taking into consideration the information submitted, that you do not anticipate any additional risk to the public as a consequence of the proposed application being approved.

As a result, the Authority does not propose to carry out an inspection of the premises at this time.

It is however brought to your attention that in addition to the Licensing Act 2003, these premises come under The Regulatory Reform (Fire Safety) Order 2005 (The Order) and have now been entered on the Service Risk Based Inspection Programme. As a result, an announced audit may be carried out.

The inspection will be focused upon your site-specific fire risk assessment. You will have to demonstrate to the Inspecting Officer that you have implemented suitable and sufficient measures to satisfy the requirements of The Order.

For technical detail and guidance, you are strongly advised to purchase the guidance document from the list attached to this letter. Alternatively, these can be viewed online at <https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>. When purchasing or installing equipment, compliance with the relevant British Standard is normally taken as being adequate. Should the issues set out in this report require major changes or costs, then you are advised to take professional advice before proceeding.

The Authority will pursue contraventions of the Order to a satisfactory conclusion: this may include enforcement action being taken proportional to the circumstances. Further, should a fire safety concern arise that is not subject to the provisions of The Order but does / will impact on the Licensing Act objective for public safety that cannot be satisfactorily resolved, it is likely to result in a request for a review of the licence being made by the Authority.

If you require further information regarding this or any other fire precautionary matter, please contact the above named Officer quoting our reference number.

Yours faithfully,



Tony Clark
Protection

Cc Miss Debbie Houghton, Licensing Officer, Epping Forest District Council Civic Offices 323 High Street
Epping CM16 4BZ

**Guides in the Series available from the CLG
(Communities and Local Government)**

<https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>

| | | |
|----|---|---|
| 1 | Offices & Shops ISBN-13:978 1 851 12 851 0 | Offices and retail premises (including individual units within larger premises, e.g. shopping centres) |
| 2 | Factories & Warehouses ISBN-13:978 1 851 12 816 7 | Factories and warehouse storage premises |
| 3 | Sleeping Accommodation ISBN-13: 978 1 851 12 817 4 | All premises where the main use is to provide sleeping accommodation, e.g. hotels, guest houses, B&Bs, hostels, residential training centres, holiday accommodation and the common areas of flats, maisonettes, HMOs and sheltered housing (other than those providing care - see Residential Care Premises), but excluding hospitals, residential care premises, places of custody and single private dwellings. |
| 4 | Residential Care Premises ISBN-13:978 1 851 12 818 1 | Residential Care and nursing homes, common areas of sheltered housing (where care is provided) and similar premises, which are permanently staffed and where the primary use is the provision of care rather than healthcare (see Health Care Premises) |
| 5 | Educational Premises ISBN-13: 978 1 851 12 819 8 | Teaching establishments ranging from pre-school through to universities, except the residential parts (See Sleeping Accommodation). |
| 6 | Small & Medium Places of Assembly ISBN -13: 978 1 851 12 820 4 | Smaller public houses, clubs, restaurants and cafes, village halls, community centres, libraries, marquees, churches and other places of worship or study accommodating up to 300 people |
| 7 | Large Places of Assembly ISBN-13: 978 1 851 12 821 1 | Larger premises where more than 300 people could gather, e.g. shopping centres (not the individual shops), large nightclubs and pubs, exhibition and conference centres, sports stadia, marquees, museums, libraries, churches, cathedrals and other places of worship or study |
| 8 | Theatres, Cinemas, and Similar Premises ISBN-13: 978 1 851 12 822 8 | Theatres, cinemas, concert halls and similar premises used primarily for this purpose |
| 9 | Open Air Events and Venues ISBN-13: 978 1 851 12 823 5 | Open air events e.g. theme parks, zoos, music concerts, sporting events (not stadia - see Large Places of Assembly), fairgrounds and county fairs. |
| 10 | Healthcare Premises ISBN-13:978 1 851 12 824 2 | Premises where the primary use is the provision of healthcare (including private) e.g. hospitals, doctors' surgeries, dentists and other similar healthcare premises |
| 11 | Transport Premises and Facilities ISBN-13:978 1 851 12 825 9 | Transportation terminals and interchanges e.g. airports, railway stations (including sub-surface), transport tunnels, ports, bus and coach stations and similar premises but excluding the means of transport (e.g. trains, buses, planes and ships) |
| 12 | Animal Premises and Stables ISBN-13: 978 1 85112 844 6 | Animal premises, stables, livery yards and stables within zoos, large animal sanctuaries or farm parks |
| 13 | <i>Supplementary Guide</i> Means of Escape for Disabled People ISBN – 13: 978 1 85112 873 7 | This guide is a supplement to be read alongside other guides in this series. It provides additional information on accessibility and means of escape |

