

## List of Members' Training Courses

Course Title	Date / Time	Session Designation	Page
New and Re-elected Member Welcome and Induction Essential housekeeping for new and re-elected members	11 May 2022 By appointment	Mandatory for ALL Councillors elected or re-elected	7
Full Day Seminar	13 May 2022 (Friday)	Mandatory for ALL Councillors elected or re-elected	
Connectivity Help	9am ~ 9.30am		8
How the Council Works Overview of the various committees	9.30am ~ 10.30am		9
Code of Conduct Outline of the Government's ethical framework and the duties and responsibilities of Councillors	10.30am ~ 11.30pm	Mandatory for New Members / Once per term thereafter - Including Town / Parish Councillors	10
Planning	11.30am ~ 1.00pm	Mandatory for New Members / Once per term thereafter  Lunch 1pm – 1.30pm	11
Planning Enforcement	1.30pm ~ 3.00pm	Mandatory for New Members / Once per term thereafter	14
Data Protection	3.00pm~ 4.00pm	Mandatory for all new Councillors / Biennially for all other Members	12
Chairmanship of Area Plans Sub-Committee and District Development Committee	19 May 2022 10.00am ~ 12.30pm	Desirable for Chairman and Vice Chairman of Area Plans Sub-Committees and DDMC	14
Licensing	TBA 9.30am ~ 5.00pm	Mandatory for all Licensing Committee members	13

## Appendix 1

Local Authority Finance and Budget Process	TBA 2.00pm ~ 4.00pm	Mandatory for members of Audit & Governance or Finance & Performance Management Committees	15
Code of Conduct (Repeat) Outline of the Government's ethical framework and the duties and responsibilities of Councillors	8 July 2022 6.00pm ~ 8.30pm	Mandatory for New Members / Once per term thereafter - Including Town / Parish Councillors	16
Safeguarding	22 September 2022 6.30pm~ 9.00pm	Mandatory for all new Councillors / Biennially for all other Members	17
Constitution	4 October 2022 6.00pm ~ 8pm	Mandatory for New Members / Once per term thereafter	19
Effective Ways to Contact the Council	18 October 2022 7.00pm ~ 9.00pm	Mandatory for New Members / Once per term thereafter	18
Housing	10 November 2022		
Risk Management	TBA 6.00pm ~ 7.00pm	Members of Audit & Governance or Finance & Performance Management	22