Peter Jones

From: Nicola Merrell - Business Support Administrator [REDACTED]
Sent: 22 March 2022 09:43
To: licensing@thelicensingguys.com
Cc: 'licensing.applications@essex.pnn.police.uk'; Licensing
Subject: Yung & Kush, Boutique Off Licence, 84A Queens Road, Buckhurst Hill IG9 5BS
Attachments: Licensed business premises CSE I Didn't Know leaflet.pdf

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

RE: Licensing Act 2003 – Yung & Kush

The licensing application received on 18th March 2022 has been assessed and we can confirm we have no objections in relation to the child protection / safeguarding element of this licence application.

As a license holder it is important for you to be aware and cited on risks to children from sexual exploitation (CSE). The I Didn't Know leaflet for license holders and licensed business owners is attached to provide you with further information and recommendations to ensure children are appropriately safeguarded. For further information about CSE please visit <http://www.escb.co.uk/engb/workingwithchildren/licensingguidelines.aspx>

Local Authority Designated Officer (LADO)
FAO: Licensing
Quality Assurance & Safeguarding Service
Family Operations
70 Duke Street
Chelmsford
Essex CM1 1JP
Tel: [REDACTED] Email: LicenceApplications@essex.gov.uk

Regards

Sent on behalf of Rebecca Scott, LADO

Nicky Merrell
Business Support

Corporate and Customer Services
Essex County Council | Address: County Hall Chelmsford
[REDACTED] [REDACTED] | www.essex.gov.uk

Peter Jones

From: Licensing Epping and Brentwood [REDACTED]
Sent: 25 March 2022 10:30
To: Licensing
Subject: RE: EPP - NEW GRANT
Attachments: Conditions agreed Yung and Kush.pdf

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good Morning,

Please see attached.

As long as the conditions agreed to are also added to the licence then Essex Police have no representation.

Kind regards,



Kelsey Dott (81335)

Licensing Officer

☎ 101 (Ext: [REDACTED]) ☎ [REDACTED]

📁 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

Kelsey Dott 42081335

From: Ritesh Parekh [REDACTED]
Sent: 25 March 2022 10:13
To: Licensing Epping and Brentwood
Subject: EXTERNAL - Re: Yung and Kush

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Kelsey hope this email finds you well. To be honest I thought that this was already included in my conditions anyway also I have had previous shops where I have kept all refusals before so for me this is normal practice. Regarding the delivery side, yes all payment will be made before delivery via credit/debit cards, no payments will be made at the door of the delivery address.

So I agree with what you have stated.

Thank you once again.

Mr Ritesh Parekh

On 24 Mar 2022, at 14:40, Licensing Epping and Brentwood [REDACTED] wrote:

Good Afternoon Ritesh,

Following on from our telephone conversation just now Essex Police feel that these conditions should go onto the new premises licence:

- A refusals record shall be maintained at the premises that details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale.
All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request.
The refusals record shall be either electronic or maintained in a bound document and retained for at least 12 months from the date of the last entry.
- Order payments will only be taken by credit/debit card via web sales or telephone, no payment will be accepted at the door.

Please let me know your thoughts on these conditions and if you agree to them. If you do then I will inform the council.

Kind regards,



Kelsey Dott (81335)

Licensing Officer

☎ 101 (Ext: [REDACTED]) ☎ [REDACTED]

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

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Conditions to be attached to Premises Licence comprising those offered by the applicant and those agreed with Essex Police

The Prevention of Crime and Disorder

1. All stocks of spirits will be held behind the counter.
2. When the Designated Premises Supervisor is not on duty, a contact telephone number will be available at all times.
3. CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly regarding facial recognition. Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs. Equipment MUST be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days. The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in recordable media format, and able to produce it to a Police Officer and/or an authorised Local Authority/Council Trading Standards Officer on demand and in a viewable format. The CCTV equipment shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily weekly report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded. In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police (on contact number '101') and Council Licensing Department immediately.
4. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will be made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Trading Standards Officer or the Police, and must record the following:
 - (a) all crimes reported to the premises (where relevant to the licensing objectives)
 - (b) all ejections of patrons
 - (c) any complaints received (where relevant to the licensing objectives)
 - (d) any incidents of disorder
 - (e) any faults in the CCTV system or searching equipment or scanning equipment
 - (f) any refusal of the sale of alcohol or tobacco products
 - (g) any visit by a relevant authority or emergency services, noting time, date & purpose and those officials by name.

Public Safety

5. The Premises Licence Holder shall have a procedure in place to ensure that the Fire Exit(s) is checked regularly and clear of obstruction at all time.
6. Emergency lighting and smoke detectors shall be installed and inspected regularly to ensure that they are in good working order and free of hindrance or obstruction.

The Prevention of Public Nuisance

7. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quickly and quietly.

The Protection of Children From Harm

8. A written register of Refusals on grounds of age or sobriety will be kept including a description of the people who have been unable to provide required identification to prove their age. Such records shall be kept for a period of 12 months and will be collected by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer the Local Authority/Council on demand.

9. All staff engaged in the sale of alcohol to be trained in Responsible Alcohol Retailing prior to commencing employment unless themselves a Personal Licence Holder in their own right. Retraining will be carried out every 12 months. Training records shall be kept on the premises and produced to the Police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of the Local Authority/ Council) on demand.

10. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer the Local Authority/Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any counter advertising the scheme operated.

11. A refusals record shall be maintained at the premises that details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale. All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request. The refusals record shall be either electronic or maintained in a bound document and retained for at least 12 months from the date of the last entry.

INTERNET SALES:

12. The Premises Licence Holder shall ensure that any person who purchases from the site shall register with the site. Such registration details shall include the person's full name, full address, date of birth and phone number. A clear document trail of the order process from order, despatch from the licensed premises and delivery to the customer is maintained (with times and signatures) and available for inspection and records shall be kept for a period of 12 months and shall be produced on demand of the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of the Council.

13. The terms and conditions of the company website will contain the following: -

- a) The company will not sell alcohol to any person until it has been verified that the person is over 18 years of age.
- b) An age confirmation requirement when registering to purchase.
- c) Reference to the operating of a Challenge 25 policy.
- d) That no parcels will be left by the courier if the person at the delivery address is under 18 years of age.

14. Order payments will only be taken by credit/debit card via web sales or telephone, no payment will be accepted at the door.

DELIVERIES:

15. The person delivering the alcohol to the premises shall operate a Challenge 25 policy and shall require proof of age prior to the alcohol being handed over. No alcohol shall be handed over to a person under 18. The only acceptable proof of identity shall be a photographic driver's licence, a passport or an Identity Card containing the PASS Hologram. The website shall contain a declaration to this effect.

Peter Jones

From: The Licensing Guys [Licensing] [REDACTED]
Sent: 20 April 2022 10:01
To: Peter Jones
Cc: [REDACTED]
Subject: FW: New application for a Boutique Off Licence premises at 84a Queens Road Buckhurst Hill Essex IG9 5BS

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Peter,
Thank you for the telephone conversation this morning.

Seemingly the representors are seeking an explanation of the term 'boutique'. No problem... We apply the dictionary definition i.e. "a shop, especially a small one – denoting a small specialised producer or business."

We would stress that:

- This is NOT a convenience store with off licence e.g. a Premier, or principally an off-licence e.g. a Booze Buster.
- This business will retail high end bottles of spirits, attracting a very discerning market who are willing and able to pay for such niche products.
- There is no intention even to common stock lines such as Bells, Famous Grouse or Teachers.
- The target price bracket of bottles of spirits is around the £40 mark.
- They will not be selling high strength lagers, beers or market staples such as Carling and Heineken.
- These premises will not migrate into a restaurant going forwards, but is the first of a small chain of similar establishments across the Home Counties.

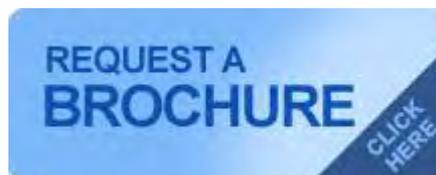
Re Ms MILLMAN's concerns about a terminal hour of 23:00hrs and a suggested substitute closing time of 22:00hrs, we will be pleased to accept her proposal on condition that the representation is withdrawn.

Thank you for your continuing efforts in resolving this matter to the satisfaction of all parties, thus hopefully obviating the need for a Licensing Sub Committee Hearing.

Kind Regards
Nick SEMPER
Director
TL Guys Ltd
t/a The Licensing Guys



the
LICENSING
GUYS



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THE
LICENSING GUYS
KEEPING YOU LEGAL AND TRADING

CRIME & ASB DATA

**BUCKHURST HILL and the vicinity of 84A
Queens Road re Application for Grant of
Premises Licence for Yung & Kush**

**Source: Essex Police &
the Home Office 'Police.UK' Crime Mapper.**



Buckhurst Hill

[View area boundary](#)

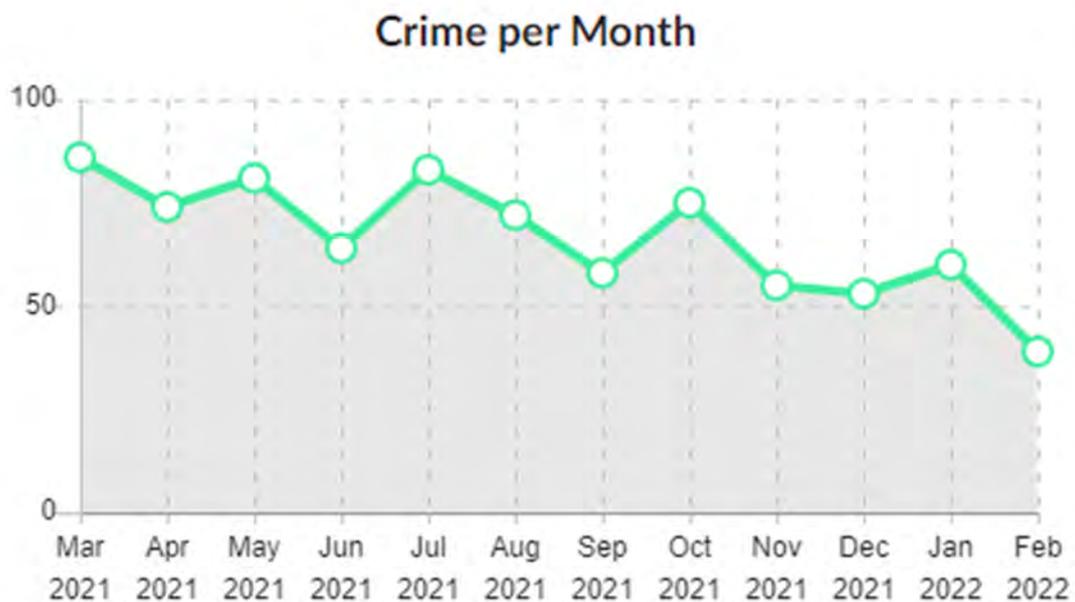
[Search another area](#)

Crime levels overview

for the last 12 months (from Mar 2021 to Feb 2022)

Last 12 months

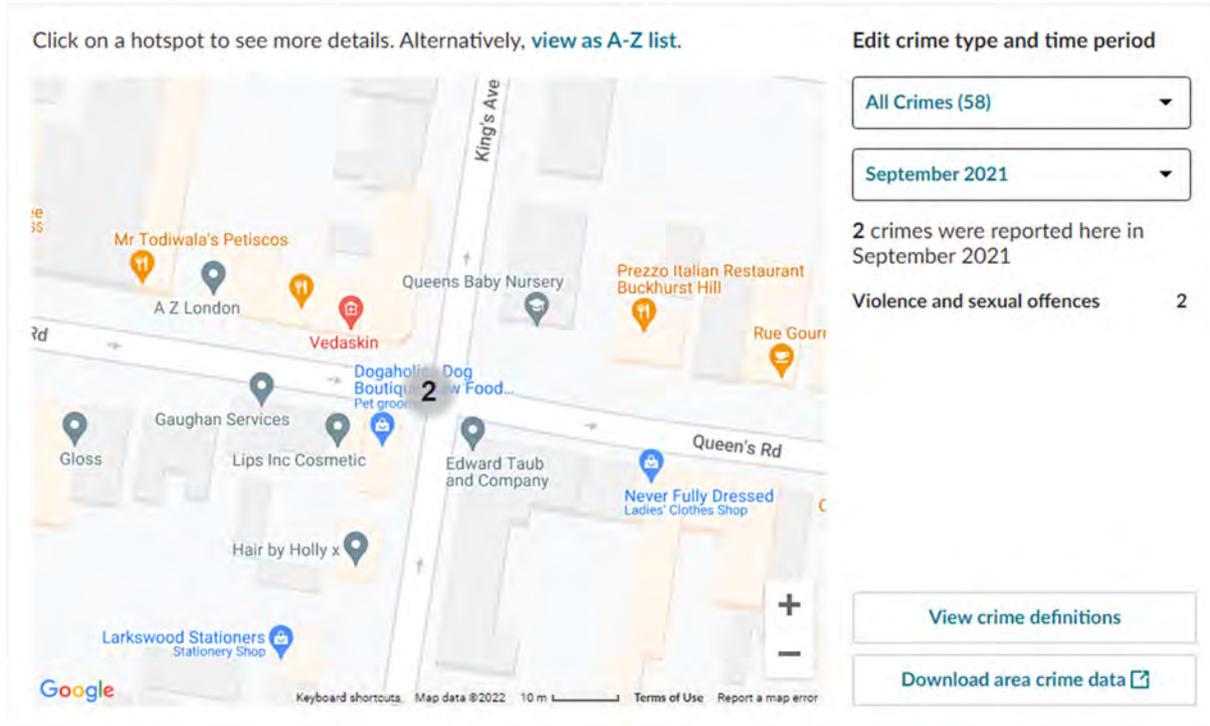
Last 3 years



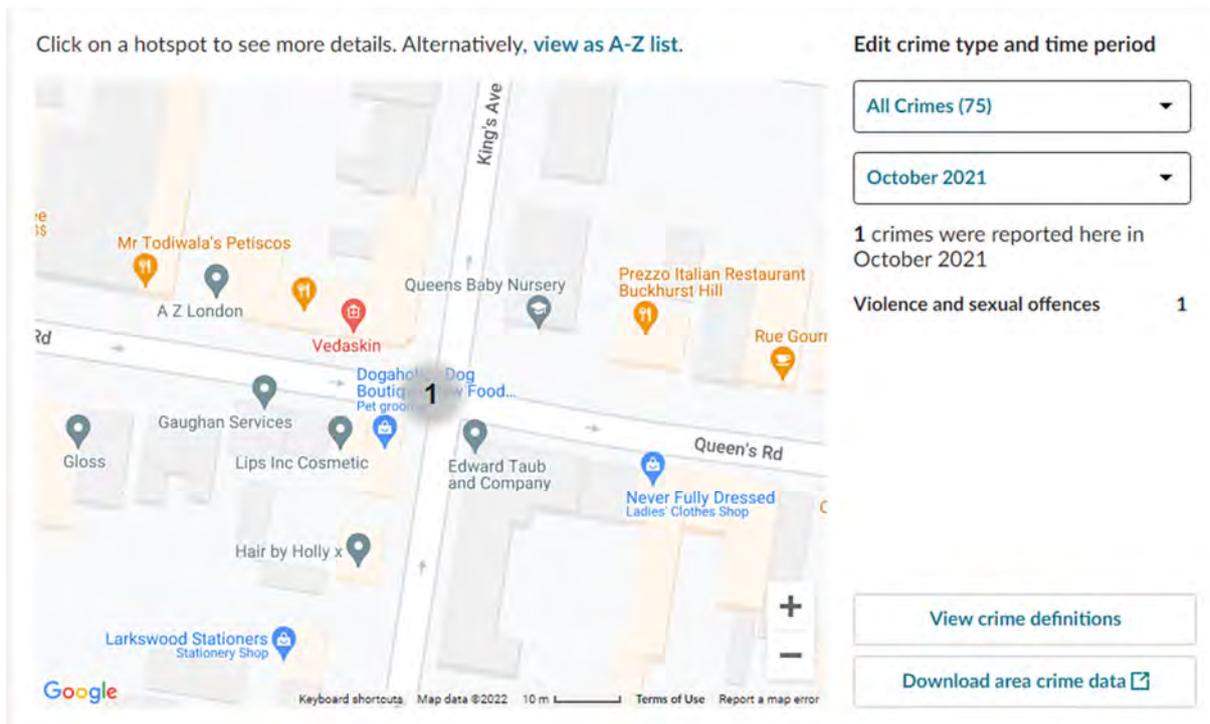
This appears to show a 50% reduction in Crime & ASB in Buckhurst Hill Section in the last 12 months.

Monthly Digest of Crimes reported in vicinity of 84A Queens Road, BUCKHURST HILL

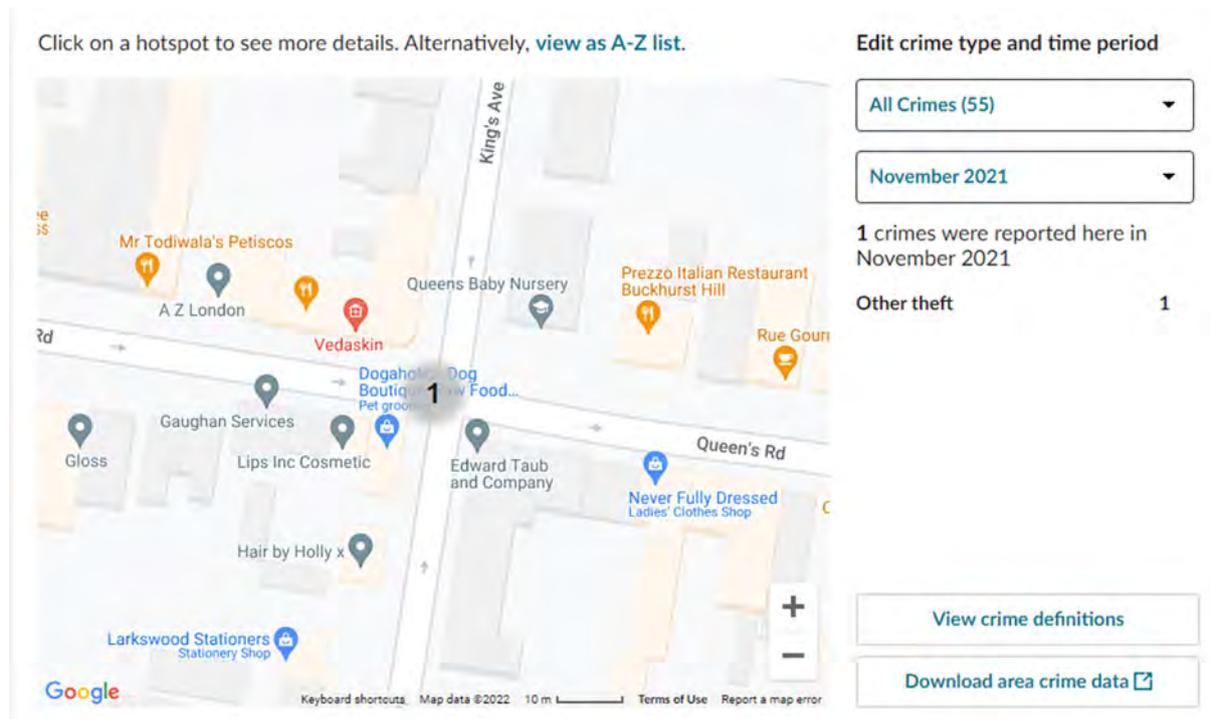
Sep 2021



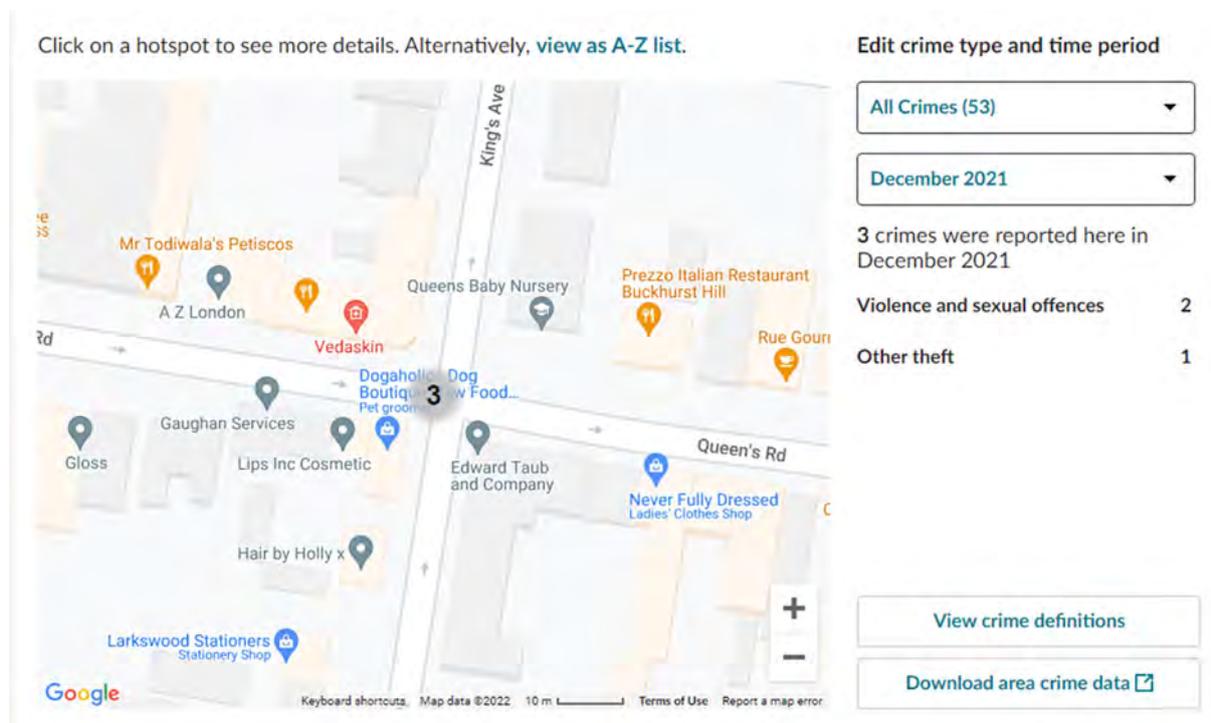
Oct 2021



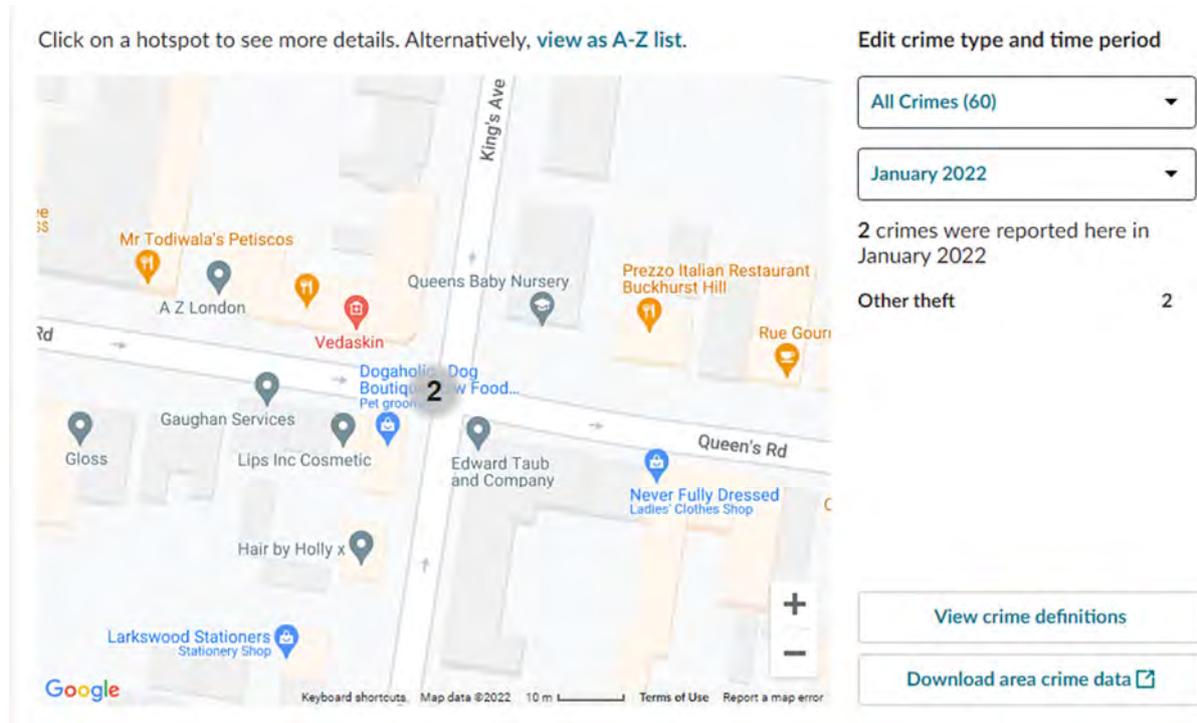
Nov 21



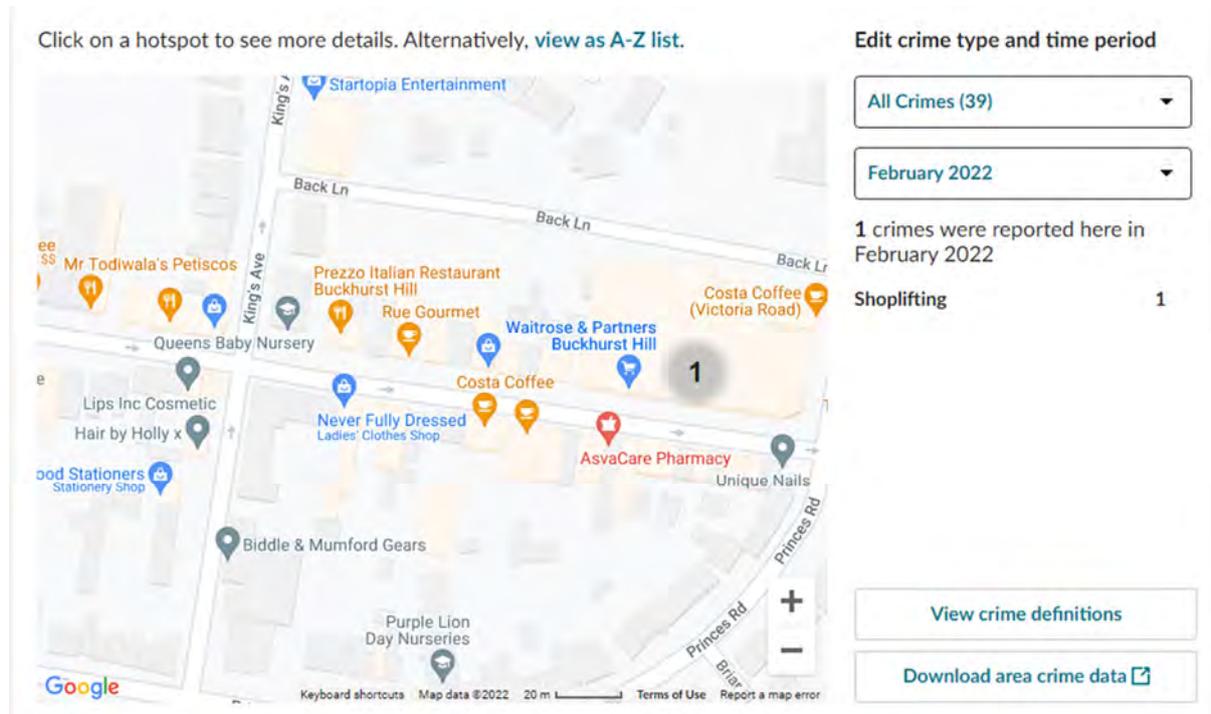
Dec 21



Jan 2022



Feb 2022



NB This is the nearest crime gazetteering to 84A, and appears to be a shoplifting incident reported at Waitrose.